

Law, Legislative Services & Security Report to
Organizational Meeting of Council
2023 October 24

ISC: UNRESTRICTED
C2023-1150

Calgary Assessment Review Board Bylaw Amendments

PURPOSE

This report presents amendments to the Calgary Assessment Review Board (“ARB”) Bylaw (“Bylaw 15M2018”) for Council’s consideration. The proposed amendments give Council the ability to appoint Public Members to the ARB for either one- or two-year terms.

PREVIOUS COUNCIL DIRECTION

On 2018 March 19, Council gave three readings to Bylaw 15M2018 which repealed and replaced the Calgary Assessment Review Board Bylaw 25M2010 (“Bylaw 25M2010”). Changes to Bylaw 25M2010 were required after the proclamation of the *Modernized Municipal Government Act*, which modified rules related to assessment review boards.

On 2016 October 03, Council gave three readings to Bylaw 37M2016 to amend Bylaw 25M2010, to establish new appointment cycles and term limits for board members. A 12-year cumulative service term limit was instituted for all ARB Public Members; however, any terms served prior to 2017 April 01 were not included.

RECOMMENDATION:

That Council amend the Calgary Assessment Review Board Bylaw 15M2018 by giving three readings to proposed amending Bylaw 52M2023 in Attachment 1.

CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this report.

HIGHLIGHTS

- Concerns about workload, and the recruitment and appointment of ARB Public Members have been raised by the General Chair of the Assessment Review Board in the 2023 June submissions to Council.
- Extending and staggering terms of appointment for ARB Public Members would reduce the number of annual vacancies on the ARB and therefore the workload associated with the annual recruitment and appointment of ARB Public Members.

DISCUSSION

Proposed amendments to Bylaw 15M2018 would give Council the ability to appoint Public Members to the ARB for one- or two-year terms. These changes align with best practices and would reduce the annual workload for the ARB Leadership associated with ARB Public Member appointments.

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EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input checked="" type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

Administration advised the General Chair of the Assessment Review Board about the possibility of extending and staggering ARB Public Member terms of appointment when the General Chair raised concerns about the ARB leaderships' workload, recruitment and appointment processes.

The Law Department was engaged to review Bylaw 15M2018 and identify the required amendments to amend Bylaw 15M2018.

IMPLICATIONS

Social

Not Applicable.

Environmental

Not Applicable.

Economic

Not Applicable.

Service and Financial Implications

No anticipated financial impact

RISK

No risks identified.

ATTACHMENT

1. Proposed Bylaw 52M2023

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen (City Solicitor & General Counsel)	Law, Legislative Services and Security	Approve
Katarzyna Martin (City Clerk/ Director)	Law, Legislative Services and Security	Approve

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