

**Law, Legislative Services & Security Report to
Organizational Meeting of Council
2024 October 22**

**ISC: UNRESTRICTED
C2024-1002**

Administration Member Appointments to Boards, Commissions and Committees

PURPOSE

This Report presents the Chief Administrative Officer's recommendations for the appointment or nomination of Administration Members to Boards, Commissions and Committees ("BCCs").

PREVIOUS COUNCIL DIRECTION

In accordance with Council Policy CP2016-03, *Governance and Appointments to Boards, Commissions and Committees* ("the Policy"), the Chief Administrative Officer recommends Administration Members for appointment or nomination to serve on BCCs. Council appoints or nominates Administration Members to serve on BCCs at its annual Organizational Meeting, and at other times as required.

RECOMMENDATIONS:

That Council:

1. Appoint Administration Members to Boards, Commissions and Committees as set out in Attachment 1;
2. Nominate the individuals listed in Attachment 2 for appointment as Administration Members by Civic Partners; and
3. Confirm the appointments and nominations of Administration Members to Boards, Commissions and Committees who have continuing terms or who are appointed by virtue of their position at The City, as set out in Attachment 3.

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- Administration Members serving on BCCs contribute skills and knowledge in their fields of expertise that support various BCCs' mandates and objectives.
- The appointment of Administration Members on BCCs promotes collaboration and effective decision-making and ensures that Calgary and its communities are well served by BCCs that are supported by the expertise of Administration Members.

DISCUSSION

Administration Members serve on 30 BCCs. In accordance with the Policy, the appointment or nomination of Administration Members to various BCCs occurs annually at the Organizational Meeting of Council, unless a longer term is otherwise specified by a resolution of Council or a BCC's governance document(s).

Civic Partner BCCs listed in Attachment 2 will receive Council's nominations following the Organizational Meeting of Council. Each of these BCCs will consider Council's nominees for appointment within the timeframe mandated by their individual governance documents.

Administration Member Appointments to Boards, Commissions and Committees

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input checked="" type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

The Chief Administrative Officer’s Office and Senior Executive Advisors were engaged to provide nominations for Administration Member positions.

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Service and Financial Implications

No anticipated financial impact.

RISK

No anticipated risks.

ATTACHMENTS

1. Administration Members Recommended for Council Appointment to Boards, Commissions and Committees
2. Administration Members Recommended for Council Nomination to Civic Partners
3. Administration Members with a Continuing Term or Appointed by Virtue of their Position at The City
4. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
David Duckworth, Chief Administrative Officer	Chief Administrative Officer’s Office	Approve
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

Author: Jeremy Wong, City Clerk’s Office