

Law, Legislative Services & Security Report to  
Executive Committee  
2024 February 13

ISC: UNRESTRICTED  
EC2024-0115

**Response to Motion Arising - Term Appointments for Members of Council to Boards,  
Commissions and Committees**

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**PURPOSE**

This Report responds to a Motion Arising adopted at the 2023 November 7 Regular Meeting of Council, to provide information about Council Member appointment terms to Boards, Commissions and Committees, including but not limited to rationale for terms and historical data for Council consideration.

**PREVIOUS COUNCIL DIRECTION**

On 2016 April 25, through adoption of Council Policy CP2016-03 on the *Governance and Appointments of Boards, Commissions and Committees* (the "Policy"), Council established that the appointment term for Council Members to Boards, Commissions and Committees ("BCCs") would be until the next annual Organizational Meeting of Council, unless otherwise specified by a resolution of Council or a BCC's Governance Document(s).

**RECOMMENDATION:**

That with respect to Report EC2024-0115, the following be approved:

That Executive Committee recommend that Council receive this Report for the Corporate Record.

**CITY MANAGER/GENERAL MANAGER COMMENTS**

The City Solicitor and General Counsel concurs with this report.

**HIGHLIGHTS**

- This Report provides information about appointment terms for Members of Council serving on BCCs, including the authority for appointment terms and historical data.
- Background information and Previous Council Direction is included in Attachment 1.
- Attachment 2 contains information on BCC appointment terms for Members of Council.
- Reporting on appointment terms supports transparency of governance practices.
- This Report has strategic alignment to Council's Guiding Principle: Strengthen Relationships with Calgarians.

**DISCUSSION**

Council appoints Members of Council to 42 BCCs that are either established by Council or that operate in collaboration or partnership with The City of Calgary.

Section 5.6.2. of the Policy states that:

The appointment term for Council Members shall:

- a) Be until the next annual Organizational Meeting of Council, unless otherwise specified by a resolution of Council or a BCC's Governance Document(s); and
- b) Terminate immediately upon leaving office.

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To carry out its role in making appointments to BCCs, Members of Council must have up-to-date information on the length of appointment terms.

In preparing this Report and reviewing Governance Document(s) for BCC's to which Council appoints Members of Council, the City Clerk's Office was unable to identify any references to rationale for the length of appointment terms.

**EXTERNAL ENGAGEMENT AND COMMUNICATION**

- |  |   |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken        | <input type="checkbox"/> Dialogue with <i>interested</i> parties was undertaken         |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

**IMPLICATIONS**

**Social**

Not Applicable.

**Environmental**

Not Applicable.

**Economic**

Not Applicable.

**Service and Financial Implications**

No anticipated financial impact.

**RISK**

None

**ATTACHMENTS**

1. Background and Previous Council Direction
2. BCC Appointment Terms for Members of Council
3. Presentation

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Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen (City Solicitor & General Counsel)	Law, Legislative Services and Security	Approve
Katarzyna Martin (City Clerk/ Director)	Law, Legislative Services and Security	Approve

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