

AUDIT COMMITTEE 2016 WORK PLAN		
Meeting Date	Report	Accountability
JAN. 21, 2016	<ol style="list-style-type: none"> 1. External Auditor 2014 Management Letter Update 2. Audit Committee Monthly 2016 Status Report 3. 2015 Corporate Risk Report 4. Audit Forum – verbal report – In Camera 5. External Auditor – verbal report – In Camera 6. City Auditor – verbal report – In Camera 7. Chief Financial Officer – verbal report – In Camera 8. Chair of Audit Committee – verbal report, In Camera 	<p>External Auditor EA to Audit Committee City Manager</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
FEB. 18, 2016	<ol style="list-style-type: none"> 1. City Auditor's Office 2015 Annual Report 2. 2015 Whistleblower Office Annual Report 3. Audit Committee 2015 Annual Status Report 4. Audit Committee Monthly 2016 Status Report 5. Selection of Special Studies and Performance Audits for 2016 – In Camera 6. Audit Forum – verbal report – In Camera 7. External Auditor – verbal report – In Camera 8. City Auditor – verbal report – In Camera 9. Chief Financial Officer - verbal report – In Camera 10. Chair of Audit Cmtee – verbal report – In Camera 	<p>City Auditor City Auditor EA to Audit Committee EA to Audit Committee</p> <p>EA to Audit Committee</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
MAR. 17, 2016	<ol style="list-style-type: none"> 1. Audit Committee Narrative for The City's 2015 Annual Report 2. Audit Committee Monthly 2016 Status Report 3. Calgary Municipal Land Corporation Follow-up Report on Risk 4. Audit Bylaw and Terms of Reference Review 5. City Auditor Terms of Reference and Charter Review 6. Annual Request Document for Civic Entities – In Camera 7. Audit Committee Self-Assessment Q1 Update 8. 2016 Law Department Legal Compliance, Claims and Risk Management Annual Report – In Camera 9. External Auditor Services Annual Renewal 2016-2017 – In Camera 10. Audit Forum – verbal report – In Camera 11. External Auditor – verbal report – In Camera 12. City Auditor – verbal report – In Camera 13. Chief Financial Officer – verbal report – In Camera 14. Chair of Audit Cmtee – verbal report – In Camera 	<p>Chair, Audit Cmtee/EA to Audit Committee EA to Audit Committee CMLC Audit Committee Chair EA to Audit Committee City Auditor</p> <p>EA to Audit Committee</p> <p>EA to Audit Committee City Solicitor</p> <p>EA to Audit Committee</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>

CITY OF CALGARY
RECEIVED

IN ENGINEERING TRADITIONS ROOM

DEC 10 2015

ITEM: Distribution
AC2015-0878
CITY CLERK'S OFFICE

12/11/2015

AUDIT COMMITTEE 2016 WORK PLAN REPORT

AC2015-0878
REVISED ATTACHMENT
PAGE 2 OF 4

APR. 14, 2016	<ol style="list-style-type: none"> Control Environment Assessment and Management Representations City of Calgary 2015 Annual Report External Auditor's 2015 Report 2015 Annual Investment Report Audit Committee 1st Quarter 2016 Status Report City Auditor's 1st Quarter 2016 Status Report Audit Forum – verbal report – In Camera External Auditor – verbal report – In Camera City Auditor – verbal report – In Camera Chief Financial Officer – verbal report – In Camera Chair of Audit Committee – verbal report – In Camera 	<p>Chief Financial Officer</p> <p>Chief Financial Officer External Auditor Chief Financial Officer EA to Audit Committee City Auditor</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
MAY 19, 2016	<ol style="list-style-type: none"> Calgary Public Library Audit and Finance Committee Annual Report Calgary Parking Authority Annual Report to Audit Committee IT Risk Management Annual Update Audit Committee Monthly 2016 Status Report 2016 External Auditor Annual Independence Letter Audit Forum – verbal report – In Camera External Auditor – verbal report – In Camera The City Auditor – verbal report – In Camera Chief Financial Officer – verbal report – In Camera Chair, Audit Committee - verbal report- In Camera 	<p>CPL Audit Committee Chair CPA Audit Committee Chair Chief Financial Officer EA to Audit Committee External Auditor</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
JUNE 16, 2016	<ol style="list-style-type: none"> Calgary Police Commission Finance and Audit Committee Annual Report Calgary Housing Company Audit and Risk Management Committee Annual Report City Employee Code of Conduct Annual Report Audit Committee Monthly 2016 Status Report External Auditor 2015 Management Letter Audit Committee Self-Assessment Q2 Update Audit Forum – verbal report – In Camera External Auditor – verbal report – In Camera City Auditor – verbal report – In Camera Chief Financial Officer – verbal report – In Camera Chair of Audit Committee – verbal report – In Camera 	<p>CPS Audit Committee Chair CHC Chair</p> <p>Chief Financial Officer EA to Audit Committee External Auditor EA to Audit Committee</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>

JULY 21, 2016	<ol style="list-style-type: none"> 1. ENMAX Audit and Finance Committee Annual Report 2. Attainable Homes Calgary Corporation Audit and Accountability Committee Annual Report 3. Integrated Risk Management Model Update 4. External Auditor 2015 / 2016 Performance Assessment – In Camera 5. Audit Committee 2nd Quarter 2016 Status Report 6. City Auditor's 2nd Quarter 2016 Status Report 7. External Auditor 2016 Fiscal Year Audit Plan and Fees Report 8. Civic Partner Audit Report – In Camera 9. Audit Forum – verbal report – In Camera 10. External Auditor – verbal report – In Camera 11. City Auditor – verbal report – In Camera 12. Chief Financial Officer – verbal report – In Camera 13. Chair of Audit Committee – verbal report – In Camera 	ENMAX Audit Committee Chair AHCC Chair Chief Financial Officer Chief Financial Officer/EA to Audit Committee EA to Audit Committee City Auditor External Auditor GM Community Services & Protective Services Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee
AUG. 2016	NO MEETING	
SEPT. 22, 2016	<ol style="list-style-type: none"> 1. Calgary Convention Centre Authority – Audit Committee Annual Report 2. Calgary Municipal Land Corporation - Audit Committee Annual Report 3. City Auditor's Office Budget 2017 4. Audit Committee Monthly 2016 Status Report 5. Audit Committee Self- Assessment Q3 Update 6. Audit Forum – verbal report – In Camera 7. External Auditor – verbal report – In Camera 8. City Auditor – verbal report – In Camera 9. Chief Financial Officer – verbal report – In Camera 10. Chair, Audit Committee – verbal report – In Camera 	CCCA Audit Committee Chair CMLC Audit Committee Chair City Auditor EA to Audit Committee EA to Audit Committee Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee
OCT. 20, 2016	<ol style="list-style-type: none"> 1. Audit Committee 3rd Quarter 2016 Status Report 2. City Auditor's 3rd Quarter 2016 Status Report 3. Status of Community Associations and Social Recreation Organizations on City-Owned Land – In Camera 4. Audit Committee Annual (2015/2016) Self Assessment – In Camera 5. City Auditor 2016 Performance Review – In Camera 6. Audit Forum – verbal report – In Camera 7. External Auditor – verbal report – In Camera 8. City Auditor – verbal report – In Camera 9. Chief Financial Officer – verbal report – In Camera 10. Chair of Audit Committee – verbal report – In Camera 	EA to Audit Committee City Auditor GM, Community Services & Protective Services EA to Audit Committee City Auditor Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee

NOV. 10, 2016	<ol style="list-style-type: none"> 1. Election of Chair and Vice-Chair – Committee motion 2. Election of Audit Sub-Committee on Personnel Membership (if required) – Committee motion 3. Audit Committee Orientation 4. Audit Committee Monthly 2016 Status Report 5. Audit Committee 2017 Work Plan 6. City Auditor's Office 2017 / 2018 Audit Plan 7. Audit Committee Self-Assessment Q4 Update 8. Audit Forum – verbal report – In Camera 9. External Auditor – verbal report – In Camera 10. City Auditor – verbal report – In Camera 11. Chief Financial Officer – verbal report – In Camera 12. Chair of Audit Committee – verbal report – In Camera 	<p>City Clerks</p> <p>Chair of Audit Committee</p> <p>Various</p> <p>EA to Audit Committee</p> <p>EA to Audit Committee</p> <p>City Auditor</p> <p>EA to Audit Committee</p> <p>Chair, Audit Committee</p> <p>External Auditor</p> <p>City Auditor</p> <p>Chief Financial Officer</p> <p>Chair, Audit Committee</p>
DEC. 2016	<p align="center">NO MEETING</p>	