

**DECENTRALIZATION OF THE PROVISION OF CITY SERVICES – MOTION ARISING (2014  
NOVEMBER 14) – REFERRAL REPORT**

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**EXECUTIVE SUMMARY**

At the 2014 November 14 Special Meeting of Council Re: Discussion of the Ward Boundary Commission Report on Number of Councillors WBD2014-0772 and Report on Options to Increase Councillors Budgets C2014-0860, Council approved Councillor Keating's Motion Arising directing the City Manager to "report back to Council no later than Q3 2015 with the opportunities, impacts and costs associated with further geographically decentralizing the provision of City services."

Since this Motion Arising WBC2014-0772, Council has approved another direction regarding civic facilities to deliver services. The more recent CPC2015-010 Motion Arising has an expanded scope and vision that includes improved citizen and community needs, mixed use and partnership build models. To respond to these Council directions, Administration has created an Integrated Civic Facility Planning Program to develop new frameworks and processes for corporate facility planning and delivery. This new Program will include review and resulting service locations. Accordingly, Administration is proposing not to report on decentralized services separately and refer the reporting on providing decentralized services to the reporting on the Integrated Civic Facility Planning Program. This Program will report annually. It is anticipated that information specific to results on decentralized services will be initially reported in 2016.

**ADMINISTRATION RECOMMENDATION(S)**

Administration recommends that Council refer the Council direction in the WBC2014-0772 Motion Arising "to report back to Council no later than Q3 2015 with the opportunities, impacts and costs associated with further geographically decentralizing the provision of City services." to the reporting on the Integrated Civic Facility Planning Program to be no later than 2016 Q4.

**PREVIOUS COUNCIL DIRECTION / POLICY**

On 2015 July 20 Council approved the recommendation from LAS2015-16, Corporate Workplace Framework Reporting – Referral Report. The recommendation refers the reporting for the Corporate Workplace Framework, Operations Workplace Centres and the Motion Arising from CPC2015-010 (see below) to be referred to the Integrated Civic Facility Program initiative and report back to Council through the Land and Asset Strategy Committee no later than 2015 Q4.

On 2015 January 12 Council approved CPC2015-010 Motion Arising directing Administration to commence planning and implementation of civic facilities in a comprehensive, coordinated corporate-wide approach to achieve economies for municipal needs and funds, improved services to communities and citizens and inclusion of mixed-uses, and that the program include consideration of build models with private sector locations and tenancies and report back to Council through the Land & Asset Strategy Committee on the program for this work no later than 2015 Q4.

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### **BACKGROUND**

Over the past several years, Corporate Properties & Buildings have brought forward several reports to Committee and Council regarding implementation plans; workplans; strategies; and updates for administrative and operations workplace accommodation needs.

Corporate Properties & Buildings has been working on a number of initiatives and projects that relate to the Corporate Workplace Framework in order to ensure The City is providing the necessary sites and facility infrastructure for service delivery, maintaining assets and protecting investments.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

On 2015 January 12 Council directed “Administration to commence planning and implementation of civic facilities in a comprehensive, coordinated corporate-wide approach to achieve economies for municipal needs and funds, improved services to communities and citizens and inclusion of mixed-uses, and that the program include consideration of build models with private sector locations and tenancies and report back to Council through Land and Asset Strategy Committee on the program for this work no later than 2015 Q4.”

Administration has initiated a new program, called the Integrated Civic Facility Program, to address the direction of the motion. Staffing and chartering have commenced for this new program that will deliver a different and corporate approach to planning and delivering facilities based on the models of business unit service delivery and the needs of communities and citizens. The first reporting for the Integrated Civic Facility Planning Program is scheduled for 2015 Q4.

This Program will analyze where decentralized services are beneficial and integrate the required types of facilities or models to support them.

### **Stakeholder Engagement, Research and Communication**

In the response to the Motion Arising and development of this report, the Director of Corporate Properties & Buildings has engaged Councillor Keating to overview the Integrated Civic Facility Program and inquired whether the Integrated Civic Facility Planning initiative encapsulates the direction given to Administration in the WBC2014.-0772 Motion Arising. Councillor Keating concurs that the actions that will be carried out within the Integrated Civic Facility Planning initiatives will satisfy this Motion Arising.

### **Strategic Alignment**

There are no implications associated with this report.

### **Social, Environmental, Economic (External)**

There are no implications associated with this report.

### **Financial Capacity**

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**Current and Future Operating Budget:**

None with this report.

**Current and Future Capital Budget:**

None with this report.

**Risk Assessment**

There are no implications associated with this request.

**REASON(S) FOR RECOMMENDATION(S):**

The Motion Arising will be part of development of a larger City-wide civic facility framework, warranting a shift of reporting to the Integrated Civic Facility Planning Program reporting.

**ATTACHMENT(S)**

Minutes from the 2014 November 14 Minutes of the Special Meeting of Council Re: Discussion of the Ward Boundary Commission Report