

Omnibus Report on Referred Items

Purpose

This attachment, to be received for information, lists all reports referred to the Council meeting on the adjustments to the approved 2012-2014 Business Plans and Budgets. The list includes both items that are "included" and "not included" in the Administration's proposed business plan and budget adjustments (Attachment 1 of this report).

Included Items

The following six items are included within the Administration's proposed 2014 Business Plans and Budgets adjustments.

Previously-Referred Council & Committee Reports					
Report #	Title	Potential Budget Impact/FTE		Dept	Attachment #
		2014			
		Net \$(000) B/O/C ¹	FTE		
PFC2013-0430	Calgary Poverty Reduction Initiative	\$500/O	0.0	CSPS	5A
CPS2013-0083	Bylaw Enforcement Service Improvements	0	0.0	CSPS	5B
C2013-0540	Bowness Sanitary Sewer Upgrade (West Memorial Sanitary Trunk)	\$0/C ²	0.0	UEP	5C
PFC2013-0409	Biosolids Dewatering Facility	\$0/C ²	0.0	UEP	5D
PFC2013-0530	Subdivision and Development Appeal Board – Bylaw and Budget Implications	\$275/B \$21/O	1.0	CA	5E
NM2013-17	Heritage Park 50th Anniversary Project	\$683/O	0.0	PR	5F

¹ B = Base Adjustment
O = One-Time Adjustment
C = Capital Adjustment

² No budget is requested for 2014. Budget requests for this project are for 2015 and 2016 with funding identified as described on Page 58 of Attachment 1, and pages 5 and 6 of Attachment 5.

Not Included Items

The following seven Council-referred items are not included in the Administration's proposed Adjustments.

Previously-Referred Council & Committee Reports					
Report #	Title	Potential Budget Impact/FTE		Dept	Attachment #
		2014			
		Net \$(000) B/O/C ¹	FTE		
CPS2013-0410	Golf Course Operations Revised Fee Structure	0	0.0	CSPS	5G
NM2013-16	CKUA Capital Grant	\$2,000/C	0.0	CSPS	5H
C2013-0057	Developer Funded Area Structure Plans (ASPs) Pilot Project	0	0.0	PDA	5I
PFC2013-0227	Stoney Transit Maintenance Facility	0	0.0	TR	5J
C2013-0434 C2013-0509	Investment of 2012 CPA Returns / Catherine Avenue Woonerf	0	0.0	TR	5K
TT2012-0343	Energy Efficient Streetlight Conversion Program	0	0.0	TR	5L
CPS2012-0852 PFC2013-0559 PFC2013-0655	Youth Low Income Transit Pass	0	0.0	TR	5M

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O = One-Time Adjustment
C = Capital Adjustment

Title: Calgary Poverty Reduction Initiative

Issue: Implementation and Structure of the Calgary Poverty Reduction Initiative.

Reference: PFC2013-0430

Summary: As per PFC2013-0430 the Calgary Poverty Reduction Initiative (CPRI) was directed to bring detailed implementation plans and associated budget requirements to Council's 2014 Budget Adjustment Process.

While the implementation plan is still in development, CPRI is requesting \$500 thousand to maintain the Secretariat, who will be developing a governance structure and execute the strategic implementation plan for leveraging additional funding from public, private and community sources addressing poverty in Calgary.

Is this included in Administration's Proposed Adjustments? Yes

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$500	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

None

Title: Bylaw Enforcement Service Improvements

Issue: The DBA and ABS Enforcement Service Review, requested by Council, resulted in a transfer of organizational responsibilities from DBA to ABS.

Reference: CPS2013-0083

Summary: As requested by Council (CPS2013-0083), to achieve an improvement in bylaw enforcement services to Calgarians, an Enforcement Service Improvements Review (ESIR) was undertaken by Development and Building Approvals (DBA) and Animal & Bylaw Services (ABS). This review will result in a transfer of organizational responsibilities from DBA to ABS.

This request results in a net-zero budget impact, reimburses DBA for administrative services that will remain within DBA. This adjustment will also result in a subsequent net-zero interdepartmental transfer of both budget and associated FTE positions to be effective 2014 January 1.

Is this included in Administration's Proposed Adjustments? Yes

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

Funds from Animal Bylaw Services (ABS) will be transferred to Development & Building Approvals (DBA) resulting in no net corporate budget implications.

Title: Bowness Sanitary Sewer Upgrade (West Memorial Sanitary Trunk)

Issue: Pre-approval of the capital budget for 2015 and 2016 is required to meet the scheduled timelines with tendering complete in 2014.

Reference: C2013-0540

Summary: On 2013 July 29 Council received C2013-0540 West Memorial Sanitary Trunk Capacity for information. This report identified the capital budget requirements for the Bowness sanitary sewer upgrade and that pre-approval would be requested during the 2014 business plan and budget adjustments. The West Memorial Trunk services a residential population of 250,000 (2009) and an existing area of 11,000 hectares in northwest Calgary and Cochrane. Some sections of the trunk are at capacity or surcharge during wet weather periods.

Preliminary design of an upgrade to the trunk is underway and construction of the upgrade is planned to be complete by 2017. The proposed upgrade will eliminate the capacity constraint in Bowness and allow for a projected 30 year growth within the catchment area. Pre-approval of capital budget for 2015 and 2016 is required to ensure the project is on schedule, with the tendering complete in 2014 Q4. Without the sanitary trunk upgrades, the affected portion of the sanitary trunk cannot handle additional flows generated from new development applications. Pre-approval of capital budget is requested for 2015: \$25.2 million and for 2016: \$23.8 million.

Is this included in Administration's Proposed Adjustments? Yes

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

None

Title: Biosolids Dewatering Facility

Issue: Pre-approval of the capital budget for 2015-2016 is required to be able to tender the design and major construction contracts in 2014.

Reference: PFC2013-0409

Summary: On 2013 February 27, the Standing Policy Committee on Utilities and Corporate Services recommended that Council receive report UCS2013-0082 Biosolids Management Program for information. The report outlines the requirement for the diversification of The City's Biosolids Management Program. This includes essential facilities for dewatering and composting of biosolids.

The Water Utility has previously identified the need for a biosolids dewatering facility and composting in its 10 year capital plan, and has some funding pre-approved in 2013-2014.

With the opportunity to participate in the Waste and Recycling Services' composting facility, the overall capital required in the Water Utility will be reduced; however the biosolids dewatering facility capital will be required sooner. On 2013 May 14, the Priorities and Finance Committee adopted report PFC2013-0409 which outlined Waste and Recycling Services' capital budget requirements for the construction of an organics and biosolids composting facility. In addition, this report outlined the Utilities capital budget. Pre-approval of capital budget is requested for 2015: \$52.1 million and for 2016: \$12.9 million.

Is this included in Administration's Proposed Adjustments? Yes

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

None

Title: Subdivision and Development Appeal Board - Bylaw and Budget Implications

Issue: Funding is sought to implement recommendations to improve the Subdivision and Development Board's efficiency and effectiveness, including increases to board member remuneration, which were approved in principle by Council on 29 July 2013, when Bylaw 37M2013 was adopted.

Reference: PFC2013-0530

Summary: For the past several years, meeting the Subdivision and Development Appeal Board's (SDAB) legal obligation to hear appeals within the requirements of Land Use Bylaw 1P2007 and the Municipal Government Act has required an extra staff member and caused budget allocations for member remuneration to be exceeded. Over-expenditures, which have averaged \$146,481 annually over the past three years, reached \$154,425 in 2012 due to operational pressures and elevated legal costs. Addressing this operating deficit is the first challenge in positioning the Board to improve its efficiency and effectiveness.

Because of the deficit position described above, the cost of adequately resourcing the Board and implementing the joint recommendations in PFC2013-0431 is \$275,309 over the existing budget. This \$275K is composed of \$85K and 1.0 FTE for an Appeal Board Assistant, and \$190K to cover the proposed increase in board member remuneration. In addition, there are approximately \$21,000 in one-time expenditures associated with the approved case management pilot project.

Funding these activities internally to City Clerk's was considered, but the unknown impact of the June 2013 flooding on the complexity and volume of potential 2014 SDAB and Assessment Review Board (ARB) filings puts the likeliest source of surplus funds, the Quasi-Judicial Boards division, at risk.

While these initiatives have been approved in principle, Council has the option of approving any or all of these portions of the funding request:

- Increased board member remuneration: \$190K (base increase)
- Additional staff FTE: \$85K (base increase)
- Case management pilot project: \$21K (one-time)

Total: \$296K

Is this included in Administration's Proposed Adjustments? Yes

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$275	1.0
Net Operating Budget - One-Time (Incremental #)	\$21	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

Approval of the requested staffing and board member honoraria funds will help ensure that City Clerk's meets business plan action 3Z1.4: "ensure all Quasi-Judicial Boards hearings comply with Municipal Government Act (MGA)".

Title: Heritage Park 50th Anniversary Project

Issue: Heritage Park seeking assistance for their 50th Anniversary Celebrations.

Reference: NM2013-17

Summary: As per Council approved Notice of Motion (NM2013-17), Heritage Park is requesting one-time funding of \$683 thousand to support their 50th Anniversary Project in 2014. This request will support cultural tourism, culture product development, festival events, and marketing for Calgary and surrounding region.

Is this included in Administration's Proposed Adjustments? Yes

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$683	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

None

Title: Golf Course Operations Revised Fee Structure Deferral

Issue: Deferral of a Revised Fee Structure for Golf.

Reference: CPS2013-0410

Summary: Council direction from (CPS2013-0410) requested Recreation to prepare revisions to the golf fee structure. These adjustments are an integral part of an overall golf course sustainability strategy and are being reviewed comprehensively. Although the public engagement component of the program is complete, the associated analysis is well underway but remains incomplete. In order to finalize analysis and ensure a full suite of golf course fee adjustments are brought forward for consideration, the complete review of golf course fees will be deferred and forwarded as part of the 2015-2018 budget approval process.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

None

Title: CKUA Capital Grant

Issue: Funding to support a broadcast studio in the National Music Centre.

Reference: NM2013-16

Summary: On 2013 June 12, Council requested that Notice of Motion (NM2013-16) be referred to the 2013 November Business Plans and Budget Meeting.

The motion requests that the City of Calgary provide a one-time capital grant of \$2 million to CKUA Radio in support of their capital fund-raising project and construction and equipping of a new broadcast studio and supporting facilities at the National Music Centre.

CKUA Radio is an Alberta cultural ambassador, playing a central and vital role in promoting, showcasing and supporting Calgary-based artists, festivals, promoters, performance venues, and cultural organization. CKUA Radio is currently fundraising for a new broadcast centre in Edmonton, but would also like to explore the opportunity to develop a broadcast studio in the National Music Centre which is currently under construction in Calgary's East Village development.

Administration has not identified funding for this item and therefore not included it in the budget adjustments.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$2,000	0.0

Business Plan Impact:

None

Title: Developer Funded Area Structure Plans (ASPs) Pilot Project

Issue: Council directed Administration to initiate a Pilot Project for two developer-funded ASPs starting Q4 2013. The two ASPs require up to nine FTEs, plus funding of \$1.94 million.

Reference: PDA Report to Council - 2013 March 18. C2013-0057

Summary: At the Regular Meeting of Council held 2013 March 18, Council approved Report C2013-0057, Administration Recommendation 1, as the basis for a pilot project for developer-funded Area Structure Plans (ASPs). The Council approved Pilot Project included up to nine FTEs and an Operating Budget program 616 overspend of \$653,000 for the remainder of 2013. This amount is fully offset by Developer funding, resulting in a net-zero dollar impact.

Council also directed Administration to bring forward to the 2014 Budget Adjustments any budget and appropriation approvals required by the Pilot Project moving forward. The overspend for the Pilot Program's work on two ASPs in 2014 will be \$1.94 million, also fully offset by Developer funding.

Based upon the evaluation of the Pilot Program, Administration will bring forward a longer term budget and staffing proposal, as part of the 2015-2018 BPBC4 process.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

The implementation of a program for Developer Funded ASPs aligns with Departmental Outcomes to steward the implementation of the Municipal Development Plan to realize Calgary's vision for a sustainable city. The program has provided LUPP the resources to incorporate two ASPs in the 2014 work program, with the funding for these ASPs provided by the developers.

Title: Stoney Transit Maintenance Facility

Issue: Budget adjustments are required if the PPP (P3) Canada funding partnership application in order to direct the necessary 2014 - onward budget appropriations.

Reference: PFC2013-0227

Summary: Calgary Transit have planned and budgeted for a bus storage and maintenance facility in the Stoney Industrial area. The facility will support service across north Calgary. The ability to accommodate natural gas powered buses is a key design criteria of the new garage.

The City has applied to PPP (P3) Canada for a 25% funding grant towards eligible cost of the new garage. The budget adjustments have not previously been incorporated because P3 Canada has not yet indicated their approval of the application for funding submitted by The City. The expenditures are in anticipation of P3 approval. Should this funding not be forthcoming a revised project plan and budget will be brought forward to Council prior to committing to construction.

Administration will be updating Council in December 2013.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

This project will help to ensure: effective, efficient, customer-responsive and well-maintained transportation services are delivered (2M); and improves the reliability of public transit services (3M3) while reducing environmental impact.

Title: Investment of 2012 CPA Returns / Catherine Avenue Woonerf

Issue: Council directed Administration investigate the use of 2012 Calgary Parking Authority (CPA) surplus returns for public realm enhancements in benefitting areas of parking revenue generation.

Reference: C2013-0434, C2013-0509

Summary: A total of \$4.6 million in surplus CPA returns were available for reinvestment in these locations. Based on the priorities approved by Council in Transportation's Investing in Mobility 10-year infrastructure plan, Council approved allocation of the majority of these funds to repair existing transportation assets and improve the streetscape in the Hillhurst/Sunnyside Transit Oriented Development (\$500,000 in 2013 and \$4 million 2014). Council also approved allocating \$100,000 in 2013 to be used as seed money for the Catherine Avenue Woonerf project to facilitate further design and cost estimates, conduct engagement and address land issues.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

Investment in Transit Oriented Development is consistent with policy direction in the MDP and CTP, as well as infrastructure priorities identified in Investing in Mobility. Adjustments for these funds were already approved by Council in 2013. The CPA surplus for 2012 has now been fully allocated.

Title: Energy Efficient Streetlight Conversion Program

Issue: As recommended and approved in TT2012-0343, Council directed Administration to continue to proceed with street light trials and implementation of various technologies within existing allocations. Existing budgetary allocation are insufficient to meet the needs of a comprehensive trial program to ensure Administration is well prepared to conduct a full-scale conversion program upon approval by Council.

Reference: TT2012-0343

Summary: As recommended and approved in TT2012-0343, Council directed Administration to continue to proceed with street light trials and implementation of various technologies within existing allocations.

Existing budget allocations total \$700 thousand (2013) and \$600 thousand (2014), totalling \$1.3 million.

The project team has identified a variety of different points of information which are needed to be collected in order to develop a comprehensive plan for a full-scale energy efficient streetlight conversion program. Specifically, a detailed understanding of the design considerations for a variety of different neighbourhoods and their existing streetlight distribution, road widths, pole spacing, fixture watt classes, and stakeholder feedback was identified as essential to a successful full scale program.

Multiple communities were identified as a relevant sample to conduct the first phase of conversions, encompassing approximately 2,000 fixtures.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
Net Capital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

The phase 1 LED streetlighting conversion program budget will ensure Roads is successful in completing a comprehensive, well informed business plan and budget for a full scale conversion program, as directed by Council in TT2013-0343.

Title: Youth Low Income Transit Pass

Issue: Budget impact of program implementation.

Reference: CPS2012-0852 (Fair Calgary Policy Update), PFC2013-0559 (Analysis of 100% Low Income Cut-off for Transit), PFC2013-0655 (Low-Income and Senior Transit Pass Update Report).

Summary: In April 2013, a discounted low income transit pass (LITP) for independent youth (ages 6 to 17) and youth in low income families was introduced. The number of youth applications between April 1 and September 30, 2013 was 1,040, of which only six were independent youth. The cost of the youth LITP program will be funded from the previously approved budget for low-income programs.

Is this included in Administration's Proposed Adjustments? No

Budget implications, if any:

Expenditures (\$000s)	2014	FTEs
Net Operating Budget - Base (Cumulative #)	\$0	0.0
Net Operating Budget - One-Time (Incremental #)	\$0	0.0
NetCapital Budget (Incremental #)	\$0	0.0

Business Plan Impact:

None