

City Manager's Office Report to  
Regular Meeting of Council  
2023 October 17

ISC: UNRESTRICTED  
C2023-1063

## City Manager Bylaw Updates

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### PURPOSE

The purpose of this report is to request Council's approval to change the City Manager's title to Chief Administrative Officer.

### PREVIOUS COUNCIL DIRECTION

This report follows C2023-0840 Confidential – Personnel Update (Verbal) at the 2023 July 25 Public Hearing Meeting of Council.

### RECOMMENDATION:

That Council give three readings to Proposed Bylaw 45M2023 to amend City Manager Bylaw 52M2022 and other bylaws of The City of Calgary.

### CITY MANAGER/GENERAL MANAGER COMMENTS

City Manager David Duckworth agrees with the recommendations in this report.

### HIGHLIGHTS

- The City Manager is formally requesting Council change his title from City Manager to Chief Administrative Officer (CAO). The CAO role is recognized under the *Municipal Government Act* and more clearly aligns with the role the City Manager performs in the context of our city and organization.
- Under this new title, the CAO will continue to set the vision, long-term strategy, direction, and culture for the organization, ensure alignment and accountability to Council, and foster relationships with key partners to deliver on The City of Calgary's commitments to Calgarians, and ensure corporate-level support is in place to respond to increasing challenges and opportunities Calgary faces as a growing city.
- Proposed Bylaw 45M2023 in the attachment outlines amendments to Bylaw 52M2022 City Manager Bylaw to formally change the City Manager's title to CAO.

### DISCUSSION

None.

### EXTERNAL ENGAGEMENT AND COMMUNICATION

- |  |   |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken        | <input type="checkbox"/> Dialogue with interested parties was undertaken                |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

Proposed Bylaw 45M2023 was drafted in consultation with Law.

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**IMPLICATIONS**

**Social**

Not applicable.

**Environmental**

Not applicable.

**Economic**

Not applicable.

**Service and Financial Implications**

**No anticipated financial impact**

There are no financial impacts associated with the recommendations in this report.

**RISK**

Not applicable.

**ATTACHMENT**

1. Proposed Bylaw 45M2023

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
David Duckworth	City Manager's Office	Approve
Lynne Davies	Law	Consult

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