



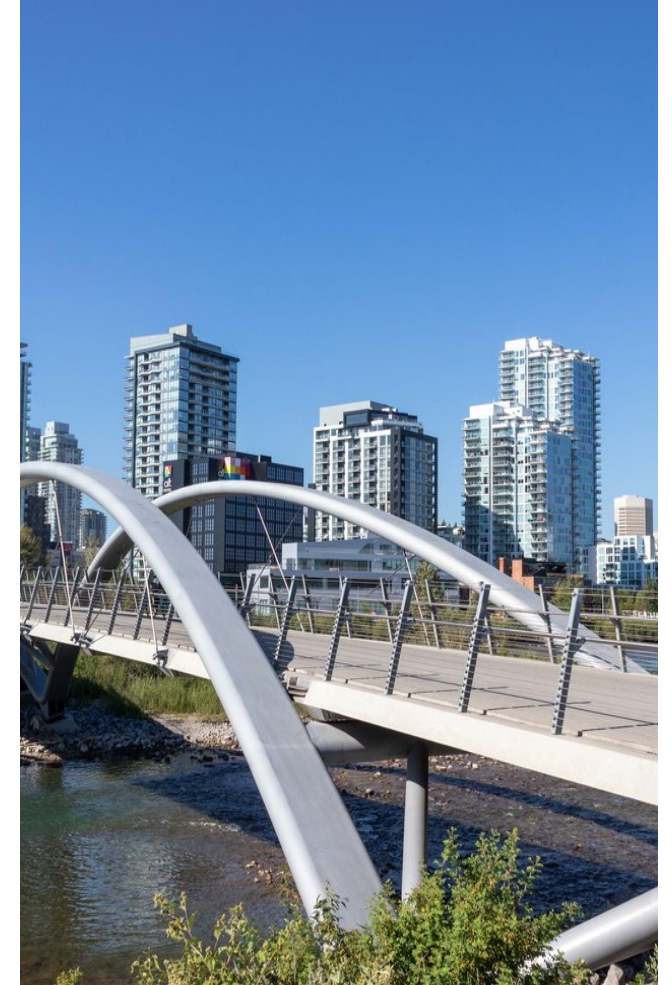
Councillors' Budgets and Expenses Bylaw Amendments

CSC2023-1249

2024 March 7

That the Council Services Committee recommend that Council amend Bylaw 36M2021 by giving three readings to the proposed amending Bylaw (Attachment 2).

- Section B.7(1)(C) of Procedure Bylaw 35M2017 provides that the Council Services Committee has a mandate to receive advice from Administration and make recommendations to Council respecting the Councillors' Budgets and Expenses Bylaw 36M2021.
- Administration is recommending changes to the Councillors' Budgets and Expenses Bylaw 36M2021 to reflect updated policies and practices.
- Amendments include:
 - Updating Terminology
 - Event Attendance
 - Expense Disclosure Provision
 - Meal Allowance Policy



Modernized Terminology

- Replacing “Manager, Office of the Councillors” with “Leader, Council Services”
- Replacing “Alberta Urban Municipalities Association” with “Alberta Municipalities”.

Event Attendance

- Alberta Municipalities and Federation of Canadian Municipalities
 - All Councillors may attend both events
 - Alberta Municipalities attendance – change to allow attendance up to three nights to accommodate expanded conference agenda
- Grey Cup and Quebec Carnival
 - Up to two Councillors can attend each of the Grey Cup or Quebec Carnival events each year.
 - Incorporating process for random draw by the City Clerk’s Office

Expense Disclosures

- Councillors' quarterly disclosure obligations to include:
 - Councillors' budgets, annually
 - Councillors' expenses, quarterly, regardless of whether that expense was paid for by the Councillor's Ward Budget or the Council Services Budget, and
 - Any additional reporting, information or documentation required to be disclosed by Bylaw 36M2021 or another Council Policy.
 - For greater clarity, expenses incurred at the request or initiative of a Councillor must be disclosed.

Meal Allowance Policy

- Daily meal allowances unchanged, but now suggested amounts rather than a limit:
 - Breakfast - \$25.00, including tax and tip
 - Lunch - \$30.00, including tax and tip
 - Dinner - \$45.00, including tax and tip

That the Council Services Committee recommend that Council amend Bylaw 36M2021 by giving three readings to the proposed amending Bylaw (Attachment 2).