



## MINUTES

### LEGISLATIVE GOVERNANCE TASK FORCE

HELD 2016 MARCH 01 AT 1:02 PM

IN THE LEGAL TRADITIONS COMMITTEE ROOM

**PRESENT:**

Mayor N. Nenshi, Chair  
Councillor R. Jones (Councillor-at-Large), Vice-Chair  
Councillor A. Chabot (PUD Chair)  
Councillor P. Demong (UCS Chair)  
Councillor S. Keating (T&T Chair)  
Councillor R. Rootmans (Audit Chair)

**ALSO PRESENT:**

City Clerk S. Gray  
Governance and Policy Coordinator K. Martin  
Legislative Coordinator, S. Muscoby

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Jones, that the Agenda for the 2016 March 01 Regular Meeting of the Legislative Governance Task Force, be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE LEGISLATIVE GOVERNANCE TASK FORCE, 2016 FEBRUARY 02

CONFIRM MINUTES, Moved by Councillor Chabot, that the Minutes of the Regular Meeting of the Legislative Governance Task Force, held on 2016 February 02, be confirmed.

CARRIED

3. ITEMS FROM ADMINISTRATION AND COMMITTEES

3.1 LGTF 2014-2017 WORK PLAN Q1 2016 UPDATE, LGT2016-0132

APPROVE, Moved by Councillor Pootmans, that the City Clerk's Office Recommendation contained in Report LGT2016-0132 be approved, as follows:

That the Legislative Governance Task Force recommend that Council approve the updated Legislative Governance Task Force 2014 – 2017 Work Plan.

CARRIED

3.2 COUNCIL COMMITTEES GOVERNANCE REVIEW FRAMEWORK, LGT2016-0147

APPROVE, Moved by Councillor Jones, that the City Clerk's Office Recommendation contained in Report LGT2016-0147 be approved, **after amendment**, as follows:

That the Legislative Governance Task Force approve the Review Framework detailed in the Attachment, **after amendment to the Attachment, as follows:**

- **In Appendix A – Proposed Scope, by including the Audit Committee, only with respect to quorum; and**
- **In Appendix C – Questionnaire, “Current Governance Model”, by deleting question #7.**

CARRIED

4. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

5. URGENT BUSINESS IN CAMERA

No items of Urgent Business In Camera were added to today's Meeting.

6. ADJOURNMENT

ADJOURN, Moved by Councillor Chabot, that this meeting adjourn at 2:04 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

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MAYOR

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CITY CLERK

THE FOLLOWING ITEM HAS BEEN FORWARDED TO THE 2016 MARCH 14 REGULAR MEETING OF COUNCIL:

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CONSENT:

LGTF 2014-2017 WORK PLAN Q1 2016 UPDATE, LGT2016-0132

The next Regular Meeting of the Legislative Governance Task Force has been scheduled to be held on 2016 April 05 at 1:00 PM.