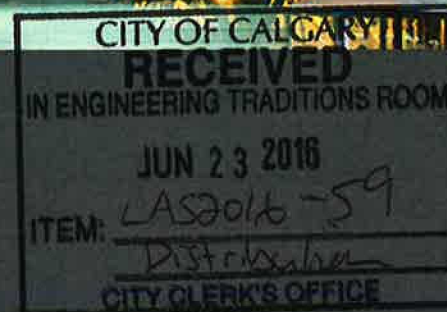




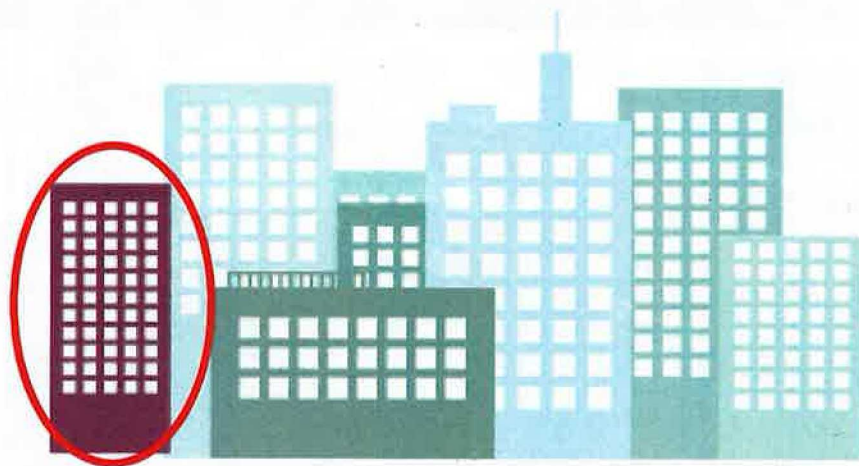
Tomorrow's Workplace 2016 Status Report

Presented by: Sandy Virgo, Manager Tomorrow's Workplace



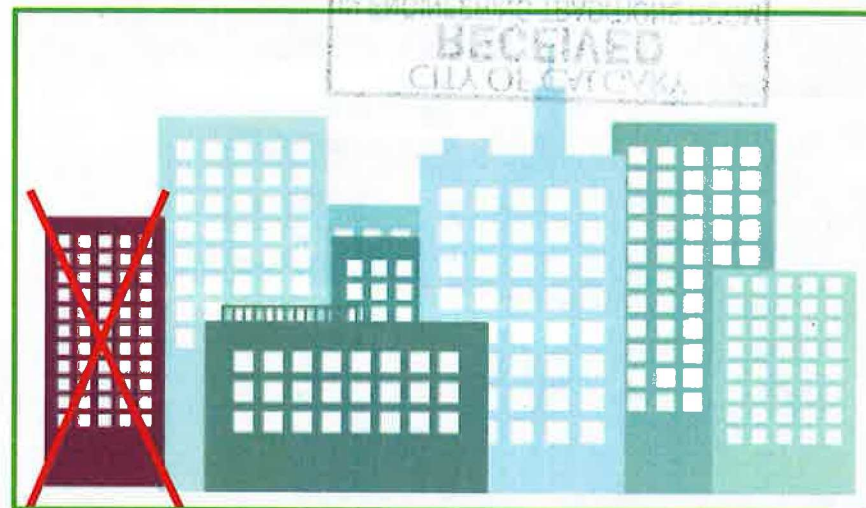
Managing projected growth

Challenge



Projected requirement of 1350 conventional workspaces by 2020, requiring an increase to the real estate portfolio.

Council direction (LASC2011-66)



Avoid future real estate costs

Avoid 750 conventional workstations by 2020

Grow without growing by working flexibly in the space we already have.



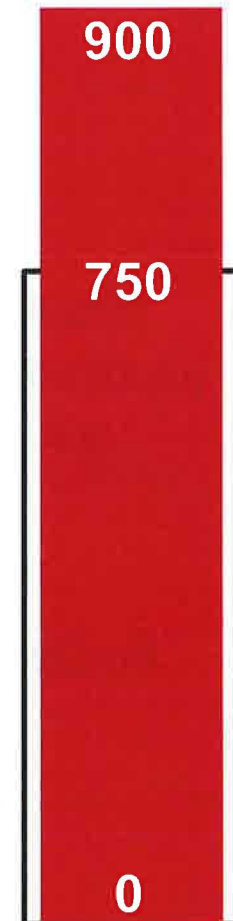
2016 Key Achievements

Corporate Avoidance of Real-Estate Workspace Costs

- ✓ As of 2016, TW has contributed to the avoidance of 900 conventional workstations, well ahead of it's target of 750 by 2020
- ✓ Avoided \$8 million in potential lease costs

Business Unit Assigned Workstation Reductions

- ✓ Information Technology (IT) avoided 216 workstations to date
- ✓ 11% reduction in square footage, with further reduction of 17% anticipated



2016 Key Achievements

Municipal Building Flexwork Hub

- ✓ More than 50 staff members utilize the hub each day, averaging approximately 1400 visits per month
- ✓ TW is developing a Corporate Flexwork Hub Strategy that will support employee productivity, reduce our environmental footprint; attract and retain staff, along with continued real estate savings

3-1-1 Early Adopter Project

- ✓ Approximately 9% of staff teleworking
- ✓ Increased 3-1-1's capacity to respond quickly and effectively during peak periods and in the event of emergency situations

2016-2017 Key Ongoing Initiatives

Workplace App and Boardroom Strategy



- ✓ Recognizes boardrooms as a shared Corporate asset
- ✓ The app and associated strategy will:
 - Reduced time to find, book and set-up spaces
 - Increased utilization rates
 - Security and safety push notifications



Roads Early Adopter Project

- ✓ Target 40% mobility
- ✓ Inclusion of Corporate Flexwork Hub and citizen facing permit counter in Manchester Building E
- ✓ Lifecycle Replacement Coordination



Moving Forward



- ✓ Partnering on an ongoing basis with over 13 business units
- ✓ Transit from an interim program to being embedded into FM operations
- ✓ Develop a Workplace Solutions Delivery Model that will integrate accommodation planning, change management and IT
- ✓ FM will report back on transition and continued efforts

Recommendation

Direct Administration to report back to Council through Land and Asset Strategy Committee with a Tomorrow's Workplace program update and closure report no later than Q4 2017