

STAKEHOLDER ENGAGEMENT

In response to the Notice of Motion, a meeting of Directors and a meeting of The Accommodation Infrastructure Steering Committee (AISC), were held in September of 2015 to define various Business Unit's roles and responsibilities in responding to the Notice of Motion.

In December, a chartering session was held and a project plan created. A series of five internal project team meetings, led by accessibility-expert consultants were conducted throughout the spring of 2016. Eight business units as well as the Calgary Parking Authority participated in the project team meetings. The Accommodation Infrastructure Steering Committee, the Advisory Committee on Accessibility, and the Ward Councillor's Office received progress update presentations in June of 2016.

Stakeholders

Business Unit/Organization
Facility Management
Ward 7
Calgary Neighbourhoods
Calgary Building Services
Calgary Recreation
Corporate Analytics & Innovation, Engineering and Energy Services
Calgary Transit
Calgary Parking Authority
Calgary Parks
Calgary Growth Strategies
Calgary Roads
Consulting team: Level Playing Field, Omnicron, Veris Canada

Key Dates and Engagements

Date	Engagement
2015	
September	Accommodation Infrastructure Steering Committee – define roles and responsibilities for Notice of Motion
December	Chartering Session
2016	
February	Project Plan with Ward 7 Councillor's Office
March	Consultant Team Engagement
March 31	Stakeholder Session 1: Project Planning Workshop
April 20	Stakeholder Session 2: Recap of Planning Workshop
May 9	Councillor Farrell Update on Report Progress
May 12	Stakeholder Session 3
June 13	Accommodation Infrastructure Steering Committee (AISC) Engagement
June 16	Advisory Committee on Accessibility (ACA) Engagement
	Councillor Farrell Update

LAS2016-76 Improving Calgary's Accessibility: Update Attachment 5

June 20	Stakeholder Session 4: Draft report circulation
July 28	Stakeholder Session 5: Draft report input
August 4	Final site tour of Municipal Complex to finalize recommendations
August 22	Final Stakeholder & Manager Report Feedback
August 30	Director & GM meeting to discuss how administration strategically coordinates on accessibility issues.