

LGTF 2014-2017 WORK PLAN Q2 2016 UPDATE

EXECUTIVE SUMMARY

This report presents an update on the progress of the Legislative Governance Task Force 2014-2017 Work Plan.

CITY CLERK'S OFFICE RECOMMENDATION(S)

That the Legislative Governance Task Force recommends that Council approve the updated Legislative Governance Task Force 2014 – 2017 Work Plan as presented in Attachment 1.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2014 May 26 Regular Meeting of Council, Council approved the Legislative Governance Task Force 2014 – 2017 Work Plan and directed that the City Clerk's Office report quarterly, on its progress.

BACKGROUND

The Legislative Governance Task Force (LGTF) provides recommendations to Council to improve legislative governance at The City of Calgary. The LGTF meets monthly, and is focused on the following priorities: (1) making Council more accessible and transparent to the public; (2) making the Council decision-making process more efficient; and (3) increasing accountability.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

The work planned, in progress and completed to date has been updated on the LGTF 2014 – 2017 Work Plan (Attachment 1).

City Clerk's, Legislative Services, has started implementation of the new policy which includes piloting the changes with a select number of BCCs and new timelines for advertising and recruitment of public members. A review of the 2016 appointment process and an update on the progress and timelines of the project's phases will be provided to LGTF in Q1 2017.

In addition, at the LGTF meeting on 05 April 2016, Members discussed two items of future work, including amendments to Committee term limits to comply with the newly adopted Governance and Appointments of BCC's Policy, and providing recognition for public members of BCCs. These items are added to the work plan as part of Phase 1 of the Innovation Project, for approval by Council, and are expected to be presented to LGTF in late Q1 2017.

The internal review of Council Committees' structure and functions is underway, and the Legislative Services Division will present a report with their findings and recommendations to the Administrative Leadership Team (ALT) 21 June 2016 and to LGTF on 19 July 2016.

At today's meeting, Committee will be presented with the New Council Swearing in Ceremony policy as well as a report to rescind the Council Chamber Operational Matters Policy. The City of Calgary Flag Policy (general dignitaries & flag raising) will not be presented in Q2 2016 due to resource constraints, but is expected to be ready in Q3 2016.

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At a meeting Mayor Neshi requested that the timing of the in camera meetings during an Agenda be added to the discussions at LGTF in order to obtain feedback from members. In addition that the City Clerk prepare a draft process, and Administration procedure, in order to implement the Bill 20 requirement (when proclaimed into law) that POIP Sections are announced for items to be discussed in camera, prior to the Council moving in camera. These items can be referred to the Procedure Bylaw review, 4(b).

Stakeholder Engagement, Research and Communication

Key stakeholders were consulted in the preparation of the work plan, and are actively engaged in ensuring it is up-to-date, and are detailed in their respective reports.

Strategic Alignment

This report aligns with Council's priority of a well-run City: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Social, Environmental, Economic (External)

Our ongoing work in regards to Council Policies, Protocol, Procedure Bylaw 44M2006 and Boards, Commissions and Committees process contribute to a more efficient and well-run city, as well as improved accountability and transparency.

Financial Capacity

Current and Future Operating Budget:

At the 2015 March 30 Regular Meeting of Council, Council approved an allocation of \$350,000 from the Council Innovation Fund to complete the items related to Boards, Commissions and Committees and a revised Procedure Bylaw. The work required for the remaining LGTF work plan items is being absorbed by City Clerk's internal resources located within the Legislative Services and Administration Services Divisions.

Current and Future Capital Budget:

There are no current and future capital budget implications.

Risk Assessment

Failure to complete the work detailed in the LGTF 2014 – 2017 Work Plan exposes The City of Calgary to a number of risks: (1) failure to adhere to Council policies, (2) confusion and misalignment between Council policies and existing practice, (3) maintaining outdated Council policies which do not keep pace with leading practices in legislative governance, and (4) inadequate transparency and accountability. Such risks do not allow The City of Calgary to achieve its priority of becoming a well-run City.

REASON(S) FOR RECOMMENDATION(S):

The City Clerk's Office reports quarterly on the progress of the Legislative Governance Task Force 2014 – 2017 Work Plan, which is a dynamic document dependent on resources available, and requires approval of the timelines in order to deliver on legislative governance initiatives at The City of Calgary.

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ATTACHMENT

1. Legislative Governance Task Force 2014 – 2017 Work Plan