

Law, Legislative Services & Security Report to
Organizational Meeting of Council
2024 October 22

ISC: UNRESTRICTED
C2024-0892

Authorization to Cover Meeting Costs of Council Representative to the Federation of Canadian Municipalities

PURPOSE

This Report recommends that Council authorize costs of Council representation at the Federation of Canadian Municipalities (“FCM”) National Board of Directors meetings, as required by FCM.

PREVIOUS COUNCIL DIRECTION

At its 2023 October 24 Organizational Meeting, Council adopted a motion to agree to cover all reasonable costs incurred in accordance with the Councillors’ Budgets and Expenses Bylaw 36M2021, of attendance at meetings of the Federation of Canadian Municipalities National Board of Directors for its Member of Council Representative to the Board of Directors; with such costs to be charged to Corporate Costs.

RECOMMENDATION:

That Council agrees to cover all reasonable costs, incurred in accordance with the Councillors’ Budgets and Expenses Bylaw 36M2021, of attendance at meetings of the Federation of Canadian Municipalities National Board of Directors for its Member of Council Representative to the Board of Directors; such costs are to be charged to Corporate Costs.

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- At its annual Organizational Meeting of Council, Council selects a Member of Council to represent Council as a Director on the National Board of Directors of the FCM.
- The FCM requires an annual Council resolution confirming that costs for The City’s Director to attend FCM Board of Directors meetings will be covered by The City of Calgary.
- The FCM advocates on behalf of municipalities to be sure their citizens’ needs are reflected in federal policies and programs. Having a Member of Council participate on FCM’s Board of Directors ensures that The City of Calgary’s priorities are represented.

DISCUSSION

As part of its annual appointments to Boards, Commissions and Committees, Council nominates a member of Council to serve as a director on FCM’s National Board of Directors. FCM’s policies require nominees to have the approval of the municipality they represent, including a resolution confirming that the municipality will assume the costs associated with attendance at Board of Directors Meetings.

Section 3.04(i) of Bylaw No. 1 of the Federation of Canadian Municipalities (“Bylaw No. 1”) provides that there are seven Directors representing Alberta, including one nominee selected by The City of Calgary. Section 3.13 of Bylaw No. 1 provides that the “Board shall meet at least three (3) times annually. Provided that all Directors consent, meetings may be held in person, by telephone, internet, or other electronic means of conferencing.”

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Section 3.07 of FCM's Bylaw No. 1 requires that all director nominees are approved by the Municipal Member to which they belong. FCM requires written approval and a Council resolution confirming that the Municipal Member agrees to assume all costs associated with its representative attending board meetings.

The *Councillors' Budgets and Expenses Bylaw 36M2021* ("the Bylaw") applies to expenses for attending FCM Board of Directors Meetings. Out of town travel expenses must comply with the Accounts Payable Policy and supporting procedures: expenses must be "Reasonable Expenses," defined in Section 3.1(d) of Schedule "A" of the Bylaw, as one "...that demonstrates prudence, good judgement, moderation and is defensible to an impartial observer or citizen of Calgary." Section 22 of the Bylaw allows that "any Councillor elected to the FCM Board may also attend the FCM Annual Board of Director's Meetings (up to two nights)."

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

IMPLICATIONS

Social

Not applicable

Environmental

Not applicable

Economic

Not applicable

Service and Financial Implications

No anticipated financial impact

RISK

Not applicable

ATTACHMENTS

1. Background and Previous Council Direction
2. Presentation

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Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services, and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services, and Security	Approve

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