



MINUTES

EXECUTIVE COMMITTEE

**February 13, 2024, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT:

Mayor J. Gondek, Chair
Councillor K. Penner, Vice-Chair
Councillor G-C. Carra (Councillor-at-Large)
Councillor J. Mian (Councillor-at-Large)
Councillor S. Sharp (Infrastructure and Planning Committee Chair)
Councillor E. Spencer (Audit Committee Chair)
Councillor C. Walcott (Community Development Committee Chair)
Councillor A. Chabot
Councillor P. Demong (Partial Remote Participation)
Councillor D. McLean
Councillor R. Pootmans
Councillor T. Wong
Councillor J. Wyness

ALSO PRESENT:

Chief Administrative Officer D. Duckworth
City Solicitor and General Counsel J. Floen
Chief Operating Officer S. Dalgleish
A/General Manager D. Hamilton
General Manager C. Arthurs
General Manager K. Black
Chief Financial Officer C. Male
A/General Manager J. Radke
General Manager M. Thompson
City Clerk K. Martin
Legislative Advisor J. Booth

1. CALL TO ORDER

Mayor Gondek called the meeting to order at 9:31 a.m.

ROLL CALL

Councillor Carra, Councillor McLean, Councillor Mian, Councillor Penner, Councillor Pootmans, Councillor Spencer, Councillor Walcott, Councillor Wong, Councillor Wyness, and Mayor Gondek

Absent from Roll Call: Councillor Sharp

2. OPENING REMARKS

Mayor Gondek provided opening remarks and a traditional land acknowledgement.

Mayor Gondek recognized February 14 as the 16th Annual Memorial March for Missing and Murdered Women, Girls, and Two Spirit Peoples.

Mayor Gondek recognized the week of February 18 to 24 as Freedom to Read Week and introduced Sarah Meilleur, CEO of the Calgary Public Library.

A presentation entitled "Recognition by Council Freedom to Read Week (February 18-24)" was distributed with respect to Opening Remarks.

3. CONFIRMATION OF AGENDA

Moved by Councillor Wyness

That the Agenda for the 2024 February 13 Regular Meeting of the Executive Committee be confirmed.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Executive Committee, 2024 January 23

Moved by Councillor Penner

That the Minutes of the 2024 January 23 Regular Meeting of the Executive Committee be confirmed.

MOTION CARRIED

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Council Community Fund Report Back - Hawkwood Community Association, EC2024-0131

Heather Kovach, Hawkwood Community Association, addressed Committee with respect to Report EC2024-0131.

Moved by Councillor Wyness

That with respect to Report EC2024-0131, the following be approved:

That the Executive Committee recommend that Council:

1. Direct Administration to update the Terms of Reference for the Council Community Fund and the Council Innovation Fund to clarify

administrative processes and return to Council through the Executive Committee no later than Q2 2024;

2. Reconsider its decision with respect to Report PFC2021-1237, Recommendation 2; and
 - a. Direct that Administration report back to the Executive Committee within 12 months of project completion; and
3. Reconsider its decision with respect to Report EC2022-0689, Recommendation 2; and
 - a. Direct that Administration to report back to the Executive Committee within 12 months of project completion.

For: (11): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

MOTION CARRIED

7.2 Council Community Fund Application – Sandstone MacEwan Community Association, EC2024-0013

Moved by Councillor Mian

That with respect to Report EC2024-0013, the following be approved:

That the Executive Committee recommend that Council:

1. Approve the Council Community Fund application for the Sandstone MacEwan Community Association's Outdoor Rink Redevelopment Project as a one-time funding request in the amount of \$300,000; and
2. Direct Administration to report back to the Executive Committee within 12 months of project completion.

For: (11): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

MOTION CARRIED

7.3 Response to Motion Arising - Term Appointments for Members of Council to Boards, Commissions and Committees, EC2024-0115

Moved by Councillor Chabot

That with respect to Report EC2024-0115, the following be approved:

That Executive Committee recommend that Council receive this Report for the Corporate Record.

For: (11): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

MOTION CARRIED

Committee then dealt with Item 8.2.1.

7.4 Remote Participation at Council and Council Committee Meetings, EC2024-0181

Committee dealt with this Item following rising without reporting on Item 10.

A presentation entitled "Remote Participation in Council and Council Committee Meetings" was distributed with respect to Report EC2024-0181.

Moved by Councillor Mian

That with respect to Report EC2024-0181, the recommendations be amended by numbering the existing recommendation as Recommendation 1 and adding a new Recommendation 2 as follows:

2. Following first reading, amend the proposed Bylaw to amend the Procedure Bylaw (35M2017) and the Code of Conduct for Elected Officials Bylaw (26M2018) as follows:

- (a) In section 1(b)(i), delete the following:

“(b) Best efforts must be used to attend *Council* or *Council Committee* meetings, including *Closed Meetings*, in person conforming with the Code of Conduct for Elected Officials Bylaw (26M2018). Compliance is overseen by the Integrity and Ethics Office.”

and replace with the following:

“(b) A Member may regularly *participate remotely* in a *Council* or *Council Committee* meeting, after they have disclosed to and been guided by the advice of the Ethics Advisor, on the basis of an accommodation based on protected grounds, as outlined by the *Alberta Human Rights Act*, R.S.A. 2000, c. A-25.5.

(c) Best efforts must be used to attend *Council* or *Council Committee* meetings, including *Closed Meetings*, in person conforming with the Code of Conduct for Elected Officials Bylaw (26M2018). Compliance is overseen by the Integrity and Ethics Office.”

- (b) In section 2, delete

“(a) urgent personal or medical matters; or

(b) when out of town for the purpose of *City* business.”

and replace with the following:

“(a) urgent personal or medical matters;

(b) when out of town for the purpose of *City* business; or

- (c) to accommodate a *Member* based on protected grounds in the *Alberta Human Rights Act*, R.S.A. 2000, c. A-25.5. In such circumstances, the claimed accommodation must be disclosed to the *Ethics Advisor* and the advice of the Ethics Advisor received.”.

For: (12): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

Against: (1): Councillor Chabot

MOTION CARRIED

Moved by Councillor Carra

That with respect to Report EC2024-0181, the following be approved:

That the Executive Committee refer the pending main motion, as amended, with respect to Report EC2024-0181 back to the Integrity and Ethics Office to work with the City of Calgary’s internal and external Anti-Racism bodies and the Social Wellbeing Advisory Committee for an equity review and return to Executive Committee by Q3 2024.

For: (3): Councillor Carra, Councillor Chabot, and Councillor Pootmans

Against: (10): Mayor Gondek, Councillor Penner, Councillor Mian, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Demong, Councillor McLean, Councillor Wong, and Councillor Wyness

MOTION DEFEATED

Moved by Councillor Penner

That with respect to Report EC2024-0181, the following be approved, as **amended**:

That the Executive Committee recommend that Council:

1. Give three readings to the Bylaw to amend the Procedure Bylaw (35M2017) and the Code of Conduct for Elected Officials Bylaw (26M2018), outlined in Attachment 1; **and**
2. **Following first reading, amend the proposed Bylaw to amend the Procedure Bylaw (35M2017) and the Code of Conduct for Elected Officials Bylaw (26M2018) as follows:**

(a) In section 1(b)(i), delete the following:

“(b) Best efforts must be used to attend *Council or Council Committee* meetings, including *Closed Meetings*, in person conforming with the Code of Conduct for Elected Officials Bylaw (26M2018). Compliance is overseen by the Integrity and Ethics Office.”

and replace with the following:

“(b) A Member may regularly *participate remotely* in a *Council* or *Council Committee* meeting, after they have disclosed to and been guided by the advice of the Ethics Advisor, on the basis of an accommodation based on protected grounds, as outlined by the *Alberta Human Rights Act*; R.S.A. 2000, c. A-25.5.

(c) Best efforts must be used to attend *Council* or *Council Committee* meetings, including *Closed Meetings*, in person conforming with the Code of Conduct for Elected Officials Bylaw (26M2018). Compliance is overseen by the Integrity and Ethics Office.”

(b) In section 2, delete

“(a) urgent personal or medical matters; or

(b) when out of town for the purpose of *City* business.”

and replace with the following:

“(a) urgent personal or medical matters;

(b) when out of town for the purpose of *City* business; or

(c) to accommodate a *Member* based on protected grounds in the *Alberta Human Rights Act*, R.S.A. 2000, c. A-25.5. In such circumstances, the claimed accommodation must be disclosed to the *Ethics Advisor* and the advice of the *Ethics Advisor* received.”.

For: (12): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

Against: (1): Councillor Chabot

MOTION CARRIED

Committee then returned to Item 10.

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

8.2.1 Notice of Motion - Recognizing St. Mary's University by Renaming a CTrain Station, EC2024-0130

This Item was dealt with following Item 7.3.

Councillor Demong (Remote Member) joined the meeting at 10:17 a.m.

Moved by Councillor Demong

That with respect to Notice of Motion EC2024-0130, the following be approved:

That Notice of Motion EC2024-0130 be forwarded to the 2024 February 27 Regular Meeting of Council for consideration.

For: (12): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

MOTION CARRIED

8.2.2 Notice of Motion - High Complexity Supportive Housing, EC2024-0242

A Revised Notice of Motion was distributed with respect to Notice of Motion EC2024-0242.

Moved by Councillor Walcott

That with respect to Notice of Motion EC2024-0242, the following be approved, **after amendment**:

That **Revised** Notice of Motion EC2024-0242 be forwarded to the 2024 February 27 Regular Meeting of Council for consideration.

For: (11): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Spencer, Councillor Walcott, Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

Against: (1): Councillor Chabot

MOTION CARRIED

Councillor Demong (Remote Member) left the meeting at 10:21 a.m.

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

Moved by Councillor Spencer

That pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 10:22 a.m. in the Council Boardroom and Virnetta Anderson Hall, to discuss confidential matters with respect to the following Items:

- 10.1.1 Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111
- 10.1.2 Chief Administrative Officer Performance Management Process (Verbal), EC2024-0219

And further, that Lisa Baril, External Facilitator, be authorized to attend the Closed Meeting with respect to Item 10.1.1, Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111.

For: (11): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

MOTION CARRIED

Committee recessed at 12:00 p.m. and reconvened in public meeting at 1:05 p.m. with Mayor Gondek in the Chair.

ROLL CALL

Councillor Carra, Councillor Demong, Councillor McLean, Councillor Mian, Councillor Penner, Councillor Pootmans, Councillor Sharp, Councillor Spencer, Councillor Walcott, and Mayor Gondek

Moved by Councillor Sharp

That Committee rise without reporting and postpone Item 10.1.1, Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111, to the Call of the Chair.

MOTION CARRIED

Committee then dealt with Item 7.4.

Committee returned to this Item following Item 7.4.

Moved by Councillor Pootmans

That pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, Committee now move into Closed Meeting, at 2:29 p.m. in the Council Boardroom and Virnetta Anderson Hall, to discuss confidential matters with respect to the following Items:

- 10.1.1 Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111
- 10.1.2 Chief Administrative Officer Performance Management Process (Verbal), EC2024-0219

And further, that Lisa Baril, External Facilitator, be authorized to attend the Closed Meeting with respect to Item 10.1.1, Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111.

And further, that the Committee modify the afternoon recess to the Call of the Chair.

For: (13): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor Demong, Councillor McLean, Councillor Pootmans, Councillor Wong, and Councillor Wyness

MOTION CARRIED

Committee recessed at 3:12 p.m. and reconvened in Closed Meeting at 3:33 p.m.

Committee reconvened in public meeting at 5:20 p.m. with Mayor Gondek in the Chair.

ROLL CALL

Councillor Carra, Councillor Chabot, Councillor McLean, Councillor Mian, Councillor Penner, Councillor Pootmans, Councillor Sharp, Councillor Spencer, Councillor Walcott, and Mayor Gondek

Moved by Councillor Sharp

That Committee rise and report.

MOTION CARRIED

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

10.1.1 Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111

The following documents were distributed with respect to Confidential Report EC2024-0111:

- Confidential Cover Report;
- Confidential Attachment 1;
- Confidential Attachment 2;
- Confidential Attachment 3;
- Confidential Attachment 4;
- Confidential Attachment 5;
- Confidential Distribution 1; and
- Confidential Distribution 2.

People in attendance during the Closed Meeting discussions with respect to Confidential Report EC2024-0111:

Clerks: K. Martin, J. Fraser, M. A. Cario, and J. Palaschuk. Chief Administrative Officer: D. Duckworth. Law: J. Floen. Advice: S. Dalgleish, C. Male, C. Arthurs, K. Black, M. Thompson, D. Hamilton, H. Domzal, J. Radke, C. Stewart, M. Jankovic, C. Jacyk, H. Kathol, A. Cornick, L. Rudderham, and M. Olyniuk. External: L. Baril.

Moved by Councillor Chabot

That with respect to Confidential Report EC2024-0111, the following be approved, **after amendment**:

That Executive Committee recommend that Council:

1. **Adopt the recommendations in Confidential Distribution 1;**

2. Approve the plan, and the schedule for the Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets on slide 5 of Attachment 3;
3. Direct that the Closed Meeting discussions, Confidential Report, Confidential Attachments and Confidential Distributions be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to be reviewed no later than 2026 December 31;
4. Direct **that, notwithstanding recommendation 3**, Administration publicly release the Confidential Report and Confidential Attachments 1, 3, 4, 5, **and Confidential Distribution 1**, immediately following the February 27 Regular Meeting of Council; and
5. Direct that, notwithstanding recommendation 3, the Closed Meeting Discussions, Confidential Report, Confidential Attachments and Confidential Distributions be released to Corporate Planning and Performance, to be shared with Administration, only where required, to support next steps.

For: (9): Mayor Gondek, Councillor Penner, Councillor Mian, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor McLean, and Councillor Pootmans

Against: (1): Councillor Carra

MOTION CARRIED

10.1.2 Chief Administrative Officer Performance Management Process (Verbal), EC2024-0219

Administration in attendance during the Closed Meeting discussions with respect to Confidential Verbal Report EC2024-0219:

Clerks: K. Martin.

Moved by Councillor Penner

That with respect to Confidential Verbal Report EC2024-0219, the following be approved:

That the Executive Committee recommend that Council direct the Closed Meeting discussions be held confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (10): Mayor Gondek, Councillor Penner, Councillor Carra, Councillor Mian, Councillor Sharp, Councillor Spencer, Councillor Walcott, Councillor Chabot, Councillor McLean, and Councillor Pootmans

MOTION CARRIED

10.2 URGENT BUSINESS

None

11. BRIEFINGS

None

12. ADJOURNMENT

Moved by Councillor Walcott

That this meeting adjourn at 5:22 p.m.

MOTION CARRIED

The following Items have been forwarded to the 2024 February 27 Regular Meeting of Council:

CONSENT AGENDA

- Council Community Fund Application – Sandstone MacEwan Community Association, EC2024-0013
- Response to Motion Arising -Term Appointments for Members of Council to Boards, Commissions and Committees, EC2024-0115
- Strategic Approach to Mid-Cycle Adjustments to the 2023-2026 Service Plans and Budgets, EC2024-0111
- Chief Administrative Officer Performance Management Process (Verbal), EC2024-0219

ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- Council Community Fund Report Back - Hawkwood Community Association, EC2024-0131
- Remote Participation at Council and Council Committee Meetings, EC2024-0181
- Notice of Motion - Recognizing St. Mary's University by Renaming a CTrain Station, EC2024-0130
- Notice of Motion - High Complexity Supportive Housing, EC2024-0242

The next Regular Meeting of the Executive Committee is scheduled to be held on 2024 March 12 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

CHAIR

CITY CLERK