



## Taxi Limousine Advisory Committee

### Terms of Reference

**Mandate:** To provide advice and recommendations to Council to ensure high quality taxi and limousine services and 'to create and maintain a sustainable ... industry' as specified in the Livery Transport Bylaw 6M2007. The objective is to ensure public safety, service quality and consumer protection for customers and service providers. The TLAC will follow the direction of Council by responding to Council requests and making recommendations to City Council.

**Composition:**

- 1 Representative for taxi brokers, who holds a Brokerage Licence in good standing with Livery Transport Services
- 1 Representative for limousine brokers, who holds a Brokerage Licence in good standing with Livery Transport Services
- 2 Representatives for taxi and limousine drivers who holds a Taxi Drivers Licence or Limousine Drivers Licence in good standing with Livery Transport Services and do not hold a Brokerage Licence
- 1 Representative, nominated by Calgary Airport Authority
- 1 Representative, nominated by Tourism Calgary
- 1 Representative, nominated by Calgary Hotel Association
- 1 Representative from Calgary Police Service (non-voting)
- 1 Representative from Transportation Planning (non-voting)
- 1 Representative from Livery Transportation Services (non-voting)
- 5 Representatives of the general public, selected by Council from respondents to a public notice
- 1 Representative of the Advisory Committee on Accessibility

The Chair of TLAC is appointed by Council from the five (5) representatives of the general public.

#### Voting Members shall:

- Represent one of the categories identified by Council
- Be at least 18 yrs of age
- Be a resident of The City of Calgary
- Not be a member of the Licence and Community Standards Appeal Board or the City of Calgary Administration
- Abide by pecuniary interest requirements

#### Non-Voting Members:

- Represent one of the categories identified by Council,
- Be at least 18 yrs of age
- Not vote on motions before TLAC,
- Not be a member of the Licence and Community Standards Appeal Board,
- Abide by pecuniary interest requirements

The following skills & experience are an asset:

- 3 to 5 yrs experience as a board member
- Conflict resolution training or experience

- Policy & public administration knowledge
- Budget planning & financial management experience
- Research & analysis experience
- Good verbal & written communication skills

**Term:** Each member is appointed for a 2 year term, effective the date of the annual Organizational Meeting of Council, with a maximum of 2 consecutive terms. To ensure business continuity, appointments will be staggered by appointing up to five members annually. A member may resign at any time upon written notice to City Council, and Council may, by resolution, remove any member.

**Term Expiry Month:** October

**Meetings: Monthly**

**Day:** Wednesday or Friday

**Time:** 10:00 a.m.

**Location:** Engineering Traditions Committee Room  
First Floor, Historic City Hall, 700 Macleod Trail SE

This Schedule is subject to change by either date, time and/or location

**Quorum:** 5\*

**Resource Staff:** Andreychuk, Ms. Marcia (403-648-6314 ☎)

**Administrative Contact:** Ms. Kathleen Miller-Letendre (Livery Transport Service Administrative Assistant)

Animal and Bylaw Services  
City of Calgary mail code #128  
P.O. Box 2100 Station M  
Calgary AB T2P 2M5  
Bus: 403-648-6317 ☎  
E-mail: tlac@calgary.ca

**Reports To:** SPC on Community and Protective Services

**Notes:** Quorum is defined as five (5) members who appropriately represent the Committee make up, as follows:

- Two (2) members representing the public;
- One (1) member representing either the Advisory Committee on Accessibility, the Calgary Airport Authority, Tourism Calgary or the Calgary Hotel Association;
- One (1) member representing either the Calgary Livery Association, the Limousine Luxury Independent Motor Operators Society or taxi and limousine drivers;
- An additional one (1) member from either:
  - o The Advisory Committee on Accessibility, the Calgary Airport Authority, Tourism Calgary or the Calgary Hotel Association, or
  - o The Calgary Livery Association, the Limousine Luxury Independent Motor Operators Society or taxi and limousine drivers

Chair	Vice Chair	Member	Role	Current Appointment	Expiry Year
		Ms. Lauri Brunner	Representative from the Advisory Committee on Accessibility	2015	2016
			Representative of the		

		Ms. Linda Ciurysek	general public	2013	2017
		Mr. Kurt Enders	Representative for taxi brokers	2015	2017
		Mr. Ian Lawson	Representative for limousine brokers	2014	2016
		Mr. F. Gordon Lowe	Representative of the general public	2013	2016
		Mrs. Cheryl McLaughlin	Representative of the general public	2015	2017
		Ms. Kay She	Representative of the general public	2015	2017
		Mr. Gurdev Singh Sekhon	Representative for taxi and limousine drivers	2014	2016
	x	Mr. Spencer Villam	Representative, nominated by Hotel Association	2014	2017
		Ms. Shawnah Whittaker	Representative, nominated by Calgary Airport Authority	2013	2017
x		Mr. Tongjie Zhang	Representative of the general public	2012	2016
		Mr. Steve Dawson	Representative, Livery Transportation Services (non-voting)	2015	2017
		Staff Sergeant Paul Stacey	Representative, Calgary Police Service (non-voting)	2014	2017
		{Vacant}	Representative, nominated by Tourism Calgary	0	N/A
		{Vacant}	Representative, Transportation Planning (non-voting)	0	N/A
		{Vacant}	Representative for taxi and limousine drivers	0	N/A