

**Integrity and Ethics Office Report to
Regular Meeting of Council
2024 September 17**

**ISC: UNRESTRICTED
C2024-1020**

Integrity and Ethics Office Annual Report (2023-2024)

PURPOSE

The purpose of this report is to provide City Council with the Integrity and Ethics Office annual report for the period May 1, 2023, to April 30, 2024.

PREVIOUS COUNCIL DIRECTION

The annual report is mandated by the Terms of Reference for the Integrity Commissioner and Ethics Advisor (M2016-0566).

Appendix B to the *Code of Conduct for Elected Officials Bylaw 2018M26* (“*Code of Conduct*”) mandates what information must be set out in the annual report.

RECOMMENDATION:

That Council receive the annual report of the Ethics Advisor and Integrity Commissioner for the Corporate Record.

HIGHLIGHTS

This report covers the period from May 1, 2023, to April 30, 2024, and summarizes the activities of the Integrity Commissioner and Ethics Advisor for City Council and Calgarians in the past year.

The report benefits Calgarians as it reflects the Office’s strategic alignment with the City’s priorities: a well-run city. It demonstrates the commitment of Council Members to ensuring an ethical, transparent and accountable municipal government, through independent oversight by the Integrity Commissioner and ongoing support and advice from the Ethics Advisor.

DISCUSSION

Attachment 1 is the annual report.

Attachment 2 is Appendix B to the *Code of Conduct*, which details mandatory information in the annual report.

The Integrity Commissioner report details:

- Complaints statistics;
- Emerging trends;
- Number of attendances before Council and Council Committees;
- Office administration; and
- Policy development.

The Ethics Advisor report details:

- Confidential advice;
- Information resolution and sanction compliance;
- Policy development;
- Interpretation bulletins;

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- Memoranda and guidelines prepared for Council;
- Education and reporting; and
- Annual declarations.

The annual report also details joint office administration, including future planning.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

ATTACHMENTS

1. Integrity and Ethics Office Annual Report (May 1 2023 to April 30 2024)
2. Appendix B to the *Code of Conduct*, mandatory information in the annual report