

# **Boards, Commissions and Committees Public Member Remuneration and Expense Policy**

C2024-1015

Organizational Meeting of Council, 2024 October 22

# Recommendations

That with respect to Report C2024-1015, the following be adopted:

That Council:

1. Adopt the proposed Council Policy on *Remuneration and Expenses for Public Members Serving on Council-Established Boards, Commissions and Committees* (Attachment 1), to be effective 2026 January 1 if related adjustments to Service Plans and Budgets are adopted at the 2024 November 5 Regular Meeting of Council on Service Plans and Budgets; and
2. Direct that Confidential Attachment 2 remain confidential pursuant to sections 24 (Advice from officials) and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

## Background

**On 2024 March 19, Council endorsed the proposed Council Policy on “Remuneration and Expenses for Public Members Serving on Council-Established Boards, Commissions and Committees” (Attachment 1), to be effective 2026 January 1, and directed Administration to return to the 2024 Organizational Meeting of Council with changes to lower indirect costs and to remove barriers associated with processing expense reimbursements. Additional background information is included in Attachment 6.**

## Highlights

- The proposed Council Policy will help recognize the value of service, knowledge, and contributions of Public Members
- Includes lowered indirect costs and increased efficiencies associated with processing expense reimbursements
- Reduces barriers and creates more opportunities for participation
- Alignment to Council's Strategic Direction:
  - Social Resilience
  - Promoting community engagement and participation



# Proposed Council Policy Changes

Item	Proposed to Council (March 2024)	Proposed Council Policy (October 2024)
<b>Meetings</b>	Participation in regular meetings. Chairs, Co-Chairs, Vice-Chairs compensated at a higher rate	No Change
<b>Dependent Care</b>	Public Member Initiated: Costs will be reimbursed as per section 6.3.1.b of the Policy; up to \$1000 annually	Public Member Initiated: Costs will be reimbursed as per section 6.2.1.a of the Policy; up to \$1000 annually, at a reasonable hourly rate
<b>Accessibility Supports</b>	Public Member Initiated: Costs will be reimbursed as per section 6.3.1.a of the Policy	Administration Led: To be provided by Administration, as per section 6.2.2.a of the Policy
<b>Technology Allowance</b>	Public Member Initiated: \$600 annually, as per section 6.2.1 of the Policy	Incorporated into meeting stipend rate, as per section 6.2.2.b of the Policy
<b>Parking</b>	Public Member Initiated: Costs will be reimbursed as per section 6.3.1.d of the Policy	Administration Led: Parking codes will be given to Public Members as needed, as per section 6.2.2.c of the Policy
<b>Meals</b>	Public Member Initiated: Costs will be reimbursed as per section 6.3.1.e of the Policy	Administration Led: Administration will be required to provide meals in circumstances set out in section 6.2.2.d of the Policy
<b>Transit</b>	Public Member Initiated: Costs will be reimbursed as per section 6.3.1.c of the Policy	Administration Led: Transit tickets will be provided by Administration, as per section 6.2.2.e of the Policy
<b>Tobacco products and accessories</b>	Public Member Initiated: Costs will be reimbursed as per section 6.3.1.f of the Policy	Administration Led: Provided by Administration, as per section 6.2.2.f of the Policy



## Proposed Stipend Rates for Public Members

	Up to and including 2 hours in a day	More than 2 hours and up to and including 4 hours in a day	More than 4 hours in a day
<i>Public Member</i>	\$150	\$205	\$360
<i>Public Member Co-Chairs, Vice-Chairs</i>	\$175	\$250	\$425
<i>Public Member Chairs</i>	\$200	\$295	\$485

<b>Total Estimated Cost to Implement Proposed Policy</b>	
<b>Estimated Direct Costs</b>	
Meeting Stipends	\$ 428,000
Expense Reimbursement (Dependent care)	\$ 35,000
Expenses provided by Administration (transit, parking, meals, accessibility supports)	\$ 53,000
Estimated additional two BCCs created	\$ 74,000
Contingency (10%)	\$ 59,000
<b>Total Estimated Direct Costs</b>	<b>\$ 649,000</b>
<b>Estimated Indirect Costs</b>	
Two Limited-Term Resources	\$ 274,000.00
Two Permanent Resources	\$ 219,000.00
<b>2025 Total Estimated Annual Indirect Costs (Year 1)</b>	<b>\$ 383,000.00</b>
<b>2026 Total Estimated Annual Direct and Indirect Costs (Year 2)</b>	<b>\$ 1,150,000.00</b>
<b>2027+ Total Estimated Annual Direct and Indirect Costs (Year 3+)</b>	<b>\$ 870,000.00</b>

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