

**Highlights of Contributions of Two Incumbent Candidates
Recommended for Reappointment
To the Calgary Public Library Board
30 October 2017**

1. Janet Hutchinson

- Janet was appointed to the Board in 2011, and was elected as Board Chair in November 2012.
- Janet's leadership has been enhanced by her work on the North American Urban Libraries Council (ULC) Executive Board, and her awareness of library initiatives and developments on provincial, national and international levels. She is currently Chair of the Audit Committee for ULC.
- Among her most valuable assets is her ability to quickly comprehend the many possible impacts of a decision and to build consensus among a group with divergent opinions.
- Janet has undertaken the heavy workload of Board Chair whole-heartedly, and attends both Board and all Committee meetings, as well as presentations to The City, meetings with the CEO, Board Members and Library staff, and Library special events.
- She works tirelessly to promote the Library and her example inspires other Board Members to also do their best possible work for the good of the Library and its patrons.
- During her tenure as Board Chair, Janet has guided the Board and the Library through numerous hurdles and accomplishments, including:
 - Retirement of a Library CEO, appointment of an Interim CEO, recruitment of a new CEO, improvements to CEO performance evaluation process, and review of the total CEO compensation framework
 - Board oversight of New Central Library project, including the work of the Board NCL Ad Hoc Committee, endorsement of the NCL Functional Program, and endorsement of schematic design
 - Growth of the Calgary Public Library Foundation, overseen by the Board Chair's seat on the Foundation Board
 - Greatly increased emphasis on Board governance, including establishment of a Board Effectiveness Evaluation Framework with tools such as annual evaluations, mid-term meetings, exit interviews, meeting evaluations, Board retreats, annual survey, succession planning, and a focus on advocacy
 - The June 2013 flood meant the Central Library was evacuated for lengthy recovery efforts. Janet was there to encourage redeployed staff.
 - Increased partnerships with education, arts, culture and other community groups
 - 100th Birthday of the Calgary Public Library
 - New, moved, and renamed community libraries
 - Approval of the 2015-2018 Strategic Plan and the development of outcome measures such as regular updates and scorecards to track the Plan's progress
 - Extensive work to guide the development of the 2019-2022 Strategic Plan
 - Better relationships with the Public Library Services Branch, Alberta Municipal Affairs, and partnership meetings with the Edmonton Public Library Board
 - An extensive review of Board Policies and Governance Bylaw

2. Robert Macaulay

- Since his appointment in 2013, Rob has been an influential and valuable Board Member.
- Rob asks probing questions of both Board and Administration, and is fearless in pushing discussions forward to analyze current assumptions and to explore new ideas.
- As Chair of the Governance Committee, he oversaw the comprehensive revision of Board Bylaws and Policies in 2015, and co-presented this work at the 2016 Alberta Library Conference.
- As a member of the Audit Committee, he worked to develop and refine the Library's Risk Register and Risk Heat Map, an extremely useful governance tool that has been earning acclaim from the Public Library Services branch of Alberta Municipal Affairs, and other library boards in the province. He co-produced a presentation on the Risk Register for the 2017 Alberta Library Conference.
- He has a comprehensive knowledge and experience of best practices which support robust Board governance, and has served as the Chair of the Governance Committee.
- He worked extensively on the development and refinement of the Board's Skills Matrix and Roles and Responsibilities documents to reflect the Board's evolving and ongoing aspirations.
- He has served on the board of the Calgary Public Library Foundation, representing the interests of the Library Board and participating in the maturation and evolution of the Foundation board's governance structures
- An active representative of the Library Board, with a high level of involvement and attendance at meetings, special Library events, and public events and volunteer activities where Board advocacy and presence is valuable and appreciated, Rob can always be counted on to host, give remarks or participate in any way possible.
- He is well-known and liked by Library staff and managers, and has developed a great rapport with them through his genuine interest in both learning about and improving the Library environment.
- Rob truly has the best interests of the Library at heart, shown by his particularly careful examination of fiscal matters, and his concerns about how changes to Library services or procedures affect Library patrons and staff.
- Rob is one of the Library's best promoters and advocates, and never misses an opportunity to expound on the great resources and staff at the Library!