

### NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the Corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion: **Trellis Society's Renfrew Village Land Disposition or Long-Term Lease**

There are two classifications of a Notice of Motion (Check the one that applies):

- Regular
- Urgent (Include details in Urgency Rationale box below)

Is this Notice of Motion Confidential? (Include details in Procedural box below)

Financial and Other Resource Capacity
Work required is within existing work capacity of existing employees to undertake the disposition of land. Once land disposition is complete, it will become a source of municipal property tax revenue, due to the mixed market housing creating a property tax market on land that is currently not revenue generating.
Legal / Legislative
Not applicable - this is a real estate transaction and was developed in consultation with Real Estate & Development Services and the Chief Housing Officer.

Technical Content
Consulted Real Estate & Development Services and Chief Housing Officer.
Procedural (Including reasons for confidentiality)
In support of current council directed work. No reconsideration is required. City Clerks consulted.
Other Considerations
Intended to operate in addition to and not in conflict with our nonmarket land disposition program.
Urgency Rationale