



MINUTES

AUDIT COMMITTEE

HELD 2016 JANUARY 21 AT 9:30 AM
IN THE ENGINEERING TRADITIONS COMMITTEE ROOM

PRESENT:

Councillor R. Pootmans, Chair
Councillor E. Woolley, Vice-Chair
Councillor P. Demong
Councillor B. Pincott
Citizen Representative S. Crabtree
Citizen Representative B. Fitzsimmons
Citizen Representative, Mr. R. Ghosh

ALSO PRESENT:

Chief Financial Officer E. Sawyer
City Auditor K. Palmer
Executive Assistant C. Smillie
External Auditor T. Nakka
Legislative Assistant M. Cario

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Ms. Crabtree, that the Agenda for the 2016 January 21 Regular Meeting of the Audit Committee be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE, 2015
DECEMBER 10

CONFIRM MINUTES, Moved by Mr. Fitzsimmons, that the Minutes of the Audit Committee held on 2015 December 10, be confirmed.

CARRIED

3. ITEMS FROM ADMINISTRATION AND COMMITTEES

3.1 EXTERNAL AUDITOR 2014 MANAGEMENT LETTER UPDATE, AC2016-0057

DISTRIBUTION

At the request of the External Auditor and with the concurrence of the Chair, the Legislative Assistant distributed copies of Revised pages 10 and 11 of Attachment 1 to Report AC2016-0057.

APPROVE, Moved by Ms. Crabtree, that the Recommendations contained in Report AC2016-0057 be approved, **after amendment**, as follows:

That the Audit Committee:

1. Receive this Report and attachments for Information;
2. Recommends that Council receive this Report and **Revised Attachment 1 and Attachment 2** for Information; and
3. Directs that Attachment 2 to this Report remain confidential pursuant to Sections 24(1)(a), 25(1)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

3.2 AUDIT COMMITTEE 2016 MONTHLY STATUS REPORT, AC2016-0058

APPROVE, Moved by Councillor Woolley, that the Recommendation contained in Report AC2016-0058 be approved, as follows:

That Audit Committee receives this Report for Information.

CARRIED

3.3 CALGARY PARKING AUTHORITY ENGAGEMENT OF DELOITTE LLP, AC2016-0043

SPEAKERS

1. Eric Sawyer, on behalf of the Calgary Parking Authority Audit Committee
2. Mike Derbyshire, General Manager of Calgary Parking Authority

APPROVE, Moved by Councillor Pincott, that the Recommendation contained in Report AC2016-0043 be approved, as follows.

That Audit Committee approves the endorsement of the position of the Calgary Parking Authority, and concurrently Deloitte LLP, that undertaking this work does not adversely affect the independence of The City's External Auditor.

CARRIED

3.4 ANNUAL PRINCIPAL CORPORATE RISK REPORT, AC2016-0074

DISTRIBUTION

At the request of the City Manager and with the concurrence of the Chair, the Legislative Assistant distributed copies of PowerPoint presentation entitled, "AC2016-0074 Administration's Annual Principal Corporate Risk Report", dated 2016 January 21 and a document entitled, "Leadership Strategic Plan: Contract with Council", with respect to Report AC2016-0074.

Note: This item was discussed during the In Camera portion of today's Agenda, in accordance with Section 197(2) of the *Municipal Government Act* and Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act*.

APPROVE, Moved by Councillor Woolley, that the Recommendations contained in Report AC2016-0074 be approved, **after amendment**, as follows:

That the Audit Committee:

1. Receives this report for information;
2. Recommends that Council receive this report for information; and
3. That the Attachment **and the In-Camera discussions** remain confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act* for a period of 15 years.

CARRIED

4. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

5. IN CAMERA ITEMS

IN CAMERA, Moved by Councillor Demong, that in accordance with Section 197(2) of the *Municipal Government Act* and Sections 16(1), 24(1)(a), 24(1)(b) and 24(1)(c) of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move in camera, at 10:51 a.m., in order to consider several confidential matters.

CARRIED

The Audit Committee moved into public session at 11:28 a.m. with Councillor Pootmans in the Chair.

RISE AND REPORT, Moved by Councillor Demong, that the Audit Committee rise and report.

CARRIED

5.1 CITY AUDITOR COMPENSATION, AC2016-0079

DISTRIBUTION

At the request of the Executive Assistant to the Audit Committee and with the concurrence of the Chair, the Legislative Assistant distributed a Report entitled, "City Auditor Compensation", dated 2016 January 21, with respect to Report AC2016-0079, which is to remain confidential pursuant to Sections 24(1)(a), 24(1)(b) and 24(1)(c) of the *Freedom of Information and Protection of Privacy Act*.

APPROVE, Moved by Ms. Crabtree, that with respect to the Report AC2016-0079, the following be approved:

That the Audit Committee:

1. Receives the City Auditor Compensation Report for information;
2. Recommends that Council receive this report for information; and
3. That the Report and In Camera discussions remain confidential pursuant to Sections 24(1)(a), 24(1)(b) and 24(1)(c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.2 AUDIT FORUM (VERBAL), AC2016-0032

DISTRIBUTION

At the request of the Executive Assistant to the Audit Committee and with the concurrence of the Chair, the Legislative Assistant distributed a letter, with respect to Verbal Report AC2016-0032 which is to remain confidential pursuant to Sections 16(1), 24(1)(a), 24(1)(b) and 24(1)(c) of the *Freedom of Information and Protection of Privacy Act*.

APPROVE, Moved by Mr. Fitzsimmons, that with respect to the Verbal Report AC2016-0032, the following be approved:

That the Audit Committee:

1. Receive the Audit Forum - Verbal Report, for information; and
2. Keep the Verbal Report, In Camera discussions and distribution confidential pursuant to Sections 16(1), 24(1)(a), 24(1)(b) and 24(1)(c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.3 EXTERNAL AUDITOR REPORT (VERBAL), AC2016-0052

The External Auditor had nothing to report.

5.4 CITY AUDITOR REPORT (VERBAL), AC2016-0054

The City Auditor had nothing to report.

5.5 CHIEF FINANCIAL OFFICER REPORT (VERBAL), AC2016-0055

The Chief Financial Officer had nothing to report.

5.6 CHAIR OF AUDIT COMMITTEE REPORT (VERBAL), AC2016-0056

The Chair of the Audit Committee had nothing to report.

6. URGENT BUSINESS IN CAMERA

No items of Urgent Business In Camera were added to today's Meeting.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Demong, that this meeting adjourn at 11:30 a.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2016 FEBRUARY 08
COMBINED MEETING OF COUNCIL:

CONSENT:

EXTERNAL AUDITOR 2014 MANAGEMENT LETTER UPDATE, AC2016-0057

ANNUAL PRINCIPAL CORPORATE RISK REPORT, AC2016-0074

IN CAMERA:

CITY AUDITOR COMPENSATION, AC2016-0079

The next Regular Meeting of the Audit Committee has been scheduled to be held on 2016 February 18 at 9:30 AM.

UNCONFIRMED