



Calgary Planning Commission Governance Review IP2024-0784

July 3, 2024

Recommendation

That the Infrastructure and Planning Committee recommend that Council:

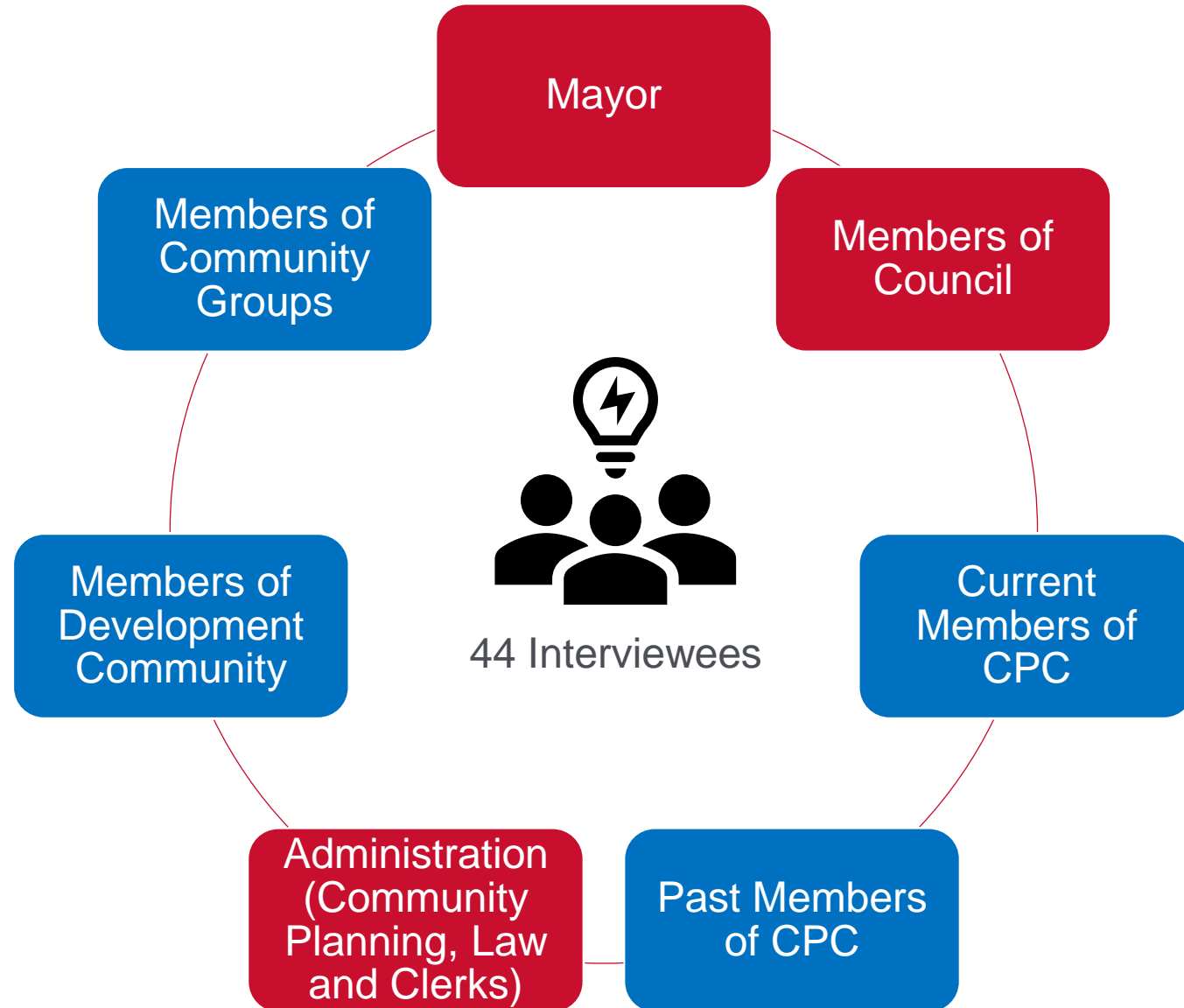
1. Give three readings to Proposed Bylaw 64P2024 to amend the Calgary Planning Commission Bylaw 28P95.

Project Overview

- In 2023, Planning and Development Services engaged an external consultant to conduct a governance review of the Calgary Planning Commission (CPC).
- The purpose of the review was to:
 - **Ensure efficiencies and value add from CPC meetings.**
 - **Provide opportunities to increase value in decision-making processes.**
 - **Explore opportunities to strengthen processes and structures.**



Engagement



Options Considered

Four options around the future of CPC were explored during the review and include:

- 1. Making incremental improvements over time**
- 2. Modernizing CPC as a technical review body**
- 3. Delegating more approval authority to CPC and limit the role of Council in planning matters**
- 4. Phasing out CPC**

Recommended Option

Modernization of Calgary Planning Commission

- Strengthen Purpose
- Improve Governance
- Add Value

Phase One

- Focus on membership and composition
- Includes updates to the CPC Bylaw
- Completion in summer 2024

Phase Two

- Focus on solidifying CPC's role as a technical review body
- Further updates to the CPC Bylaw are expected
- Completion at end of 2024





Phase One Implementation

Current State	Future State
Two Members of Council	No Members of Council
Six Public Members	Ten Public Members
Mayor included as ex-officio	Mayor not included
New members begin in October	New members begin in January
Clerks provides support	Clerks provides support
Mayor and Councillors able to attend as non-voting members	Mayor and Councillors able to attend as non-voting members

Phase Two Implementation

Strengthen Purpose

- Finalization of new purpose statement
- Clear definition of members' roles and responsibilities
- Finalization of skills matrix
- Improved onboarding and training
- Comprehensive Bylaw review

Improve Governance

- Review of the recruitment process
- Completion of a composition review
- Review of workload and workflow

Add Value

- Better definition of the role of CPC on various application types
- Creation of more opportunities for early feedback

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