

**Audit Resource Management Report to
Audit Committee
2024 July 25**

**ISC: UNRESTRICTED
AC2024-0787**

External Auditor 2024 Audit Service Plan

PURPOSE

This report seeks the Audit Committee's approval with respect to External Auditor, Deloitte LLP's proposed 2024 Audit Service Plan (Attachments 1 and 2) for the audit of the 2024 consolidated financial statements of The City of Calgary.

PREVIOUS COUNCIL DIRECTION

The Audit Committee Bylaw 33M2020 states in Section 5 that "The Audit Committee is authorized to:

(f) pre-approve all audit and non-audit services performed by the External Auditor..."

and further, in Schedule B of Bylaw 33M2020, it states "The Audit Committee:

- (a) prior to the commencement of the annual external financial audit, reviews the audit plan and estimated audit fees with the External Auditor and discusses the timing and extent of audit procedures, materiality, significant audit risks and areas of audit focus and overall audit strategy. The audit plan is forwarded to Council for information;"

RECOMMENDATION:

That the Audit Committee:

1. Reviews and approves the Deloitte 2024 Audit Service Plan (Attachments 1 and 2); and
2. Recommends that Council receive this Report and Attachments for information and the Corporate Record.

RECOMMENDATION OF THE AUDIT COMMITTEE, 2024 JULY 25:

That Council receive this Report and Attachments for the Corporate Record.

HIGHLIGHTS

The 2024 Audit Service Plan describes the key features of the plan including audit scope and approach, planned communications with Audit Committee, Deloitte's team, and an estimate of fees.

A draft engagement letter (Appendix 7 to the 2024 Audit Service Plan) is included as Attachment 2 to confirm the services provided, description of scope of services and the general business terms related to such services.

Additional audit effort required with respect to auditing the implementation and adoption of new accounting standards, accounting treatment of bond issuance and the accounting treatment for Event Centre development costs are still to be determined. Deloitte will return to Audit Committee at a future meeting with their request for approval of any additional fees required.

The external auditor's 2024 Audit Plan provides assurance that the annual consolidated financial statements accurately the financial position of The City of Calgary.

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Calgarians receive reasonable assurance that the financial statements are free of any material misstatement, whether due to fraud or error.

ATTACHMENTS

1. Deloitte LLP City of Calgary 2024 Audit Plan
2. Appendix 7 of Audit Plan Draft Engagement Letter

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Councillor E. Spencer	Chair of Audit Committee	Approve

Author: C. Smillie, EA to Audit Committee

City Clerks: C. Doi / K. Picketts