

**Law, Legislative Services & Security Report to
Organizational Meeting of Council
2023 October 24**

**ISC: UNRESTRICTED
C2023-0863
Page 1 of 2**

2023 Pro-tem Membership Committee Recommendations for Standing Policy Committee Appointments

PURPOSE

The purpose of this Report is to support Council's appointment of Councillors to the two Standing Policy Committees ("SPCs") for the following year, including the Community Development Committee and Infrastructure and Planning Committee.

PREVIOUS COUNCIL DIRECTION

Council adopted a Motion Arising at the 2022 October 25 Organizational Meeting of Council:

"That with respect to the Pro-tem Membership Committee, all future selection of Pro-tem Members, with the exception of the Standing Policy Committee Chairs, be conducted by the City Clerk by public draw."

RECOMMENDATIONS:

Review By: Do not release Attachment 1.

That Council:

1. Appoint the two current Standing Policy Committee Chairs and two Councillors identified by public draw to the Pro-tem Membership Committee, to recommend seven Councillors for appointment to each Standing Policy Committee;
2. Appoint seven Councillors recommended by the Pro-tem Membership Committee to each of the following Standing Policy Committees, for terms expiring at the 2024 Organizational Meeting of Council:
 1. Community Development Committee;
 2. Infrastructure and Planning Committee;
3. Authorize the destruction of all confidential ballots following the conclusion of this meeting; and
4. Direct that the Closed Meeting discussions of the Pro-tem Membership Committee and Confidential Attachment 1 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- In accordance with the Procedure Bylaw 35M2017, Council must annually appoint four Councillors to a Pro-tem Membership Committee ("Pro-tem Committee"), whose purpose is to recommend seven Councillors to serve on each SPC for the following year.
- The appointment of Councillors to the Pro-tem Committee ensures appropriate governance and supports effective decision-making.

**Law, Legislative Services & Security Report to
Organizational Meeting of Council
2023 October 24**

**ISC: UNRESTRICTED
C2023-0863
Page 2 of 2**

**2023 Pro-tem Membership Committee Recommendations for Standing Policy Committee
Appointments**

DISCUSSION

The membership of the Pro-tem Committee includes the two current SPC Chairs, two Councillors selected by random public draw, and the Mayor as an Ex-Officio Member. The Pro-tem Committee meets during a recess of the Organizational Meeting to recommend Councillors for appointment by Council. After receiving the recommendations of the Pro-tem Committee, Council appoints Councillors to each SPC, having regard for Councillors' preferences (Confidential Attachment 1) and the best interests of The City.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

Councillors provided their preferences for serving on the two SPCs (Confidential Attachment 1).

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact

RISK

No anticipated risks.

ATTACHMENT

1. CONFIDENTIAL - Councillors' Ranked SPC Preferences
2. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services & Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services & Security	Approve

Author: Anna Bogatyrev