

Public Member Appointments to Boards, Commissions and Committees, N2024-0996

PURPOSE

This Report presents short lists of candidates and applications for Public Member appointments to Boards, Commissions and Committees (“BCCs”). The Nominations Committee uses this information to recommend Public Member appointments and nominations to Council, for its consideration at the annual Organizational Meeting on 2024 October 22.

PREVIOUS COUNCIL DIRECTION

In accordance with Procedure Bylaw 35M2017 and the Council policy on the *Governance and Appointments of Boards, Commissions and Committees*, CP2016-03 (“the Policy”), the Nominations Committee is responsible for recommending BCC Public Member appointments and nominations to Council.

RECOMMENDATIONS:

Review By: Do not release Confidential Attachments 1-23b

That the Nominations Committee recommend that Council:

1. Acknowledge the termination of the Public Member appointment set out in Confidential Attachment 1;
2. Appoint Public Members to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 2a-19a:
 - (a) Advisory Committee on Accessibility (Confidential Attachments 2a-b);
 - (b) Anti-Racism Action Committee (Confidential Attachments 3a-b);
 - (c) Assessment Review Board (Confidential Attachments 4a-b);
 - (d) Audit Committee (Confidential Attachments 5a-b);
 - (e) Beltline Community Investment Fund Committee (Confidential Attachments 6a-b-c);
 - (f) Calgary Aboriginal Urban Affairs Committee (Confidential Attachments 7a-b);
 - (g) Calgary Airport Authority (Confidential Attachments 8a-b-c);
 - (h) Calgary Planning Commission (Confidential Attachments 9a-b-c);
 - (i) Calgary Police Commission (Confidential Attachments 10a-b);
 - (j) Calgary Salutes Committee (Confidential Attachments 11a-b);
 - (k) Calgary Transit Access Eligibility Appeal Board (Confidential Attachments 12a-b);
 - (l) Climate Advisory Committee (Confidential Attachments 13a-b);
 - (m) Combative Sports Commission (Confidential Attachments 14a-b);
 - (n) Community Peace Officer Oversight Committee (Confidential Attachments 15a-b);
 - (o) Licence and Community Standards Appeal Board (Confidential Attachments 16a-b-c);
 - (p) Social Wellbeing Advisory Committee (Confidential Attachments 17a-b);
 - (q) Subdivision and Development Appeal Board (Confidential Attachments 18a-b); and
 - (r) Urban Design Review Panel (Confidential Attachments 19a-b-c)
3. Appoint Public Member nominees to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 20a-23a:
 - (a) Arts Commons Advisory Committee (Confidential Attachments 20a-b);
 - (b) Event Centre Committee (Confidential Attachments 21a-b);

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- (c) Multisport Fieldhouse Committee (Confidential Attachments 22a-b); and
- (d) Tax Incentive Appeal Board (Confidential Attachments 23a-b)

4. Direct that, unless otherwise noted, Public Member appointments and nominations be released publicly following applicant notification by the City Clerk's Office, no later than end of day Friday, 2024 October 25, except for Public Member appointments to the Community Peace Officer Oversight Committee and the Calgary Police Commission, which can only be released publicly upon successful completion of security clearance checks;
5. Direct that Closed Meeting discussions and Confidential Attachments 1 - 23b remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*, and
6. Thank Public Members of Boards, Commissions and Committees for their service during the past term.

RECOMMENDATION OF THE NOMINATIONS COMMITTEE, 2024 OCTOBER 10:

That Council:

1. Acknowledge the termination of the Public Member appointment set out in Confidential Attachment 1;
2. Appoint Public Members to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 2a-19a:
 - a. Advisory Committee on Accessibility (Confidential Attachments 2a-b);
 - b. Anti-Racism Action Committee (Confidential Attachments 3a-b);
 - c. Assessment Review Board (Confidential Attachments 4a-b);
 - d. Audit Committee (Confidential Attachments 5a-b);
 - e. Beltline Community Investment Fund Committee (Confidential **Revised Attachment 6a**, Attachments 6b-c);
 - f. **Notwithstanding the number of non-resident members provided for in its Terms of Reference**, Calgary Aboriginal Urban Affairs Committee (Confidential **Revised Attachment 7a**, Attachment 7b);
 - g. Calgary Airport Authority (Confidential **Revised Attachment 8a**, Attachment 8b-c);
 - h. Calgary Planning Commission (Confidential Attachments 9a-b-c);
 - i. Calgary Police Commission (Confidential Attachments 10a-b);
 - j. Calgary Salutes Committee (Confidential **Revised Attachment 11a**, Attachment 11b);
 - k. Calgary Transit Access Eligibility Appeal Board (Confidential Attachments 12a-b);

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- l. Climate Advisory Committee (Confidential **Revised Attachment 13a**, Attachment 13b);
 - m. Combative Sports Commission (Confidential **Revised Attachment 14a**, Attachment 14b);
 - n. Community Peace Officer Oversight Committee (Confidential Attachments 15a-b);
 - o. Licence and Community Standards Appeal Board (Confidential Attachments 16a-b-c);
 - p. Social Wellbeing Advisory Committee (Confidential **Revised Attachment 17a**, Attachment 17b);
 - q. Subdivision and Development Appeal Board (Confidential **Revised Attachment 18a**, Attachment 18b); and
 - r. Urban Design Review Panel (Confidential Attachments 19a-b-c)
3. Appoint Public Member nominees to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 20a-23a:
 - a. Arts Commons Advisory Committee (Confidential Attachments 20a-b);
 - b. Event Centre Committee (Confidential Attachments 21a-b);
 - c. Multisport Fieldhouse Committee (Confidential Attachments 22a-b); and
 - d. Tax Incentive Appeal Board (Confidential Attachments 23a-b)
 4. Direct that, unless otherwise noted, Public Member appointments and nominations be released publicly following applicant notification by the City Clerk's Office, no later than end of day Friday, 2024 October 25, except for Public Member appointments to the Community Peace Officer Oversight Committee and the Calgary Police Commission, which can only be released publicly upon successful completion of security clearance checks;
 5. **Approve the Confidential Recommendation 5 contained in Confidential Distribution 1.**
 6. **Approve the Confidential Recommendation 6 contained in Confidential Distribution 1; and**
 7. Direct that Closed Meeting discussions, **all Confidential Attachments, and all Revised Confidential Attachments** remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy), 19 (Confidential evaluations), **and 27 (Privileged information)** of the *Freedom of Information and Protection of Privacy Act*; and
 8. Thank Public Members of Boards, Commissions and Committees for their service during the past term.

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Excerpt from the Minutes of the Regular Meeting of the Nominations Committee, 2024 October 10:

“The following documents were distributed with respect to Report N2024-0996:

- A document entitled "Nominations Committee Process Options";
- Revised Confidential Attachment 6a;
- Revised Confidential Attachment 7a;
- Revised Confidential Attachment 8a;
- Revised Confidential Attachment 11a;
- Revised Confidential Attachment 13a;
- Revised Confidential Attachment 14a;
- Revised Confidential Attachment 17a;
- Revised Confidential Attachment 18a; and
- Confidential Distribution 1.”

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- Council appoints Public Members to BCCs to provide skills, perspectives and expertise that contribute to good governance and strengthen relationships with Calgarians.
- The Nominations Committee plays an important role in recommending candidates to Council for appointment or nomination to BCCs at Council’s annual Organizational Meeting.
- This Report presents:
 - Short-lists of candidates recommended by BCC Chairs;
 - Non-binding nominations from professional organizations, where specified in BCCs’ governance documents; and
 - Applications collected through the City Clerk’s annual recruitment campaign for the Nominations Committee’s review and consideration.

DISCUSSION

Confidential Attachment 1 contains information about a BCC which has terminated the appointment of one of its Public Members. The BCC has requested that Council appoint a Public Member to fill the resulting vacancy.

The City Clerk’s Office conducts an annual recruitment campaign for Public Member positions on BCCs. Non-binding nominations are received directly from professional organizations.

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BCC Chairs were provided with Public Member applications and nominations and, after reviewing the applications and nominations against BCC qualifications and eligibility requirements, have recommended short lists of candidates for Public Member appointments and reserve lists for the Nominations Committee's consideration (Confidential Attachments 2a-19a).

Eligibility for appointment to the Tax Incentive Appeal Board, newly established by Council for 2024, is limited to members of the Assessment Review Board and the Licence and Community Standards Appeal Board. In establishing the Tax Incentive Appeal Board, Council determined that there is a need for its Public Members to serve concurrently on more than one board in accordance with section 5.13.3 of the Council Policy. The screening of candidates for the Tax Incentive Appeal Board was completed by the General Chair of the Assessment Review Board and the Chair of the Licence and Community Standards Appeal Board.

Pursuant to Section 5.15.6 of the Policy:

The Nominations Committee will consider the applicant short lists and make recommendations to Council on which applicants should be appointed. The Nominations Committee may or may not recommend the applicants short listed by the BCC and may refer back to the complete pool of applications.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | | | |
|-------------------------------------|-----------------------------------------|--------------------------|-----------------------------------------------------|
| <input type="checkbox"/> | Public engagement was undertaken | <input type="checkbox"/> | Dialogue with interested parties was undertaken |
| <input checked="" type="checkbox"/> | Public/interested parties were informed | <input type="checkbox"/> | Public communication or engagement was not required |

The public was informed about the opportunity to serve on BCCs through a recruitment campaign held between 2024 August 12 and September 9, the details of which will be provided to Council on 2024 October 22.

Engagement included collaboration with Communications, BCC Administrative Liaisons, as well as nominating bodies.

The City Clerk's Office contacted candidates who were recommended for appointment to more than one BCC to determine their preference and contacted the appropriate BCC chairs to obtain alternate candidate recommendations for the short list.

IMPLICATIONS

Social

Not Applicable.

Environmental

Not Applicable.

Economic

Not Applicable.

Service and Financial Implications

No anticipated financial impact.

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RISK

No anticipated risks.

ATTACHMENTS

1. CONFIDENTIAL - Termination of Public Member Appointment
2. CONFIDENTIAL - Advisory Committee on Accessibility (2a Short List; 2b Applications)
3. CONFIDENTIAL - Anti-Racism Action Committee (3a Short List; 3b Applications)
4. CONFIDENTIAL - Assessment Review Board (4a Short List; 4b Applications)
5. CONFIDENTIAL - Audit Committee (5a Short List; 5b Applications)
6. CONFIDENTIAL - Beltline Community Investment Fund Committee (**Revised** 6a Short List; 6b Nominations; 6c Applications)
7. CONFIDENTIAL - Calgary Aboriginal Urban Affairs Committee (**Revised** 7a Short List; 7b Applications)
8. CONFIDENTIAL - Calgary Airport Authority (**Revised** 8a Short List; 8b Letter from Chair; 8c Applications)
9. CONFIDENTIAL - Calgary Planning Commission (9a Short List; 9b Nominations; 9c Applications)
10. CONFIDENTIAL - Calgary Police Commission (10a Short List; 10b Applications)
11. CONFIDENTIAL - Calgary Salutes Committee (**Revised** 11a Short List; 11b Applications)
12. CONFIDENTIAL - Calgary Transit Access Eligibility Appeal Board (12a Short List; 12b Applications)
13. CONFIDENTIAL - Climate Advisory Committee (**Revised** 13a Short List; 13b Applications)
14. CONFIDENTIAL - Combative Sports Commission (**Revised** 14a Short List; 14b Applications)
15. CONFIDENTIAL - Community Peace Officer Oversight Committee (15a Short List; 15b Applications)
16. CONFIDENTIAL - Licence and Community Standards Appeal Board (16a Short List; 16b Letter from Chair; 16c Applications)
17. CONFIDENTIAL - Social Wellbeing Advisory Committee (**Revised** 17a Short List; 17b Applications)
18. CONFIDENTIAL - Subdivision and Development Appeal Board (**Revised** 18a Short List; 18b Applications)
19. CONFIDENTIAL - Urban Design Review Panel (19a Short List; 19b Nominations; 19c Applications)
20. CONFIDENTIAL - Arts Commons Advisory Committee (20a Summary of Nominations; 20b Nominations)
21. CONFIDENTIAL - Event Centre Committee (21a Summary of Nominations; 21b Nominations)
22. CONFIDENTIAL - Multisport Fieldhouse Committee (22a Summary of Nominations; 22b Nominations)
23. CONFIDENTIAL - Tax Incentive Appeal Board (23a Summary of Nominations; 23b Nominations)
24. Presentation
25. **Nominations Committee Process Options**
26. **CONFIDENTIAL Distribution 1**

**Law, Legislative Services and Security Report to
Nominations Committee
2024 October 10**

**ISC: UNRESTRICTED
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Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

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