

**Public Member Appointments to Calgary Salutes Committee, Saddledome Foundation
and Ward Boundary Commission**

PURPOSE

This Report presents applications from individuals seeking appointment as Public Members on the Calgary Salutes Committee, Saddledome Foundation and Ward Boundary Commission. The Nominations Committee is asked to shortlist candidates and recommend Public Member appointments to Council, for its consideration at the annual Organizational Meeting on 2023 October 24.

PREVIOUS COUNCIL DIRECTION

In accordance with Procedure Bylaw 35M2017 and Council policy CP2016-03, *Governance and Appointments of Boards, Commissions and Committees*, the Nominations Committee is responsible for making recommendations to Council on Public Member appointments and nominations.

RECOMMENDATIONS:

Review by: Do not release Attachments 1, 2 and 3

That the Nominations Committee short list Public Member candidates to serve on the Calgary Salutes Committee, Ward Boundary Commission and Saddledome Foundation, and further, recommend that Council:

1. Appoint Public Members to the Calgary Salutes Committee and Ward Boundary Commission for terms set out in Confidential Attachments 1a and 3a;
2. Direct Administration to forward the name of the nominated Public Member to the Saddledome Foundation for appointment to the Board of Directors for a three-year term expiring at the 2026 Organizational Meeting of Council;
3. Direct that Public Member appointments to the Calgary Salutes Committee and Ward Boundary Commission be released publicly following applicant notification by the City Clerk's Office, no later than end of day Friday, 2023 October 27;
4. Direct that the Public Member nomination to the Saddledome Foundation be released publicly following their appointment by the Saddledome Foundation;
5. Authorize the destruction of all confidential ballots; and
6. Direct that the Closed Meeting discussions and Confidential Attachments 1, 2 and 3 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

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RECOMMENDATION OF THE NOMINATIONS COMMITTEE, 2023 OCTOBER 12:

That Council:

1. **Appoint Public Members to the Calgary Salutes Committee for terms set out in Revised Confidential Attachment 1a;**
2. **Appoint Public Members to the Ward Boundary Commission for terms set out in Revised Confidential Attachment 3a;**
3. Direct Administration to forward the name of the nominated Public Member, in **Revised Confidential Attachment 2a** to the Saddledome Foundation for appointment to the Board of Directors for a three-year term expiring at the 2026 Organizational Meeting of Council;
4. Direct that Public Member appointments to the Calgary Salutes Committee and Ward Boundary Commission be released publicly following applicant notification by the City Clerk's Office, no later than end of day Friday, 2023 October 27;
5. Direct that the Public Member nomination to the Saddledome Foundation be released publicly following their appointment by the Saddledome Foundation;
6. Authorize the destruction of all confidential ballots; and
7. Direct that the Closed Meeting discussions, **Confidential Distributions**, and Confidential Attachments 1, 2 and 3 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

Opposition to Recommendations 2 and 3: Councillor Chu

Excerpt from the Minutes of the 2023 October 12 Regular Meeting of the Nominations Committee:

“The following documents were distributed with respect to Report N2023-0870:

- A revised confidential Attachment 1a;
- A revised confidential Attachment 2a; and
- A revised confidential Attachment 3a.”

CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- Council appoints and nominates Public Members to Boards, Commissions and Committees (“BCCs”) to provide skills, perspectives and expertise that contribute to good governance and strengthen relationships with Calgarians.
- Nominations Committee plays an important role in recommending candidates to Council for appointment or nomination to BCCs at Council’s annual Organizational Meeting.
- The Calgary Salutes Committee and the Ward Boundary Commission are newly established BCCs and do not have Chairs to perform the screening and shortlisting process.
- The City of Calgary, as a Corporate member of the Saddledome Foundation, nominates three members to the Saddledome Foundation Board of Directors for three-year terms.

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DISCUSSION

The Nominations Committee is asked to review the applications (Confidential Attachments 1c-3c), short list candidates and recommend Public Member appointments to Council, for its consideration at the annual Organizational Meeting on 2023 October 24. The Nominations Committee may sit in smaller panels to interview candidates and make recommendations to Council.

Calgary Salutes Committee

There are 26 Public Member vacancies on the Calgary Salutes Committee, including eight Friends of HMCS Calgary Subcommittee vacancies, nine Education and Training Subcommittee vacancies, and nine Heritage and History Subcommittee vacancies.

Ward Boundary Commission

There are five vacancies requiring Public Member appointments to the Ward Boundary Commission for terms ending at the date the Commission's final recommendations report is presented to Council.

Saddledome Foundation

There is one Public Member vacancy on the Saddledome Foundation due the expiry of a current Public Member's term. Members of the Saddledome Foundation must appoint Council's nominee to the Board of Directors.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|---|--|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input checked="" type="checkbox"/> Public/interested parties were informed | <input type="checkbox"/> Public communication or engagement was not required |

The public was informed about the opportunity to serve on a BCC through a recruitment campaign held between 2023 August 8 and September 7, the details of which will be provided to Council on 2023 October 24.

Engagement included collaboration with Communications, Human Resources and BCC Administrative Liaisons.

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

**Law, Legislative Services & Security Report to
Nominations Committee
2023 October 12**

**ISC: UNRESTRICTED
N2023-0870
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Service and Financial Implications

No anticipated financial impact

RISK

No anticipated risks.

ATTACHMENTS

1. CONFIDENTIAL – Calgary Salutes Committee (a. **Revised** Summary of Recommendations, b. Skills Matrix, c. Applications)
2. CONFIDENTIAL – Saddledome Foundation (a. **Revised** Summary of Recommendations, b. Skills Matrix, c. Applications, d. Saddledome Foundation Letter of Support)
3. CONFIDENTIAL – Ward Boundary Commission (a. **Revised** Summary of Recommendations, b. Skills Matrix, c. Applications)
4. Background and Previous Council Direction
5. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

Author: Anna Bogatyrev

City Clerks: A. Degrood / J. Palaschuk