



**MINUTES**  
**AUDIT COMMITTEE**

**September 19, 2024, 9:30 AM**  
**ENGINEERING TRADITIONS COMMITTEE ROOM**

**PRESENT:** Councillor E. Spencer, Chair  
Councillor R. Pootmans, Vice-Chair  
Councillor J. Wyness  
Public Member K. Kim  
Public Member J. Naicker  
Councillor T. Wong

**ABSENT:** Councillor C. Walcott (Council Business)  
Public Member C. McGillivray

**ALSO PRESENT:** Chief Financial Officer C. Male  
General Manager D. Hamilton  
City Auditor L. Ormsby  
External Auditor H. Gill  
Executive Advisor C. Smillie  
A/City Clerk S. Lancashire  
Legislative Advisor J. Phillips

1. CALL TO ORDER

Councillor Spencer called the meeting to order at 9:33 a.m.

ROLL CALL

Councillor Pootmans, Councillor Wyness, Public Member Kim, Public Member Naicker, and Councillor Spencer

Absent from Roll Call: Councillor Walcott and Public Member McGillivray.

2. OPENING REMARKS

Councillor Spencer provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

**Moved by** Public Member Kim

That the Agenda for the 2024 September 19 Regular Meeting of the Audit Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Audit Committee, 2024 July 25

**Moved by** Public Member Naicker

That the Minutes of the 2024 July 25 Regular Meeting of the Audit Committee be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Calgary Housing 2023 Annual Report, AC2024-0969

Attachment 1 was distributed with respect to Report AC2024-0969.

**Moved by** Councillor Wyness

That with respect to Report AC2024-0969, the following be approved:

That the Audit Committee receive this report and presentation for the Corporate Record.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

7.2 Attainable Homes Calgary Corporation 2023 Annual Report, AC2024-0968

**Moved by** Public Member Kim

That with respect to Report AC2024-0968, the following be approved:

That the Audit Committee:

1. Receive this report and presentation for the Corporate Record; and
2. Direct that Attachments 9(a) and 9(b), and the Closed Meeting discussions, be held confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*; to be reviewed by 2039 September 19.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

7.3 Silvera for Seniors 2023 Annual Report, AC2024-0970

**Moved by** Councillor Wyness

That pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 11:24 a.m. in the Engineering Traditions Committee Room, to discuss confidential matters with respect to Item 7.3 Silvera for Seniors 2023 Annual Report, AC2024-0970.

And further, that the following be authorized to attend the Closed Meeting with respect to Item 7.3: Harman Gill, Sanjeev Rajani, Nicole Torgrimson, and Simona Milojevik, External Auditors (Deloitte LLP), and Arlene Adamson, Allan Mowbray, Doug Ng, and Bruce Stewart (Silvera for Seniors).

And further, that Committee suspend Section 78(2)(a) of the Procedure Bylaw to forego the lunch recess to complete the Agenda.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

People in attendance during the Closed Meeting discussions with respect to Report AC2024-0970:

Clerks: S. Lancashire, J. Phillips, and J. Booth. Advice: C. Male, L. Ormsby, C. Smillie, and A. Brown. External: H. Gill, S. Milojevik, A. Adamson, A. Mowbray, B. Stewart, and D. Ng.

Committee reconvened in public meeting at 11:56 a.m. with Councillor Spencer in the Chair.

ROLL CALL

Councillor Pootmans, Councillor Wyness, Public Member Kim, Public Member Naicker, and Councillor Spencer.

Absent from Roll Call: Councillor Walcott, and Public Member McGillivray

**Moved by** Councillor Pootmans

That Committee rise and report.

**MOTION CARRIED**

**Moved by** Public Member Kim

That with respect to Report AC2024-0970, the following be approved:

That the Audit Committee:

1. Receive this report and presentation for the Corporate Record; and
2. Direct that Appendices A and B and the Closed Meeting discussions be held confidential pursuant to Sections 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed by 2039 September 19.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

7.4 Clean Energy Improvement Program Audit, AC2024-0960

**Moved by** Councillor Pootmans

That with respect to Report AC2024-0960, the following be approved:

That the Audit Committee:

1. Receive this report for the Corporate Record; and
2. Recommend that Council receive this report for the Corporate Record.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

7.5 Water Metering Audit, AC2024-1033

**Moved by** Public Member Naicker

That with respect to Report AC2024-1033, the following be approved:

That the Audit Committee:

1. Receive this report for the Corporate Record; and
2. Recommend that Council receive this report for the Corporate Record.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

**Moved by** Councillor Wyness

That pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 12.17 p.m in the Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- 10.1.1 External Auditor (Verbal), AC2024-0966
- 10.1.2 Audit Forum (Verbal), AC2024-0965
- 10.1.3 City Auditor (Verbal), AC2024-0967

And further, that the following be authorized to attend the Closed Meeting with respect to Items 10.1.1 and 10.1.2: Harman Gill, Sanjeev Rajani, Nicole Torgimson, and Simona Milojevik, External Auditors (Deloitte LLP).

For: (5): Councillor Spencer, Councillor Rootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

Committee reconvened in public meeting at 1:52 p.m. with Councillor Spencer in the Chair.

ROLL CALL

Councillor Rootmans, Councillor Wyness, Public Member Kim, Public Member Naicker, and Councillor Spencer

Absent from Roll Call: Councillor Walcott and Public Member McGillivray

**Moved by** Public Member Naicker

That Committee rise and report.

**MOTION CARRIED**

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 External Auditor (Verbal), AC2024-0966

No report given.

10.1.2 Audit Forum (Verbal), AC2024-0965

People in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report AC2024-0965:

Clerks: S. Lancashire, J. Phillips, and J. Booth. Advice: C. Male, L. Ormsby, T. Rathie, C. Smillie, A. Brown, and S. Wyton. External: H. Gill.

**Moved by** Councillor Pootmans

That with respect to Confidential Verbal Report AC2024-0965, the following be approved:

That the Audit Committee:

1. Proceed with the procurement process to retain the services of an external consultant to review the Critical Infrastructure Identification and Asset Re-Investment Decision Making components of the Corporate Asset Management Plan;
2. Direct that an Infrastructure Review Working Group be established to develop the project scope and oversee the external consultant;
3. Appoint the following members of the Audit Committee to the Infrastructure Review Working Group:
  - Councillor Spencer
  - Councillor Wyness
  - Public Member Kim
  - Public Member Naicker
4. Direct the Infrastructure Review Working Group to report to the 2024 October 17 Regular Meeting of the Audit Committee with an update on their progress; and
5. Direct that the Closed Meeting discussions be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

#### 10.1.3 City Auditor (Verbal), AC2024-0967

Administration in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report AC2024-0967:

Clerks: S. Lancashire, J. Phillips, and J. Booth. Advice: L. Ormsby and C. Smillie.

**Moved by** Public Member Kim

That with respect to Confidential Verbal Report AC2024-0967, the following be approved:

That the Audit Committee direct that the Closed Meeting discussions be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (5): Councillor Spencer, Councillor Pootmans, Councillor Wyness, Public Member Kim, and Public Member Naicker

**MOTION CARRIED**

10.2 URGENT BUSINESS

None

11. BRIEFINGS

None

12. ADJOURNMENT

**Moved by** Councillor Wyness

That this meeting adjourn at 1:54 p.m.

**MOTION CARRIED**

The following Items have been forwarded to the 2024 October 29 Regular Meeting of Council:

CONSENT AGENDA

- Clean Energy Improvement Program Audit, AC2024-0960
- Water Metering Audit, AC2024-1033

The next Regular Meeting of the Audit Committee is scheduled to be held on 2024 October 17 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

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CITY CLERK