

Law, Legislative Services & Security Report to  
Executive Committee  
2024 October 02

ISC: UNRESTRICTED  
EC2024-0962

## Recognitions by Council Policy and Swearing-in Ceremony Policy – Proposed Changes

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### PURPOSE

The purpose of this report is to provide recommendations to amend the *Recognitions by Council Policy* (CP2018-02) and the *Swearing-in Ceremony Policy* (CP2016-06).

### RECOMMENDATIONS:

That the Executive Committee:

1. Forward this report to the 2024 October 22 Organizational Meeting of Council; and
2. Recommend that Council:
  - a. Adopt the proposed amendments to the *Recognitions by Council Policy* (CP2018-02) outlined in Attachment 1; and
  - b. Adopt the proposed amendments to the *Swearing-in Ceremony Policy* (CP2016-06) outlined in Attachment 2.

### CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this report.

### HIGHLIGHTS

- Proposed amendments to the *Recognitions by Council Policy* (CP2018-02) reflect current practices and incorporate housekeeping amendments to language.
- Proposed amendments to the *Swearing-in Ceremony Policy* (CP2016-06) will provide greater flexibility to establish the date and format of the ceremony.

### DISCUSSION

#### *Recognitions by Council Policy*

Proposed amendments update the list of regularly occurring recognitions in Council Chambers to align with current practice, as well as the roster of Calgary's professional sports recognized by Council when teams win their league championship. In addition, proposed amendments incorporate housekeeping changes to reflect current language.

#### *Swearing-in Ceremony*

Currently, the *Swearing-in Ceremony Policy* requires the ceremony to be scheduled the Monday following a General Election. Amending the Swearing-in Ceremony Policy will provide greater flexibility to schedule the event in response to Bill 20 amendments to the *Local Authorities Election Act* (LAEA). LAEA amendments permit runner-up candidates with a 0.5% difference of the total votes to request a recount of official results, which are communicated on the Friday following the General Election. If a recount is required, it will be scheduled the week following the General Election, conflicting with the timing of the Swearing-In Ceremony required by the Swearing-in Ceremony Policy.

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Currently, the Procedure Bylaw (Bylaw 35M2017, as amended) provides that the timing of the Swearing-in Ceremony occurs in tandem with the first Organizational Meeting of Council (Section 123). The *Municipal Government Act* requires that Council hold an organizational meeting annually, no later than 14 days after the 3rd Monday in October (Section 192(1)).

**EXTERNAL ENGAGEMENT AND COMMUNICATION**

- |  |   |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken        | <input type="checkbox"/> Dialogue with interested parties was undertaken                |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

N/A

**IMPLICATIONS**

**Social**

N/A

**Environmental**

N/A

**Economic**

N/A

**Service and Financial Implications**

**No anticipated financial impact**

**RISK**

Recognitions by Council Policy

No risk anticipated.

Swearing-in Ceremony Policy

No risks anticipated.

**ATTACHMENTS**

1. Proposed changes -Recognitions by Council Policy (CP2018-02)
2. Proposed changes-Swearing-in Ceremony Policy (CP2016-06)
3. Background and Previous Council Direction
4. Presentation

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Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

Author: Aimee Newton, City Clerk's Office