

RATIONALE FOR FESTIVAL AND EVENT POLICY CHANGES

#	CURRENT FESTIVAL AND EVENT POLICY CSPS032	PROPOSED REVISIONS	ALIGNMENT TO INTENDED OUTCOMES & REASONING
1	Policy Title: Festival and Event Policy Policy Number: CSPS032 Report Number: CPS2010-07 Approved by: Council Effective Date: 2010 February 9 Business Unit: Calgary Recreation	Policy Title: Festival and Event Policy Policy Number: (City Clerk's will fill in) Report Number: CD2024-0272 Adopted by/Date: 2010 February 09 Effective Date: 2010 February 09 Last Amended: 2024 June 18 Policy Owner: Arts & Culture	Alignment to new Council Policy template Re. policy number – City Clerk's indicated a new policy number will be provided after Council's approval of the update. Re. policy owner – updated as per Administration reorganization.
2	BACKGROUND The City of Calgary has a long history of hosting festivals and events in sport, culture and entertainment.	<Deleted>	Alignment to new Council Policy template No background is to be included, as per the template.
3	Festivals and Events enhance the quality of life in Calgary and are an essential element in creating complete communities.	<Policy Statement> 1.1.1 The Policy aligns with The City's values for enhancing the quality of life by providing Calgarians and visitors with a vibrant place to live. It is achieved by being a vital ingredient in Calgary's ongoing development as an eventful city, as well as providing opportunities for people to enjoy an innovative, creative city through year-round art, sport, community and cultural festivals and events.	Improves specificity and provides clarification Alignment to Council-approved strategy Aligns with the Eventful City Strategy
4	These experiences are recognized to have significant value by citizens and visitors and are a vital ingredient in	<Policy Statement> 1.1.2 The Policy aligns with The City's values for	Improves specificity and provides clarification

	Calgary's on-going development as an active and creative city.	inclusive communities by investing and facilitating a spectrum of cultural events which are accessible to all Calgarians and provide outlets for creative expression. The policy provides opportunities for new, emerging and established events to thrive.	Alignment to Council-approved strategy Aligns with the Eventful City Strategy
5	City service support to events and festivals is part of core business for The City of Calgary. Events and festivals are integral to the implementation of many City initiatives.	<Deleted>	Eliminate extraneous or vague information.
6	This policy has been aligned with key City policies and priorities, including the Triple Bottom Line Policy, Fair Calgary principles, the Environmental Policy, the Civic Arts Policy, the Civic Sports Policy and the mandate of the Calgary Sport Tourism Authority.	<Moved to Management Framework>	Alignment to new Council Policy template No policy alignment section is included in the body of the document, as per the template.
7	PURPOSE This policy will contribute to fostering increased vibrancy in Calgary. Through this policy, The City of Calgary is committed to supporting: <ul style="list-style-type: none"> • an exciting and vibrant range of festivals and events; • our diverse cultural character and celebrating our living heritage; • the growth of volunteerism; • the growth of tourism; 	<Moved to Policy Statement> 1.1.3 The Policy supports Calgary's global reputation, which attracts tourism, new investment and new Calgarians. By supporting the delivery of year-round local festivals and events, while setting the stage to attract events of an international caliber. This includes City of Calgary investment in creative industries, strategic partners and civic infrastructure. It is also a driver of economic diversity, which enables a healthy creative and cultural sector.	Eliminate duplicated information. See also sections 1.1, 1.1.1 and 1.1.2 in the proposed updates. Eliminate extraneous or vague information. Re. the growth of volunteerism: this policy does not have direct impact to this benefit.

	<ul style="list-style-type: none"> • the attraction of businesses and workers interested in active communities; • safe communities. 		Improves specificity and provides clarification
8	<p>This policy provides a foundation for the effective development, management and resource allocation of services throughout The City of Calgary by:</p> <ul style="list-style-type: none"> • articulating a clear definition of Festivals and Events supported by The City of Calgary; • providing guiding principles that ensure consistent implementation of the policy across the corporation; • clarifying funding strategies; • outlining a management and approvals process for operations and services of events and festivals that involve two or more City business units; • providing a transparent and open system for evaluating, bidding and hosting major events involving The City of Calgary. 	<p>2. PURPOSE</p> <p>2.1 The Policy establishes a clear definition of Festivals and Events supported by The City of Calgary, as well as what activities are not considered a festival or event under this policy.</p> <p>2.2 The Policy establishes procedures for how The City of Calgary provides support to the organizers of publicly accessible festivals and events, including identifying which City of Calgary requirements are applicable.</p> <p>2.3 The Policy establishes procedures for a Festival and Event Subsidy Program (FESP). See also 3.8.</p> <p>2.4 The Policy establishes procedures for the reduction of financial barriers for event organizers who meet the definition under 5.1.3.</p> <p>2.5 The Policy does not establish procedures for evaluating, bidding and hosting “partner-bid events” for Calgary, and/or bids for events led by City Council or City Administration. The formal bid process is out of scope for The Policy. See also 3.11.</p>	Improves specificity and provides clarification
9	<p>Policy Statement</p> <p>The Festival and Event Policy serves as the guiding document to</p>	<p>1. POLICY STATEMENT</p> <p>1.1 The Festival and Event Policy (The Policy) provides a foundation for the effective</p>	Alignment to new Council Policy template

	<p>direct the management, maintenance and growth of vibrant Festivals and Events that provide maximum benefit for The City and its citizens.</p>	<p>development and management of festivals and events throughout Calgary. The Policy directs transparent allocation of City of Calgary resources and fosters the growth of vibrant and innovative festivals and events in Calgary.</p>	<p>Policy Statement moved to top of document.</p> <p>Improves specificity and provides clarification</p> <p>See also 1.1.1, 1.1.2, 1.1.3 for value statements.</p>
<p>10</p>	<p>This policy and the supporting management and approvals process will apply to the following definition of a Festival or Event:</p> <ul style="list-style-type: none"> a.) an organized gathering of people for primary purpose of supporting a community, cultural, recreational or sport experience within a limited period of time and available to the general public; b.) a parade of people, and or animals, and or vehicles which will travel in unison for the purpose of celebration; c.) a sport competition or recreational or cultural activity that is sanctioned by a recognized authority, such as City Council and/or its designated authority; d.) any such activity that would have a significant impact on public property, facilities and/or public safety; 	<p><Definitions section></p> <p>3.7 “Festival” or “Event” means an organized gathering of people for the primary purpose of supporting art, sport, community and/or cultural experience within a limited period of time, and which is available to the public.</p> <p>3.7.1 The definition of festival or event includes a parade of people and/or animals, and/or vehicles which will travel in unison for the purpose of celebration.</p> <p>3.7.2 To meet the definition of festival or event that must be approved through Arts & Culture as per this policy, a festival or event must (i) need the support and/or services from two or more City of Calgary business units, and/or (ii) have a significant impact on public property, public facilities and/or public safety that triggers a review by the Interdepartmental Event Team, such as any one of the following:</p> <p>(a) serving alcohol and/or cannabis on public land, if permitted under the policies provided by provincial legislation for Alberta Gaming, Liquor and Cannabis (unless the activity falls within</p>	<p>Alignment to Council-approved strategy</p> <p>Aligns with the Eventful City Strategy</p>

	<p>e.) any such activity that would involve the support and/or services of two or more Business Units of The City of Calgary.</p>	<p>exception conditions defined by The City of Calgary;</p> <p>(b) using fireworks or other types of pyrotechnic displays on public land (note that there may be restrictions or permissions required for using fireworks or other types of pyrotechnic displays on private land, but this is out of scope for this policy);</p> <p>(c) setting up one or more temporary occupiable structures (such as tents or stages) on public land that require a Building Permit (note that requirements or permissions needed for setting up temporary structures on private land, only apply if there is more than one business unit involved, otherwise they are out of scope for this policy), or</p> <p>(d) utilizing roadways or sidewalks on public land that triggers the need for a review by the Interdepartmental Event Team.</p> <p>3.7.2.1 If a festival or event organizer is unsure whether their proposed festival or event must be approved through Arts & Culture, it is recommended they follow the intake process described on The City’s website (Calgary.ca) to obtain guidance.</p> <p>3.7.3 Activities which are out of scope for this policy include protests and/or demonstrations. For clarity, protests include specified protests as defined in Bylaw 17M2023.</p>	
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<p>11</p>	<p>Guiding Principles</p> <p>The City of Calgary supports Festivals and Events through adherence to the following guiding principles:</p> <p>Value</p> <ul style="list-style-type: none"> - The City of Calgary recognizes the contribution made by Festivals and Events to the quality of life and in building complete communities. <p>Open and Transparent Evaluation Process</p> <ul style="list-style-type: none"> - The City of Calgary will participate in an Event Advisory Committee to evaluate, assess, measure and recommend eligible events and festivals for subsidized City of Calgary support and services to ensure equitable and respectful decisions for all involved parties. <p>Community Input and Engagement</p> <ul style="list-style-type: none"> - Membership of the Event Advisory Committee will consist of representatives from the Calgary Sports Council, Calgary Sport Tourism Authority, Federation of 	<p>5.6 Guiding Principles</p> <p>(a) The Policy aligns with the Guiding Principles developed as part of the Eventful City Strategy. See Schedule 1.</p> <p>6. SCHEDULE</p> <p>Schedule 1 - Guiding Principles from the Eventful City Strategy</p> <p>(a) Value: The City of Calgary recognizes the contributions festivals and events make to our quality of life and in building complete communities through socials, cultural and economic benefits.</p> <p>(b) Open and Transparent Evaluation Process: The City of Calgary will lead in developing event-friendly principles and processes to evaluate, assess, measure and support events and festivals. They will be guided by equitable and respectful decision-making.</p> <p>(c) Tracking and Reporting: The City of Calgary will work collaboratively to collect annual data to be evaluated against a comprehensive model of shared and aligned principles, policies and</p>	<p>Alignment to Council-approved strategy</p> <p>Aligns with the Eventful City Strategy</p>

<p>Calgary Business Improvement Zones, Tourism Calgary, Calgary Arts Development Authority, Calgary Economic Development and Administration.</p> <p>Responsibility - The City of Calgary will assume the responsibility for providing safe and as it determines, appropriate services, equipment, facilities and sites and will negotiate a Service Standard Agreement with each eligible event or festival to articulate the level of City services required to support these activities based on a technical review of all Festivals and Events by the Interdepartmental Event team on applications approved by the Event Advisory Committee.</p> <p>Sustainability - The City of Calgary, in collaboration with community partners, will develop, and be involved in implementing and updating a bi-annual community-wide strategic and business plan for the evolution and growth of Festivals and Events.</p> <p>Accessibility - Festival and Event opportunities will be accessible to all Calgarians regardless of their geographic location, affiliation and demographics. .</p>	<p>strategies to inform reports to Council and the community regarding key aspects of the industry. The City is committed to community consultation to monitor implementation, measure progress and commit to continuous improvement.</p> <p>(d) Accessibility and Inclusion: The City of Calgary will work to support an environment in which all people can participate in Calgary’s cultural, social and economic life through the festivals and events The City supports, regardless of a person’s geographic location, affiliation and demographics.</p> <p>(e) Economic and Environmental Sustainability and Resilience: The City of Calgary, in collaboration with community partners, will support events that meet community and Council priorities and provide tools and education for those who are seeking support in order to see ongoing innovation and resilience in the industry.</p>	
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	<p>Diversity of Opportunities</p> <ul style="list-style-type: none"> - Festivals and Events will be eligible to receive support and services whether they are local, international, new, emerging or established. 		
12	<p>PROCEDURES AND RESPONSIBILITIES</p> <p>Fee Schedule for Festivals and Events</p> <p>The City of Calgary will develop a fee schedule specifically for festivals and events:</p> <ul style="list-style-type: none"> • identify transactional service costs • establish rates for direct labour and material costs 	<p><Definitions section></p> <p>3.6 “Fee Schedule for Festivals and Events” means the list of user fees charged to Arts & Culture, by business units, for services provided to festival and event organizers. This may differ from the “Corporate rates and fees” schedule. See also 3.4, 3.16 and 5.1.7 and the Management Framework.</p> <p><Procedures section></p> <p>5.1.4 The City of Calgary will develop and maintain a fee schedule specifically for festivals and events which lists approved business unit expenses which qualify for internal recovery.</p>	<p>Improves specificity and provides clarification</p>
13	<p>Every attempt will be made to align this fee schedule with any policy for user fees as determined by The City of Calgary.</p>	<p><Definitions section></p> <p>3.4 “Corporate rates and fees” means the standard user fees City business units charge for services provided to the public. These rates may differ from the Fee Schedule for Festivals and Events. See also 3.6, 3.16 and 5.1.7, and the Management Framework.</p>	<p>Improves specificity and provides clarification</p>
14	<p>“Subsidy” or “subsidized support” as set out in this Policy means Council’s approved funding for festivals and events</p>	<p><Definitions section></p> <p>3.13 “Subsidized support” means the reduction or absorption of user fees for festival and event</p>	<p>Improves specificity and provides clarification</p>

	<p>of transactional and hard costs for services from The City of Calgary.</p>	<p>organizers who qualify. Subsidized support is reflected in the reduced amount of the invoice billed by Arts & Culture to festival and event organizers. See also 5.1.</p> <p>3.14 “Subsidy” means the difference between the user fees charged to Arts & Culture by business unit service providers and the charge to event organizers who qualify for subsidized support. See also 5.1.</p> <p>3.15 “Subsidy funding” means the budget dollars approved by Council used to reduce costs for festivals and events which qualify for subsidized support or grants. See also 5.1.</p> <p>3.16 “User fees” means the cost of City of Calgary services related to the delivery of festivals and events which are charged to festival and event organizers. Depending on the service, user fees may be standard, as found on the Corporate Rates and Fees list, or may be reduced for festival and event organizers by the originating business unit. This reduction will be shown on the Fee Schedule for Festivals and Events and is in addition to any FESP subsidies provided by the Arts & Culture division. See also 3.4 and 3.6 and the Management Framework.</p>	
<p>15</p>	<p>The subsidy program will be based on Council approved budget.</p>	<p>5. PROCEDURE</p> <p>5.1 “Subsidy funding” strategy</p> <p>5.1.1 The Festivals and Events Subsidy Program (FESP) receives operating funds from Council</p>	<p>Improves specificity and provides clarification</p>

		each year as a result of the four-year Service Plans and Budgets cycle.	
16	Festival and Event organizations that are recommended for subsidized support and services by the Event Advisory Committee and approved by The City of Calgary will not be charged these fees.	<p><Procedures section></p> <p>5.1.8 Festivals and Events which qualify for subsidized support will only be charged a portion of the standard service user fees.</p> <p>5.1.8.1 “Subsidized support” allocation process: the amount of subsidized support for each festival and event organizer who qualifies is dependent on Arts & Culture’s budget as approved by Council as per processes detailed in the Management Framework.</p>	Improves specificity and provides clarification
17	Festival and Event organizations that are not recommended for subsidized support and services by the Event Advisory Committee and approved by The City of Calgary will be charged all applicable fees.	<p><Procedures section></p> <p>5.1.9 Festivals and Events which do not qualify for subsidized support will be charged all applicable service fees, as per processes detailed in the Management Framework.</p> <p>5.1.9.1 Festivals and Events organizers who do not qualify for subsidized support can follow the appeal process.</p>	Improves specificity and provides clarification
18	Business Units that provide support and services to Festivals and Events will be encouraged to reschedule staff, wherever possible, to eliminate overtime to reduce costs.	<p><Procedures section></p> <p>5.1.5 City business units that provide services to festivals and events will attempt to minimize fees charged to festival and event organizers, where possible.</p>	Improves specificity and provides clarification
19	Costs that must be incurred to support Festivals and Events will be identified as eligible for internal recoveries from	<Procedures section>	Improves specificity and provides clarification

	<p>Calgary Recreation on an annual basis with a detailed submission of schedules.</p> <p>Transactional service costs (e.g., permits, licenses, inspections, foregone revenue) will be waived and are ineligible for internal recoveries.</p>	<p>5.1.6 Approved business unit expenses which qualify for internal recovery are listed on the Fee Schedule for Festivals and Events. Details are outlined in the Management Framework.</p> <p>5.1.7 Certain user fees listed in the Corporate Rates and Fees schedule (for services provided by business units to festival or event organizers who qualify for the Festival and Event Subsidy Program (FESP)) are ineligible for internal recoveries via Arts & Culture. These fees are considered to be “waived” or “absorbed” by the related business unit.</p> <p>(a) Business unit expenses which do not qualify for internal recovery as per 5.1.7 are detailed in the Management Framework. Examples include, but are not limited to, transactional fees (City processing fees which are not an additional cost to the business unit) including Parks and Open Spaces permitting fees, Street Use Permits, and City Administration fees, and Risk Management Fees.</p> <p>(b) The related business unit cannot charge waived/absorbed fees directly to the festivals and events organizers who qualify for subsidized support.</p>	
<p>20</p>	<p>Subsidy An Event Advisory Committee will evaluate, assess, measure and recommend eligible festivals and events, which are not under evaluation by the Calgary Sport Tourism Authority, for subsidized City of Calgary support and</p>	<p><See section 25, below.></p>	

	services (rates as defined in the Eligible Events and festivals Fee Schedule described above) based on an Event Impact Model (Schedule 1).		
21	<p>Service Standard Agreement Business Units involved in providing support and services will participate on an Interdepartmental Event Team (IET) for technical and tactical reviews of each Festival and Event application. Membership on this IET also includes Calgary Police Services, Alberta Health Services and Alberta Government Liquor Commission. Other external organizations may be brought to the IET for technical and tactical reviews, as necessary.</p> <p>Based on these reviews, a Service Standard Agreement will be negotiated with each Festival and Event organization summarizing all support and services provided by The City of Calgary.</p>	<p>5.2 Roles and responsibilities: festival and event organizers</p> <p>5.2.1 Organizers of festivals and events approved by The City of Calgary are required to enter into appropriate legal agreements with The City.</p>	Improves specificity and provides clarification
22	<p>MANAGEMENT FRAMEWORK Administration is responsible for developing a management framework that will contribute to the overall direction and priorities determined by Council and act as a blueprint for the implementation and administration of the Festivals and Events Policy.</p> <p>The management framework will clearly outline the subsidy mechanism, administrative processes and procedures, roles and responsibilities, lines of</p>	<p><Definitions section></p> <p>3.10 “Management Framework” means a document City Administration is responsible for developing that will contribute to the overall direction and priorities determined by Council and act as a blueprint for the implementation and administration of The Policy. The Management Framework will continue to evolve over time as practices, standards, administrative processes and outcome measures are developed and evaluated.</p>	Updated to align with current state

	<p>communication, accountability, defined outcomes and an appeals process (Schedule 2).</p> <p>The management framework will continue to evolve over time as practices, standards, administrative processes and outcome measures are developed and evaluated.</p>		
23	<p>Event Advisory Committee An advisory committee to Administration, it is responsible for the oversight of an annual open and transparent process to evaluate, assess and measure event and festival applications, and recommend eligible Festivals and Events for subsidized The City of Calgary support and services.</p> <p>In addition, the Event Advisory Committee will solicit two (2) Citizens at Large to join the Committee for a two-year term.</p>	<p><Definitions section></p> <p>3.5 “Cultural Leadership Council” (CLC) means an external advisory group to City Administration. The purpose of the CLC is to provide guidance and expertise on cultural development work at The City of Calgary to ensure diverse perspectives are represented and heard. The CLC is also a champion for the local cultural sector, to promote the advancement of arts and cultural plans, initiatives and strategies, along with the Cultural Plan for Calgary.</p>	Updated to align with current state
24	<p>Event Steering Committee A committee of Administration, led by the Director of Calgary Recreation, with representation by the Directors, or designates, of the main Business Units involved in providing services and support to Festivals and Events. It is responsible for the oversight and implementation of this policy throughout The City of Calgary.</p>	<p><Definitions section></p> <p>3.3 “Corporate Event Steering Committee” means a group within City Administration which provides oversight to The City of Calgary Festivals and Events process. The representation of the committee, as well as the related processes are detailed in the Management Framework.</p>	Day-to-day process moved to Management Framework

		<p><Procedures section: Roles and Responsibilities></p> <p>5.3.2 Corporate Event Steering Committee (CESC)</p> <p>(a) The Corporate Event Steering Committee is responsible to provide oversight to The City of Calgary Festival and Event process.</p>	
<p>25</p>	<p>Interdepartmental Event Team A committee of Administration, led by Calgary Recreation and its designated Division, will have representation by the technical staff of the main Business Units involved in providing services and support to Festivals and Events, including Calgary Police Services. It is responsible for providing a technical review of all Event and Festival event applications, as submitted via the Event Advisory Committee, to determine the type and level of services and support required for each Festival and Event, and providing schedules of those services for incorporation into the Service Standard Agreement</p>	<p><Definitions section></p> <p>3.9 “Interdepartmental Event Team” (IET) means a group of subject matter experts who are requested to provide services, approvals and/or support to festivals and events in Calgary. This includes business unit representatives in City Administration and external partners. See also 5.3.3.</p> <p><Procedures section: Roles and Responsibilities></p> <p>5.3.3 Interdepartmental Event Team</p> <p>(a) Business units and external partners involved in providing support and services to festivals and events must participate in an Interdepartmental Event Team (IET).</p> <p>(b) The IET will complete technical and tactical reviews of each festival and event application, as assigned. The reviews will determine the type and level of services and support required for each festival and event.</p>	<p>Improves specificity and provides clarification</p>

		<p>(c) The City of Calgary will assume the responsibility for providing or requiring appropriate services, equipment, facilities, safety requirements and sites for approved festivals and events which meet the definition in section 3.7.</p> <p>(d) The IET is responsible to determine if the event application does not meet the standards for appropriate use of City venues or assets.</p>	
<p>26</p>	<p>Calgary Recreation The Business Unit with the authority for implementation and execution of all elements of the policy.</p>	<p><Definitions section></p> <p>3.2 “Arts & Culture” means the division in the Partnerships business unit with the authority for the administration and implementation of all elements of The Policy.</p> <p><Definitions section></p> <p>3.12 “Partnerships” means the business unit with the authority for administration and implementation of all elements of The Policy.</p> <p><Procedures section></p> <p>5.3 Roles and responsibilities: City of Calgary</p> <p>5.3.1 Arts & Culture division, Partnerships business unit</p> <p>(a) Arts & Culture is the policy owner responsible for The Policy.</p>	<p>Updated to reflect new corporate alignment</p>

		<p>(b) Arts & Culture is responsible to lead the management of festivals and events as defined within this policy for The City of Calgary.</p> <p>(c) Arts & Culture is responsible to develop the “Fee Schedule for Festivals and Events.”</p> <p>(d) Arts & Culture is responsible to develop and maintain the Management Framework.</p> <p>(e) The Cultural Leadership Council (CLC) provides guidance and expertise to Arts & Culture, including the implementation of The Policy and Management Framework. The CLC is responsible to ensure diverse perspectives are represented and heard.</p>	
27	<p>Appeals Committee An Appeals Committee will be formed, as required, and will consist of two representatives of the Event Advisory Committee and two representatives of the Event Steering Committee, of which one representative will be the Director of Calgary Recreation. Representatives from the Business Units that may be involved in an appeal will be invited to participate in the process as non-voting members. The decisions of this committee will be deemed final.</p>	<p><Definitions section></p> <p>3. DEFINITIONS</p> <p>3.1 “Appeal process” means a method for an organization to have a second assessment for event approvals and/or financial support. Details are outlined in the Management Framework.</p>	<p>Day-to-day process moved to Management Framework</p>
28	<p>Calgary Sport Tourism Authority The Calgary Sport Tourism Authority has a mandate from City Council to actively win and attract major sporting events that benefit tourism, sport, economic</p>	<p><Definitions section></p> <p>3.11 “Partner-bid events” means events that were successfully awarded to Calgary through a formal bid process. See also 2.5.</p>	<p>Updated to align with current state</p>

	development and community vitality. The organization instils a high level of professionalism and due diligence in the evaluation, investment and bidding process of major sport events for The City of Calgary. The Calgary Sport Tourism Authority is recognized as such within the context of this Policy.		
29	<p>Statement of Cooperation on Bid Opportunities</p> <p>The Event Advisory Committee and the Calgary Sport Tourism Authority will share information relating to hosting and/or bidding on all event opportunities during the bid process to ensure alignment of resources, integrate calendars and alignment with any other plans and policies.</p> <p>The Event Advisory Committee, the Calgary Sport Tourism Authority, City Council and Administration will avoid duplication of efforts and will make every attempt to align festival and event bids.</p>	<Deleted>	Correct out-of-date procedures
30	Schedule 1 - Festival and Event Impact	<Moved to the Management Framework>	
31	Schedule 2 – Festival and Event Management Framework	<Moved to the Management Framework>	
32	<Missing from existing policy>	<p><Definitions section></p> <p>3.8 “Festivals and Events Subsidy Program” (FESP) means the City Administration program,</p>	Improves specificity and provides clarification

		led by Arts & Culture, which ensures the reduction of City of Calgary financial barriers for event organizers to support a thriving festival and event industry. See also 5.1.	
33	<Missing from existing policy>	<p>4. APPLICABILITY</p> <p>4.1 The Policy applies to:</p> <p>(a) City departments and business units who provide support or services for festivals and events. See also 3.7;</p> <p>(b) all City departments and business units who could impact the efficient delivery of festivals and events in Calgary, including business units who could impact event sites, event infrastructure and/or access to event sites. See also 5.3.3;</p> <p>(c) all festival and event organizers who meet the definition in 3.7. See also 3.7.7.</p>	Alignment to new Council Policy template
34	<Missing from existing policy>	<p><“Subsidy funding” strategy></p> <p>5.1.2 Subsidy funding will be used to cover costs related to the following:</p> <p>(a) Internal recoveries for business unit expenses specific to supporting City-approved festivals and events which qualify for subsidy. See 5.1.7 for exclusions.</p> <p>(b) Grants that support the festival and event industry.</p>	Improves specificity and provides clarification
35	<Missing from existing policy>	<“Subsidy funding” strategy>	Improves specificity and provides clarification

		5.1.3 Recipients who qualify for FESP financial support include event organizers who are registered not-for-profits, charitable organizations, or business improvement areas.	
36	<Missing from existing policy>	<p><Procedures section: Roles and Responsibilities></p> <p>5.3.4 City departments and business units who could impact event sites, event infrastructure and/or access to event sites</p> <p>(a) The City of Calgary will mitigate impacts that corporate projects or service changes have on event sites, infrastructure and/or access.</p> <p>(b) Mitigating impacts to festivals and events will be incorporated into the corporate planning of service changes or capital projects. Arts & Culture will be included as an audience engaged in the planning phase.</p> <p>(c) When impacts to festivals and events cannot be (or were not) mitigated, related costs will be the responsibility of the business unit initiating the impacts, or a cost-sharing plan will be negotiated with Arts & Culture.</p>	Improves specificity and provides clarification
37	<Missing from existing policy>	<p><Procedures section></p> <p>5.7 Management Framework. A Management Framework:</p> <p>(a) will be developed and stewarded by City Administration;</p>	Alignment to new Council Policy template

		<p>(b) provides a list of current priorities for City Administration’s role in festivals and events;</p> <p>(c) provides a list of guiding documents;</p> <p>(d) outlines day-to-day processes and procedures;</p> <p>(e) outlines process for “Open and Transparent Evaluation Process,” as defined in Schedule 1</p> <p>(f) will be reviewed, at minimum, each time The Policy is reviewed.</p>										
38	<Missing from existing policy>	<p>8. <u>AMENDMENTS</u></p> <table border="1"> <thead> <tr> <th>Date of Council Decision</th> <th>Report/By-Law</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>2016 February 01</td> <td>N/A</td> <td>Recreation became Calgary Recreation. The title was updated in the policy.</td> </tr> <tr> <td>2024 June 18</td> <td>CD2024-0272</td> <td>Updated to current Council template. Key changes are related to updating definitions, defining scope and updating organizational structure.</td> </tr> </tbody> </table>	Date of Council Decision	Report/By-Law	Description	2016 February 01	N/A	Recreation became Calgary Recreation. The title was updated in the policy.	2024 June 18	CD2024-0272	Updated to current Council template. Key changes are related to updating definitions, defining scope and updating organizational structure.	Alignment to new Council Policy template
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		2022 October 05	Arts & Culture review resulted in decision to amend Council Policy CSPS032.	
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