

Council Authorization to Cover Meeting Costs for Directors of the Federation of Canadian Municipalities

EXECUTIVE SUMMARY

To provide authorization to cover the expenses of the prospective Federation of Canadian Municipalities (FCM) Director.

ADMINISTRATION RECOMMENDATION:

That Council agrees that should The City of Calgary's Nominee to FCM be elected to the FCM Board of Directors, Council is prepared to meet all reasonable costs of attendance at meetings of the FCM Board of Directors; such costs to be charged to Corporate Costs Program 861.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2002 October 21 Organizational Meeting of Council, the following resolution was adopted:

"That the Council of The City of Calgary hereby agrees that should its representatives to FCM be elected to the FCM Board of Directors, that Council is prepared to meet all reasonable costs of attendance at meetings of the FCM National Board of Directors; such costs to be charged to the Corporate Costs."

This resolution is documented in the Council policy on *Council to Cover Expenses of Prospective FCM (Federation of Canadian Municipalities) Directors* (CC008).

BACKGROUND

The FCM Board of Directors manages or supervises the management of the activities and affairs of the Federation. In accordance with section 3.04(i) of By-Law No. 1 of the Federation of Canadian Municipalities ("By-Law No. 1"), there shall be seven (7) Directors representing Alberta, consisting of one nominee selected by The City of Calgary. Only elected municipal officials are eligible to be Directors. The By-Law No. 1 further provides that "[o]nce the nominees have been determined, they shall be included on a slate to be presented to the Members for election".

With respect to the term of office, section 3.09 of By-Law No.1 provides the following:

"each elected Director shall hold the office of Director for the period from immediately following the end of the Annual General Meeting at which he or she became a Director and continuing until the end of the next Annual General Meeting; and (ii) each appointed Director shall hold the office of Director for the period immediately following their appointment and continuing until the end of the next Annual General Meeting. Any retiring Director is eligible for re-election or re-appointment if otherwise qualified. A Director may take a leave of absence from his or her rights and duties as a Director for a portion of that Director's term of office provided that he or she first obtains the Executive Committee's consent".

Section 3.13 of By-Law No. 1 provides that the "Board shall meet at least three (3) times annually. Provided that all Directors consent, meetings may be held in person, by telephone, Internet or other electronic means of conferencing".

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INVESTIGATION: ALTERNATIVES AND ANALYSIS

Council selects a nominee to FCM annually at the Organizational Meeting of Council. FCM requires a resolution from Council each year confirming that costs of attendance at meetings of the FCM Board of Directors will be covered by The City of Calgary.

Stakeholder Engagement, Research and Communication

In preparation of this report, Administration reviewed the Council policy on *Council to Cover Expenses of Prospective FCM (Federation of Canadian Municipalities) Directors* (CC008) and By-Law No. 1 of the FCM (adopted 2017 June 04).

Strategic Alignment

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (*Action Plan 2015-2018*).

Social, Environmental, Economic (External)

There are no social, environmental, or external economic implications associated with the recommendations of this report.

Financial Capacity

Current and Future Operating Budget:

Reasonable costs of attendance at meetings of the FCM Board of Directors. The costs will be charged to Corporate Costs Program 861.

Current and Future Capital Budget:

There are no current and future capital budget impacts as a result of this report.

Risk Assessment

There are no significant risks associated with the recommendations of this report.

REASON(S) FOR RECOMMENDATION(S):

The Federation of Canadian Municipalities requires a resolution from Council each year confirming that costs associated with meeting attendance will be covered by The City of Calgary.

ATTACHMENT(S)

None.