

Background and Previous Council Direction

Background

At the annual Organizational Meeting of Council, a Council Calendar and Deputy Mayor Roster must be established by Council as directed by Sections 9 and 16 of Procedure Bylaw 35M2017.

On 2023 April 25, Council passed a motion directing Administration to establish an Indigenous Focus Meeting of Council, to be held each September starting in the 2024 calendar year.

Previous Council Direction

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
2023 April 25	EC2023-0206	<p>Establishment of an Indigenous Focus Meeting of Council</p> <p>At its 2023 April 25 Regular Meeting, Council resolved to:</p> <ol style="list-style-type: none">1. Establish an annual Regular Council Meeting with an Indigenous focus during the month of September, starting in 2024;2. Direct Administration to incorporate the additional Regular Council Meeting into the Council Calendar for consideration at the annual Organizational Meeting of Council; and3. Direct Administration to bring the next Progress Report on White Goose Flying to the 2024 September meeting of Council.

Bylaws, Regulations, Council Policies

1. Council and Council Committee Meeting Scheduling by Council Calendar

Procedure Bylaw 35M2017

Section 16 of the Procedure Bylaw provides Council with the following direction for establishing an annual Council Calendar:

16. (1) Annually, *Council* will adopt a schedule of meetings for the subsequent year (a Council Calendar).

- (2) *All Members of Council* must be present at the meeting when a Council Calendar is adopted
- (3) Notice for meetings scheduled in a Council Calendar which has been adopted by *Council* need not be given.

Municipal Government Act

Section 193 of the Municipal Government Act provides Council with the following direction for establishing an annual Council Calendar:

- 193(1) A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times, and places.
 - (2) Notice of regularly scheduled meetings need not be given.
 - (3) If council changes the date, time, or place of a regularly scheduled meeting, the municipality must give at least 24 hours' notice of the change.
 - (a) to any councillors not present at the meeting at which the change was made, and
 - (b) to the public.

2. Deputy Mayor and Deputy Mayor Roster

Procedure Bylaw 35M2017

Section 9 of the Procedure Bylaw provides Council with the following direction for establishing the Deputy Mayor Roster:

9.
 - (1) *Council*, at its Organizational meeting, shall adopt a roster of *Deputy Mayors* for the following year.
 - (2) If the *Mayor* is absent from a meeting of *Council*, the *Deputy Mayor* assigned on the roster shall preside. If the assigned *Deputy Mayor* is also absent, the next *Deputy Mayor* in the adopted rotation shall preside, and so on.

Municipal Government Act

Section 152 of the Municipal Government Act provides Council with the following direction for establishing a Deputy Mayor Roster:

- 152 (1) A council must appoint one or more councillors as deputy chief elected official so that
- (a) only one councillor will hold that office at any one time, and
 - (b) the office will be filled at all times.
- (2) A deputy chief elected official must act as the chief elected official
- (a) when the chief elected official is unable to perform the duties of the chief elected official, or
 - (b) if the office of the chief elected official is vacant.
- (3) A council may appoint a councillor as an acting chief official to act as the chief elected official
- (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official or,
 - (b) if both the office of the chief elected official and the office of the deputy chief elected official are vacant.