

Law, Legislative Services & Security Report to
Nominations Committee
2024 January 17

ISC: UNRESTRICTED
N2024-0056

Public Member Appointments to the Council Compensation Review Committee

PURPOSE

This Report presents applications from individuals seeking appointments as Public Members to the Council Compensation Review Committee. The Nominations Committee is asked to shortlist candidates and recommend Public Member appointments to Council, for its consideration at the 2024 January 30 Regular Meeting of Council.

PREVIOUS COUNCIL DIRECTION

In accordance with Procedure Bylaw 35M2017 and Council Policy CP2016-03, *Governance and Appointments of Boards, Commissions, and Committees*, the Nominations Committee is responsible for making Public Member appointment recommendations to Council.

RECOMMENDATION:

Review by: Do not release Attachments 2 and 3.

That the Nominations Committee short list candidates to serve as Public Members on the Council Compensation Review Committee and, further, recommend that Council:

1. Appoint Public Members to the Council Compensation Review Committee for terms set out in Confidential Attachment 2;
2. Direct that Public Member appointments to the Council Compensation Review Committee be released publicly following appointee notification by the City Clerk's Office, no later than end of day Friday, 2024 February 2;
3. Authorize the destruction of all confidential ballots; and
4. Direct that Closed Meeting discussions and Confidential Attachments 2 and 3 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

RECOMMENDATION OF THE NOMINATIONS COMMITTEE, 2024 JANUARY 17:

That Council:

1. Appoint Public Members to the Council Compensation Review Committee for terms set out in **Revised** Confidential Attachment 2;
2. Direct that Public Member appointments to the Council Compensation Review Committee be released publicly following appointee notification by the City Clerk's Office, no later than end of day Friday, 2024 February 2; and
3. Direct that Closed Meeting discussions, **Revised Confidential Attachment 2**, and Confidential Attachments 2 and 3 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

Excerpt from the Minutes of the Regular Meeting of the Nominations Committee, 2024 January 17:

"A document entitled "Revised Confidential Attachment 2" was distributed with respect to Report N2024-0056."

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CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report

HIGHLIGHTS

- Council appoints and nominates Public Members to Boards, Commissions, and Committees (“BCCs”) to provide skills, perspectives and expertise that contribute to good governance and strengthen relationships with Calgarians.
- Nominations Committee plays an important role in recommending candidates to Council for appointment to BCCs.
- The Council Compensation Review Committee was established by Bylaw 49M2023 at the 2023 October 24 Organizational Meeting of Council and therefore does not have a Chair to perform the screening and shortlisting process.

DISCUSSION

There are five Public Member vacancies on the Council Compensation Review Committee for terms expiring on the date the Council Compensation Review Committee presents its final report to Council. The Nominations Committee is asked to review candidate applications (Confidential Attachment 3), short list candidates and recommend Public Member appointments to Council for its consideration at the 2024 January 30 Regular Meeting of Council.

As set out in section B.8(8) of Procedure Bylaw 35M2017, “Nominations Committee may sit in smaller panels to finalize interview questions and/or conduct interviews. The smaller panels may recommend nominations to Council.”

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|---|--|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input checked="" type="checkbox"/> Public/interested parties were informed | <input type="checkbox"/> Public communication or engagement was not required |

The public was informed about the opportunity to serve on the Council Compensation Review Committee through a recruitment campaign conducted between 2023 November 16 and 2023 December 18, the details of which are contained in Attachment 4. Engagement included collaboration with Customer Service and Communications, Human Resources, and BCC Administrative Liaisons.

IMPLICATIONS

Social

Not Applicable.

Environmental

Not Applicable.

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Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact.

RISK

No anticipated risks.

ATTACHMENTS

1. Background and Previous Council Direction
2. CONFIDENTIAL – **Revised** Nominations Committee Recommendations
3. CONFIDENTIAL – Applications
4. CCRC Recruitment Campaign Summary
5. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services, and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services, and Security	Approve

Author: Steven Lancashire, City Clerk's Office

City Clerks: C. Doi / J. Booth