

2013/2014 ADMINISTRATION APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES

EXECUTIVE SUMMARY

This report recommends Administration appointments to Council Boards, Commissions and Committees.

ADMINISTRATION RECOMMENDATION(S)

That Council approve:

1. Administration appointments listed in Attachment 1 - Committees of Council, for terms to expire at the Organizational Meeting in 2014; and
2. Administration appointments listed in Attachment 2 - Civic Partner Boards, for terms to expire at the Organizational Meeting in 2014.

PREVIOUS COUNCIL DIRECTION / POLICY

In accordance with The City of Calgary Council Procedural Bylaw 44M2006, Council approves the Administration appointments to Council Boards, Commissions and Committees, at the Annual Organizational Meeting of Council.

BACKGROUND

Appointments are made in accordance with enabling bylaws or the terms of reference of the Board, Commission, or Committee.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

Appointment recommendations will be considered separately for Civic Partner Boards and Committees of Council.

Committees of Council have been further broken-down into:

- Decision-Making Committees – have decision-making authority for specified functions;
- Advisory Committees – provide advice to Council around a specified topic; and
- Other Committees and Stakeholder Groups – external organizations in which The City of Calgary participates as a stakeholder.

Members of Administration are appointed to these committees based on their expertise and the relationship of the mandate of the committee to the objectives of the department the appointee represents.

Stakeholder Engagement, Research and Communication

Attachments to this report were prepared and researched through input from Department Executive Assistants, review of previous Council and Committee minutes, review of the Terms of References, and confirmation of any changes to Terms of Reference with City Clerk's. The City Solicitor was also consulted with respect to the Risk section of the report.

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Strategic Alignment

N/A

Social, Environmental, Economic (External)

No implications were identified.

Financial Capacity

Current and Future Operating Budget:

No implications were identified.

Current and Future Capital Budget:

No implications were identified.

Risk Assessment

The City Solicitor has advised that there is a risk to The City resulting from City employees being placed in a conflict of interest or other difficult situation when asked to serve on boards of directors of external organizations. Where City employees serve as directors, they must act in the best interest of the organization, even if that is in conflict with their view of the best interest of The City. While the likelihood and impact of such risk occurring is being mitigated over time given that, in accordance with the Civic Partner Accountability Framework, Council has reduced the number of City employees appointed to such boards, this risk to The City and its employees remains in situations where City employees continue to be so appointed.

REASON(S) FOR RECOMMENDATION(S):

In accordance with Procedural Bylaw 44M2006, Council approval is required for recommendations of Administration appointments to Council Boards, Commissions and Committees.

ATTACHMENT(S)

1. Administration Appointments to Committees of Council.
2. Administration Appointments to Civic Partner Boards.