



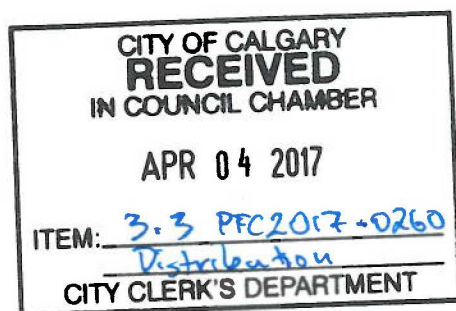
Boards, Commissions and Committees

Project Implementation and Appointment Process Review

Presented by: Bonnie Hilford, Deputy City Clerk
Kate Martin, Governance and Policy Coordinator



REVIEW OF 2016 APPOINTMENT PROCESS



Proposed amendments to improve efficiency in the appointment process in the following areas:

1. Application process

- ❖ Candidates apply using one application form, with prescribed questions, for up to two Boards, Commissions or Committees

2. Reserve list

- ❖ Consistent creation and mandatory rather than optional provision

3. Nominations Committee

- ❖ Establishment and continuation in an Election year, with the exception of the months of September and October

TERM LIMIT AND MAXIMUM

Current Council policy:

- A Public Member may serve up to a maximum of six consecutive years on a City BCC, unless otherwise outlined in a City BCC's Governance Document(s)

Proposed Amendment:

- The years served on a City BCC prior to 2016 April 25 will be counted in the calculation of the Public Member's length of service

IMPLEMENTATION PHASES - 2017

June Campaign

On track:

BCC vacancies will be advertised in June

BCC Website

Implement in 2018:

New software system for legislative meeting management

BCC Guiding Documents

On track:

Links to BCC's individual websites are provided where available

Skills Matrix

Complete:

Developed in 2016

Positive feedback received

Training Orientation Succession Performance

On track:

Research and development of documents is underway

Orientation delivery in place and completed by BCCs



PUBLIC MEMBER RECOGNITION EVENT

2016 RECOGNITION EVENT	2017 PROPOSED RECOGNITION EVENT
2016 December 19 Combined Council Meeting	2017 December 11 Combined Council Meeting
Recognition in Council – 9:30 AM	Recognition in Council – 1:15 PM
Breakfast Reception	Lunch Reception
Photo with Members of Council	Photo with Members of Council
\$5,000 Budget	\$5,000 Budget

RECOMMENDATIONS

That the Priorities and Finance Committee recommend that Council:

1. Adopt proposed amendments to the Council policy on Governance and Appointments of Boards, Commissions and Committees;
2. Extend the term of the current Members of the Nominations Committee, including the Vice-Chairmanship, until 2017 July 31;
3. Approve the updated Implementation Phases for the Legislative Review Project for 2017;
4. Approve a 2017 Boards, Commissions and Committees Recognition Event for outgoing Public Members who served on various Boards, Commissions and Committees for at least one year, and approve a budget of up to \$5,000 funded from the Boards, Commissions and Committees Legislative Governance Review Project; and
5. Direct that Attachment 5 remain confidential pursuant to Section 24(1)(a) of the *Freedom of Information and Protection of Privacy Act*.