

2023 Public Member Appointments to Boards, Commissions and Committees

PURPOSE

This Report presents short lists of candidates and applications for Public Member appointments to Boards, Commissions and Committees (“BCCs”). The Nominations Committee uses this information to recommend Public Member appointments and nominations to Council, for its consideration at the annual Organizational Meeting on 2023 October 24.

PREVIOUS COUNCIL DIRECTION

In accordance with Procedure Bylaw 35M2017 and Council policy on the *Governance and Appointments of Boards, Commissions and Committees*, CP2016-03 (“the Policy”), Nominations Committee is responsible for recommending BCC Public Member appointments and nominations to Council.

RECOMMENDATIONS:

Review By: Do not release Attachments 1a-22b

That the Nominations Committee recommend that Council:

1. Appoint Public Members to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 1a-18a:
 - (a) Advisory Committee on Accessibility (Confidential Attachments 1a-b)
 - (b) Anti-Racism Action Committee (Confidential Attachments 2a-b)
 - (c) Assessment Review Board (Confidential Attachments 3a-b)
 - (d) Audit Committee (Confidential Attachments 4a-b)
 - (e) Beltline Community Investment Fund Committee (Confidential Attachments 5a-b)
 - (f) BiodiverCity Advisory Committee (Confidential Attachments 6a-b)
 - (g) Calgary Aboriginal Urban Affairs Committee (Confidential Attachments 7a-b)
 - (h) Calgary Airport Authority (Confidential Attachments 8a-b)
 - (i) Calgary General Hospital Legacy Fund Review Committee (Confidential Attachments 9a-b)
 - (j) Calgary Planning Commission (Confidential Attachments 10a-b)
 - (k) Calgary Police Commission (Confidential Attachments 11a-b)
 - (l) Calgary Transit Access Eligibility Appeal Board (Confidential Attachments 12a-b)
 - (m) Climate Advisory Committee (Confidential Attachments 13a-b)
 - (n) Community Peace Officer Oversight Committee (Confidential Attachments 14a-b)
 - (o) Licence and Community Standards Appeal Board (Confidential Attachments 15a-b)
 - (p) Social Wellbeing Advisory Committee (Confidential Attachments 16a-b)
 - (q) Subdivision and Development Appeal Board (Confidential Attachments 17a-b)
 - (r) Urban Design Review Panel (Confidential Attachments 18a-b)
2. Nominate Public Members for appointment to Platform Calgary (Confidential Attachments 19a-b) for terms set out in Confidential Attachment 19a
3. Appoint Public Member nominees to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 20a-22a:
 - (a) Arts Commons Advisory Committee (Confidential Attachments 20a-b)
 - (b) Event Centre Committee (Confidential Attachments 21a-b)

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(c) Multisport Fieldhouse Committee (Confidential Attachments 22a-b)

4. Direct that, unless otherwise noted, Public Member appointments and nominations be released publicly following applicant notification by the City Clerk's Office, no later than end of day Friday, 2023 October 27;
5. Authorize the destruction of all confidential ballots; and
6. Direct that Closed Meeting discussions and Confidential Attachments 1a – 22b remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

RECOMMENDATION OF THE NOMINATIONS COMMITTEE, 2023 OCTOBER 12:

That Council:

1. Appoint Public Members to the following Boards, Commissions and Committees for terms set out in Confidential Attachments 1a-18a:
 - a. Advisory Committee on Accessibility (**Confidential Revised Attachment 1a and Confidential Attachment 1b**)
 - b. Anti-Racism Action Committee (Confidential Attachments 2a-b)
 - c. Assessment Review Board (**Confidential Revised Attachment 3a and Confidential Attachment 3b**)
 - d. Audit Committee (Confidential Attachments 4a-b)
 - e. Beltline Community Investment Fund Committee (Confidential Attachments 5a-b)
 - f. BiodiverCity Advisory Committee (**Confidential Revised Attachment 6a and Confidential Attachment 6b**)
 - g. Calgary Aboriginal Urban Affairs Committee (Confidential Attachments 7a-b)
 - h. Calgary Airport Authority (Confidential Attachments 8a-b)
 - i. Calgary General Hospital Legacy Fund Review Committee (Confidential Attachments 9a-b)
 - j. Calgary Planning Commission (**Confidential Revised Attachment 10a and Confidential Attachment 10b**)
 - k. Calgary Police Commission (**Confidential Revised Attachment 11a and Confidential Attachment 11b**)
 - l. Calgary Transit Access Eligibility Appeal Board (Confidential Attachments 12a-b)
 - m. Climate Advisory Committee (Confidential Attachments 13a-b)
 - n. Community Peace Officer Oversight Committee (**Confidential Revised Attachment 14a and Confidential Attachment 14b**)
 - o. Licence and Community Standards Appeal Board (**Confidential Revised Attachment 15a and Confidential Attachment 15b**)
 - p. Social Wellbeing Advisory Committee (Confidential Attachments 16a-b)
 - q. Subdivision and Development Appeal Board (**Confidential Revised Attachment 17a and Confidential Attachment 17b**)
 - r. Urban Design Review Panel (Confidential Attachments 18a-b)
2. **Direct that the Confidential Recommendation in Confidential Distribution 3 be adopted;**
3. Appoint Public Member nominees to the following Boards, Commissions and Committees for terms set out in **Confidential Attachments 20a-Revised Confidential Attachment 22a:**

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- a. Arts Commons Advisory Committee (Confidential Attachments 20a-b)
- b. Event Centre Committee (Confidential Attachments 21a-b)
- c. Multisport Fieldhouse Committee (**Revised Confidential Attachment 22a and Confidential Attachment 22b**)
4. Direct that, unless otherwise noted, Public Member appointments and nominations be released publicly following applicant notification by the City Clerk's Office, no later than end of day Friday, 2023 October 27;
5. **Amend the Anti-Racism Action Committee Terms of Reference to allow the appointment of up to two Indigenous members who may reside outside of Calgary but are residents of the Treaty 7 Region and/or the Metis Nation Region 3;**
6. **Request that the Chairs of the following Boards, Commissions and Committees re-screen Public Member candidates and present recommendations to Council through the Nominations Committee to expand their Reserve Lists no later than Q1 2024:**
 - a. **Calgary Planning Commission;**
 - b. **Calgary Subdivision and Development Appeal Board; and**
 - c. **Community Peace Officer Oversight Committee.**
7. **Direct that the Confidential Recommendation in Confidential Distribution 5 be adopted;**
8. **Direct that the Confidential Recommendation in Confidential Distribution 4 be adopted;**
9. Authorize the destruction of all confidential ballots; and
10. Direct that Closed Meeting discussions, **Confidential Distributions, Confidential Presentation**, and Confidential Attachments 1a – 22b remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

Excerpt from the Minutes of the 2023 October 12 Regular Meeting of the Nominations Committee:

“The following documents were distributed with respect to Report N2023-0817:

- A confidential presentation;
- A confidential revised Attachment 1a;
- A confidential revised Attachment 3a;
- A confidential revised Attachment 6a;
- A confidential revised Attachment 10a;
- A confidential revised Attachment 11a;
- A confidential revised Attachment 14a;
- A confidential revised Attachment 15a;
- A confidential revised Attachment 17a;

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- A confidential revised Attachment 22a;
- A confidential Distribution 1;
- A confidential Distribution 2;
- A confidential Distribution 3;
- A confidential Distribution 4; and
- A confidential Distribution 5.”

CITY MANAGER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- Council appoints Public Members to BCCs to provide skills, perspectives and expertise that contribute to good governance and strengthen relationships with Calgarians.
- Nominations Committee plays an important role in recommending candidates to Council for appointment or nomination to BCCs at Council’s annual Organizational Meeting.
- This Report presents:
 - Short-lists of candidates recommended by BCC Chairs;
 - Non-binding nominations from professional organizations, where specified in BCCs’ governance documents; and
 - Includes all applications collected through the City Clerk’s annual recruitment campaign for Nominations Committee’s review and consideration.

DISCUSSION

The City Clerk’s Office conducts an annual recruitment campaign for Public Member positions on BCCs. Non-binding nominations are received directly from professional organizations.

BCC Chairs were provided with Public Member applications and nominations and, after reviewing the applications and nominations against BCC Qualifications and Eligibility requirements, have recommended short lists of candidates for Public Member appointments and reserve lists for Nominations Committee’s consideration (Confidential Attachments 1a-22a).

Pursuant to Section 5.15.6 of the Policy:

“The Nominations Committee will consider the applicant short lists and make recommendations to Council on which applicants should be appointed. The Nominations Committee may or may not recommend the applicants short-listed by the BCC and may refer back to the complete pool of applications.”

EXTERNAL ENGAGEMENT AND COMMUNICATION

- Public engagement was undertaken Public/interested parties were informed

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- Dialogue with interested parties was undertaken Public communication or engagement was not required

The public was informed about the opportunity to serve on BCCs through a recruitment campaign held between 2023 August 8 and September 7, the details of which will be provided to Council on 2023 October 24.

Engagement included collaboration with Communications, Human Resources, BCC Administrative Liaisons, as well as nominating bodies.

Candidates who were recommended for appointment to more than one BCC were contacted by the City Clerk's Office to determine their preference. The City Clerk's Office contacted the appropriate BCC Chairs to seek alternate candidate recommendations for the short list.

IMPLICATIONS

Social

Not Applicable.

Environmental

Not Applicable.

Economic

Not Applicable.

Service and Financial Implications

No anticipated financial impact.

RISK

No anticipated risks.

ATTACHMENTS

1. Confidential - Advisory Committee on Accessibility (**Revised** 1a Short List; 1b Applications)
2. Confidential - Anti-Racism Action Committee (2a Short List; 2b Applications)
3. Confidential - Assessment Review Board (**Revised** 3a Short List; 3b Applications)
4. Confidential - Audit Committee (4a Short List; 4b Applications)
5. Confidential - Beltline Community Investment Fund Committee (5a Short List; 5b Applications)
6. Confidential - BiodiverCity Advisory Committee (**Revised** 6a Short List; 6b Applications)
7. Confidential - Calgary Aboriginal Urban Affairs Committee (7a Short List; 7b Applications)
8. Confidential - Calgary Airport Authority (8a Short List; 8b Applications)
9. Confidential - Calgary General Hospital Legacy Fund Review Committee (9a Short List; 9b Applications)
10. Confidential - Calgary Planning Commission (**Revised** 10a Short List; 10b Applications)
11. Confidential - Calgary Police Commission (**Revised** 11a Short List; 11b Applications)
12. Confidential - Calgary Transit Access Eligibility Appeal Board (12a Short List; 12b Applications)
13. Confidential - Climate Advisory Committee (13a Short List; 13b Applications)
14. Confidential - Community Peace Officer Oversight Committee (**Revised** 14a Short List, 14b Applications)
15. Confidential - Licence and Community Standards Appeal Board (**Revised** 15a Short List; 15b Applications)
16. Confidential - Social Wellbeing Advisory Committee (16a Short List; 16b Applications)

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17. Confidential - Subdivision and Development Appeal Board (**Revised** 17a Short List; 17b Applications)
18. Confidential - Urban Design Review Panel (18a Short List; 18b Applications)
19. Confidential - Platform Calgary (19a Short List; 19b Applications)
20. Confidential - Arts Commons Advisory Committee (20a Nominations; 20b Submissions)
21. Confidential - Event Centre Committee (21a Nominations; 21b Submissions)
22. Confidential - Multisport Fieldhouse Committee (**Revised** 22a Nominations; 22b Submissions)
23. Presentation
24. **Confidential Distribution 1**
25. **Confidential Distribution 2**
26. **Confidential Distribution 3**
27. **Confidential Distribution 4**
28. **Confidential Distribution 5**
29. **Confidential Presentation**

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve

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City Clerks: A. Degrood / C. Doi