

ZBR topic and schedule changes

1. Subjects for the two functional reviews

Administration proposes two functions for review in this business cycle: communications and analytics.

2. Changes to the remaining ZBR topics, and timing of Finance and Supply

The City Manager's strategic realignment in January 2016 changed the configuration of some business units selected for a ZBR:

- i. Corporate Properties & Buildings – The planned review will now be on Facilities Management, which inherited all the responsibilities of CPB (with the exception of the Land Division).
- ii. Finance and Supply – Now in different Departments, both units will be included as two separate reviews. The review of Supply will be brought forward to 2017, in accordance with Council's direction.
- iii. Local Area Planning & Implementation – Now known as Community Planning, this business unit will be removed from the schedule to avoid an overlap with the City Auditor's plans (in line with Administration's standing agreement to adjust the ZBR schedule in the event that plans conflict). This area will be considered for review in the next business cycle.

If the new mandate (Attachment 2) is *not* approved, Council's approval is required for these changes.