

Law, Legislative Services & Security Report to  
Regular Meeting of Council  
2024 April 30

ISC: UNRESTRICTED  
C2024-0504

## **Member Resignations and Appointments to Boards, Commissions and Committees**

### **PURPOSE**

The purpose of this Report is to:

- Advise Council of mid-term Public Member resignations from Boards, Commissions and Committees (“BCCs”);
- Recommend that Council fill the vacancy created by a mid-term Public Member resignation on a BCC from the Council-approved Reserve List; and
- Advise Council of the appointment of Members of Administration to the Calgary Planning Commission (“CPC”) and the Pension Governance Committee (“PGC”) by the Chief Administrative Officer (“CAO”) of The City of Calgary (“The City”).

### **PREVIOUS COUNCIL DIRECTION**

Section 5.18.3 of Council Policy CP2016-03, *Governance and Appointments of Boards, Commissions and Committees* (“the Policy”) stipulates that, upon notification of a vacancy on a BCC, the City Clerk’s Office contacts Reserve List applicants to determine if they are still interested and available to serve as Public Members.

### **RECOMMENDATIONS:**

**Review By: Do not release Confidential Attachments 1 and 3.**

That Council:

1. Thank Public Members Marc Chikinda, Brian O’Ferrall, Francesca Smith and Shiva Souri, and Members of Administration Kerensa Fromherz and Moira Game for their service on Boards, Commissions and Committees;
2. Appoint the recommended candidate named in Confidential Attachment 1 to the Advisory Committee on Accessibility for completion of a two-year term expiring at the 2025 Organizational Meeting of Council;
3. Receive for the Corporate Record the appointments of Members of Administration to the Calgary Planning Commission and the Pension Governance Committee, as set out in Attachment 2;
4. Direct the City Clerk to make the Public Member appointment publicly available following notification of the appointee and their acceptance of the appointment; and
5. Direct that the Closed Meeting Discussions and Confidential Attachments 1 and 3 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

### **CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS**

The City Solicitor and General Counsel concurs with this report.

### **HIGHLIGHTS**

- The City Clerk’s Office was notified of Public Member resignations from various BCCs.
- The Advisory Committee on Accessibility (“ACA”) has recommended a candidate to fill the Public Member vacancy.

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- The CAO appointed a Member of Administration to the CPC.
- The City's new Chief Human Resources Officer has been appointed to, and is named as the Chair of the PGC, as per its Terms of Reference.

### DISCUSSION

#### Mid-Term Public Member Resignations:

The City Clerk's Office was notified of the following Public Member resignations:

- Francesca Smith resigned from the "ACA";
- Shiva Souri resigned from the Anti-Racism Action Committee ("ARAC");
- Marc Chikinda resigned from the Education and Training Subcommittee of the Calgary Salutes Committee ("Education and Training Subcommittee"); and
- Brian O'Ferrall resigned from the Subdivision and Development Appeal Board ("SDAB").

The ACA has requested that the vacancy be filled from the Council-approved Reserve List. The ARAC recommends that the vacancy not be filled from the Council-approved Reserve List at this time. The Calgary Salutes Committee's Education and Training Subcommittee and the SDAB recommend that these vacancies not be filled until the 2024 Organizational Meeting of Council.

#### Members of Administration Appointments:

In accordance with Calgary Planning Commission Bylaw 28P95, the CAO appoints two employees of The City, each of whom must be a General Manager, Director or Manager. The CAO has appointed Thom Mahler to the CPC effective 2024 March 7.

In accordance with the PGC Terms of Reference, The City's Chief Human Resources Officer is the Chair of the PGC. Greg Juliano is the Chief Human Resources Officer effective 2024 February 26.

### EXTERNAL ENGAGEMENT AND COMMUNICATION

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Public engagement was undertaken        | <input type="checkbox"/> Dialogue with interested parties was undertaken     |
| <input checked="" type="checkbox"/> Public/interested parties were informed | <input type="checkbox"/> Public communication or engagement was not required |

Upon being informed of the mid-term vacancies, the City Clerk's Office confirmed with candidates on the Reserve Lists for the ACA that they were still interested and available to serve as Public Members. The BCC Chair of the ACA selected a candidate from the Reserve List and provided a recommendation, which is presented in Confidential Attachment 1.

### IMPLICATIONS

#### Social

Not applicable.

#### Environmental

Not applicable.

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**Economic**

Not applicable.

**Service and Financial Implications**

No anticipated financial impact.

**RISK**

If a vacancy is not filled on the ACA in a timely manner, it may impose delays in fulfilling its mandate.

**ATTACHMENTS**

1. CONFIDENTIAL Advisory Committee on Accessibility Short List
2. Members of Administration Appointments
3. CONFIDENTIAL Advisory Committee on Accessibility Applications
4. Background and Previous Council Direction
5. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

Author: Anna Bogatyrev, City Clerk's Office