



**MINUTES**

**COUNCIL COMPENSATION REVIEW COMMITTEE**

**May 10, 2024, 2:30 PM  
ENGINEERING TRADITIONS COMMITTEE ROOM**

**PRESENT:** Public Member S. D'Alton, Chair  
Public Member B. Gervais, Vice-Chair  
Public Member A. Brussa

**ABSENT:** Public Member E. Okwara  
Public Member L. Ramirez

**ALSO PRESENT:** Deputy City Clerk J. Fraser  
Legislative Advisor B. Dufault

1. CALL TO ORDER

Public Member D'Alton called the meeting to order at 2:30 p.m.

ROLL CALL

Public Member Gervais, Public Member Brussa, and Public Member D'Alton

Absent from Roll Call: Public Member Okwara and Public Member Ramirez

2. OPENING REMARKS

Public Member D'Alton provided opening remarks and a traditional land acknowledgement.

3. CONFIRMATION OF AGENDA

**Moved by** Public Member Gervais

That the Agenda for the 2024 May 10 Regular Meeting of the Council Compensation Review Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Council Compensation Review Committee, 2024 March 27

**Moved by** Public Member Brussa

That the Minutes of the 2024 March 27 Regular Meeting of the Council Compensation Review Committee be confirmed.

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

**Moved by** Public Member Gervais

That pursuant to Sections 16 (Disclosure harmful to business interests of a third party), 17 (Disclosure harmful to personal privacy), 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 2:34 p.m. in the Engineering Traditions Committee Room, to discuss confidential matters with respect to the following Items:

- 10.1.1 Approval of a Third-Party Service Provider (Verbal), CCRC2024-0653
- 10.1.2 Council and Councillors' Assistants Questionnaire (Verbal), CCRC2024-0654

**MOTION CARRIED**

Committee reconvened in public meeting at 2:49 p.m. with Public Member D'Alton in the Chair.

ROLL CALL

Public Member Gervais, Public Member Brussa, and Public Member D'Alton

Absent from Roll Call: Public Member Okwara and Public Member Ramirez

**Moved by** Public Member Brussa

That Committee rise and report.

**MOTION CARRIED**

## 10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

### 10.1.1 Approval of a Third-Party Service Provider (Verbal), CCRC2024-0653

The following documents were distributed with respect to Confidential Verbal Report CCRC2024-0653:

- Confidential Distribution 1; and
- Confidential Distribution 2.

Administration in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report CCRC2024-0653:

Clerks: J. Fraser, B. Dufault, and J. Booth. Advice: S. Lancashire.

**Moved by** Public Member Brussa

That with respect to Confidential Verbal Report CCRC2024-0653 the following be approved:

That the Council Compensation Review Committee:

1. Approve Option A with respect to the selection of a Third-Party Service Provider as contained in Confidential Distribution 1; and
2. Direct that the Closed Meeting discussions and Confidential Distributions 1 and 2 be held confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third-party), 24 (Advice from officials), and 25 (Disclosure harmful to economic and other interests of a public body) of *the Freedom of Information and Protection of Privacy Act*, to be reviewed 2029 May 10.

**MOTION CARRIED**

### 10.1.2 Council and Councillors' Assistants Questionnaire (Verbal), CCRC2024-0654

A Confidential Distribution was distributed with respect to Confidential Verbal Report CCRC2024-0654.

Administration in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report CCRC2024-0654:

Clerks: J. Fraser, B. Dufault, and J. Booth. Advice: S. Lancashire.

**Moved by** Public Member Gervais

That with respect to Confidential Verbal Report CCRC2024-0654 the following be approved:

That the Council Compensation Review Committee:

1. Approve the Confidential Questionnaire as contained in the Confidential Distribution;
2. Request that Administration distribute the Questionnaire to Members of Council and Councillor's Assistants from 2024 May 21 to 2024 June 7; and
3. Direct that the Closed Meeting discussions and the Confidential Distribution be held confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

10.2 URGENT BUSINESS

None

11. BRIEFINGS

None

12. ADJOURNMENT

**Moved by** Public Member Brussa

That this meeting adjourn at 2:51 p.m.

**MOTION CARRIED**

The next Regular Meeting of the Council Compensation Review Committee is scheduled to be held at the Call of the Chair.

CONFIRMED BY COMMITTEE ON

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CHAIR

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CITY CLERK