

**Proposed Text of a Bylaw to amend the Procedure Bylaw 35M2017 and
the Code of Conduct for Elected Officials Bylaw 26M2018**

1. Bylaw 35M2017, the Procedure Bylaw, as amended, is hereby further amended as follows:
 - (a) Section 29.1 is deleted and replaced with the following:

“29.1 A *Member* may on occasion participate in *Council* or *Council Committee* meetings remotely, in accordance with the procedures set out in Appendix F.”;

and
 - (b) in **APPENDIX F – REMOTE PARTICIPATION AT MEETINGS:**
 - (i) section F.1 is deleted and replaced with the following:

“F.1 (a) A *Member* may on occasion *participate remotely* in a *Council* or *Council Committee* meeting provided they are in an appropriate and secure location free from distractions with their camera on and no background used.

(b) Best efforts must be used to participate in *Council* or *Council Committee* meetings, including *Closed Meetings*, in person conforming with the Code of Conduct for Elected Officials Bylaw (26M2018). Compliance is overseen by the Integrity and Ethics Office.”;

and
 - (ii) section F.8 is deleted and replaced with the following:

“F.8 *Remote participation* is permitted in *Closed Meetings* provided a *Member* is in a private and secure location free from distractions with their camera on and no background used.”.
2. Bylaw 26M2018, the Code of Conduct for Elected Officials Bylaw, as amended, is hereby further amended by adding the following after section 11 as section 11.1:

“11.1 (1) All *Members* must use best efforts to participate in *Council* and *Council* committee meetings in person. However, remote participation may occur in exceptional circumstances where participation in person is impossible or impractical, including:

 - (a) urgent personal or medical matters; or
 - (b) when out of town for the purpose of *City* business.

- (2) A *Member* must keep of record of their reasons for participating remotely, which must be disclosed to the *Integrity Commissioner* upon request.”.
3. This bylaw comes into force on the day it is passed.