

**Proposed Wording for a Bylaw to Amend Bylaw 35M2017, The Procedure Bylaw**

1. Bylaw 35M2017, the Procedure Bylaw, as amended, is hereby further amended.
2. Subsection 11 (b) and 11 (c) are deleted in their entirety and replaced with the following subsections (b), (c) and (d):
  - “(b) Intergovernmental Affairs Committee,
  - (c) Council Services Committee, and
  - (d) Nominations Committee.”
3. Section A.1 in **APPENDIX A – ORGANIZATION OF COUNCIL COMMITTEES** is deleted in its entirety and replaced with the following:
  - “A.1 *Council* must appoint the *Members* of Infrastructure and Planning Committee, Community Development Committee, Audit Committee, Intergovernmental Affairs Committee, Council Services Committee and Nominations Committee annually at its Organizational meeting.
    - a) The *Mayor* must appoint the *Councillors-at-Large* of the Executive Committee annually at *Council’s* Organizational meeting.”
4. In **APPENDIX A – ORGANIZATION OF COUNCIL COMMITTEES**, the following is inserted under the headings indicated after subsection A.7.1 as subsection A.7.2:

<b>Council Committee</b>	<b>Membership</b>	<b>Chair and Vice-Chair</b>
“A.7.2 Nominations Committee	<ul style="list-style-type: none"> <li>• <i>Mayor</i></li> <li>• Up to 6 additional <i>Councillors</i></li> </ul>	The <i>Mayor</i> is <i>Chair</i> . The <i>Vice-Chair</i> is elected at the first meeting after appointment of <i>Members</i> .”

5. In **APPENDIX B – ROLE OF COUNCIL COMMITTEES**, the following is inserted under the headings indicated after section B.7 as section B.8:

**Mandate and Powers – Nominations Committee**

- B.8 (1) The responsibilities of Nominations Committee include considering and recommending to Council applicants to appoint to *BCCs*.
- (2) Nominations Committee shall report directly to *Council*.

- (3) Nominations Committee will meet as required to carry out its mandate and will meet at least once a year to review public member applications and provide recommendations to *Council* for appointments to various *BCCs*.
- (4) In a year of a *General Election*, Nominations Committee will not meet from Nomination Day to Election Day.
- (5) Additional meetings of Nominations Committee will be called or cancelled at the call of the *Chair*.
- (6) Councillors are appointed to Nominations Committee at the annual Organizational Meeting of Council, or at other times required by Nominations Committee, for a one-year term expiring on the day of the Organizational Meeting.
- (7) Nominations Committee shall act in accordance with the *Governance and Appointments of Boards, Commissions and Committees Policy*.
- (8) Nominations Committee may sit in smaller panels to finalize interview questions and/or conduct interviews. The smaller panels may recommend nominations to *Council*.
- (9) Nominations Committee may consider an applicant for appointment to a *BCC* to which the applicant did not apply if the applicant meets the Eligibility and Qualification requirements as defined in the *Governance and Appointments of Boards, Commissions and Committees Policy*.
- (10) Nominations Committee may determine that recruitment has not resulted in sufficient or suitable applications and request additional advertising and recruitment. Nominations Committee will recommend to *Council* that funding be approved for additional advertising and recruitment."

6. This Bylaw comes into force on the day it is passed.

