

Law, Legislative Services & Security Report to
Regular Meeting of Council
2023 November 28

ISC: UNRESTRICTED
C2023-1236

Public Member Appointment to the Ward Boundary Commission

PURPOSE

One of the five Public Members appointed by Council to the Ward Boundary Commission (“Commission”) has resigned prior to the Commission commencing its work, and the resulting vacancy may be filled through appointment of a new Public Member. Administration is requesting that Council appoint one candidate from the Reserve List to the Commission.

PREVIOUS COUNCIL DIRECTION

In section 5.18.3 of Council Policy CP2016-03, *Governance and Appointments of Boards, Commissions and Committees* (“the Policy”), Council has directed that, upon notification of a vacancy on a Board, Commission or Committee (“BCC”), the City Clerk’s Office contact Reserve List applicants to determine if they are still interested and available to serve as a Public Member. The resulting Reserve List is submitted to Council and may be used to fill the vacancy.

RECOMMENDATION:

That Council:

1. Appoint one Public Member to the Ward Boundary Commission from the Reserve List contained in Attachment 2 for a term that will end at the date the Commission’s final recommendations report is presented to Council;
2. Direct the City Clerk to make the appointment publicly available following notification of the appointee; and
3. Direct that Closed Meeting discussions and Confidential Attachments 2 and 3 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- The Commission’s mandate is to make recommendations to Council based on its review of the effectiveness of the 14-ward system with no change to the number of Councillors, and on its review of the current Ward Boundary Policy.
- The Commission is newly established and no Chair has been selected by Commission members in accordance with section 7 of the Ward Commission Bylaw who can recommend a candidate from the Reserve List.
- Promptly filling the vacancy on the Commission will ensure there is no delay or disruption to the Commission’s work.

DISCUSSION

At the 2023 October 24 Organizational Meeting of Council, Council appointed five Public Members to the Commission. Following the City Clerk’s Office notification of appointees, one of the Public Members resigned.

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Council may use the Reserve List, recommended by the Nominations Committee, in Confidential Attachment 2 to fill the vacancy. Further information about Reserve List candidates is contained in Confidential Attachment 3.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|---|--|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input checked="" type="checkbox"/> Public/interested parties were informed | <input type="checkbox"/> Public communication or engagement was not required |

After the 2023 October 24 Organizational Meeting of Council, the Commission's Reserve List candidates were notified of their placement on the Reserve List and that they could be considered to fill a position on the Commission should a mid-term vacancy arise. On being informed of the mid-term vacancy, the City Clerk's Office contacted Reserve List applicants again to determine if they are still interested and available to serve as a Public Member. The resulting Reserve List is included in Confidential Attachment 2.

IMPLICATIONS

Social

Not applicable.

Environmental

Not applicable.

RISK

No anticipated risks.

Economic

Not applicable.

Service and Financial Implications

No anticipated financial impact.

ATTACHMENTS:

1. Background and Previous Council Direction
2. CONFIDENTIAL – Ward Boundary Commission Reserve List
3. CONFIDENTIAL – Ward Boundary Commission Reserve List Applications

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

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