

Law, Legislative Services & Security Report to
Organizational Meeting of Council
2023 October 24

ISC: UNRESTRICTED
C2023-1023

Authorization to Cover Meeting Costs of Council Representative to the Federation of Canadian Municipalities

PURPOSE

This Report recommends that Council authorize costs of Council representation to meetings of the Federation of Canadian Municipalities ("FCM") National Board of Directors.

PREVIOUS COUNCIL DIRECTION

Not Applicable

RECOMMENDATION:

That Council agrees to cover all reasonable costs, incurred in accordance with the Councillors' Budgets and Expenses Bylaw 36M2021, of attendance at meetings of the Federation of Canadian Municipalities National Board of Directors for its Member of Council Representative to the Board of Directors; such costs are to be charged to Corporate Costs.

CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- At its annual Organizational Meeting of Council, Council selects a Member of Council to represent Council on the National Board of Directors of FCM.
- FCM requires a resolution of Council each year confirming that costs for the attendance of the appointed Director at meetings of the FCM Board of Directors will be covered by the City of Calgary.
- The FCM advocates on behalf of municipalities to be sure their citizens' needs are reflected in federal policies and programs. Having a Member of Council participate on FCM's Board of Directors ensures that The City of Calgary's priorities are represented.

DISCUSSION

Section 22 of the Councillors' Budgets and Expenses Bylaw 36M2021 ("the Bylaw"), allows that Councillors may attend the Federation of Canadian Municipalities Annual Board of Director's Meeting for up to two nights and that "travel to attend a Federation of Canadian Municipalities ('FCM') Board of Director's Meeting is limited to those *Councillors* who have also been elected to the FCM Board of Directors." The Bylaw requires that approved out of town travel must comply with the *Accounts Payable Policy and supporting procedures*.

The FCM Board of Directors supervises the management of the activities and affairs of the Federation. In accordance with Section 3.04(i) of Bylaw No. 1 of the Federation of Canadian Municipalities ("Bylaw No. 1"), there are seven Directors representing Alberta, consisting of one nominee selected by The City of Calgary. Section 3.13 of Bylaw No. 1 provides that the "Board shall meet at least three (3) times annually. Provided that all Directors consent, meetings may be held in person, by telephone, internet, or other electronic means of conferencing."

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Reasonable expense is defined in Section 3.1(d) of Schedule “A” (Accounts Payable Policy) of the Councillors’ Budgets and Expenses Bylaw 36M2021, as “an expense that demonstrates prudence, good judgement, moderation and is defensible to an impartial observer or citizen of Calgary.”

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

Economic

Not applicable.

Service and Financial Implications

No anticipated financial impact

RISK

Not applicable.

ATTACHMENTS

1. Background and Previous Council Direction
2. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services, and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services, and Security	Approve

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