

Calgary Planning Commission Recommendations

1. Combine roles of CPC and UDRP

Recommendation	Rationale	Risk	Mitigation
Eliminate Urban Design Review Panel*	Eliminate overlap with in-house expertise / reduce uncertainty, cost, and time for applicant/save time for City staff.	N/A	Have design discussions early in the application process. Include urban design comments as a standard item in CPC reports. Standardize and improve urban design input.
Add two (2) new members to CPC with urban design expertise* (see details of CPC makeup below table)	Retain independent urban design expertise in a different format.	Assume that new members are the urban design experts / focusing too much on design issues.	Clearly define CPC roles and responsibilities / establish meeting protocols. Have design discussions early in the application process. Include urban design comments as a standard item in CPC reports.

* Requires Council action or bylaw amendment

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Proposed CPC Makeup

A. Expand Commission membership to 12 members to include:

- *The General Managers of Transportation and Planning, Development & Assessment or their delegates;*
- *Two (2) members of Council and two (2) alternates designated by Council;*
- *Eight citizen members consisting of:*
 - *three (3) members from a design focus background (Architecture, Landscape Architecture, Urban Design, Urban Planning) chosen from non-binding nominations from their professional associations;*
 - *five (5) members chosen from the list of stakeholder interest groups as a result of non-binding nominations from those groups and citizens at large.*

B. To have the changes take effect for the 2015 October Organizational Meeting.

C. To ensure clarity of current practice, imbed a provision in the Bylaw to indicate that the Chairman, while forming part of quorum requirements, only votes on an item to break a tie vote.

2. Councillor alternates – requires CPC bylaw amendment to be presented at the annual organizational meeting in October.

Recommendation	Rationale	Risk	Mitigation
Amend the CPC bylaw to allow alternates for Councillor members	Ensures quorum and Council representation at all CPC meetings.	Requires more training re: CPC protocol, processes, roles and responsibilities / introduces the potential for uncertainty at CPC meeting.	Alternates should be advised of CPC protocols and processes prior to the meeting.