

SUMMARY OF PROPOSED AMENDMENTS TO COUNCIL POLICY CP2016-03

Proposed Amendment	Type of Change and Rationale
	<b>Alignment to Municipal Government Act</b>
<p><b>Delete section 5.14</b> in its entirety.</p>	<p>Delete <b>sections 5.14.1 to 5.14.4 entirely</b>, as they duplicate provisions being moved from Schedule B into the Procedure Bylaw 35M2017.</p> <p>Sections 5.14.5 to 5.14.7 will be moved into the Procedure Bylaw 35M2017 as they relate to the governance or functioning of Nominations Committee.</p>
<p><b>Delete schedule B</b> in its entirety.</p>	<p>Policy provisions related to the governance or functioning of Nominations Committee are moved into Appendix B as section B.8 of the Procedure Bylaw 35M2017.</p>
<p><b>Schedule A</b></p> <p>Delete “Nominations Committee” from the column “Applicable BCCs” and row “Ad Hoc”</p> <p>Add “Nominations Committee” to the column “Applicable BCCs” and row “Standing Specialized Committee”</p>	<p>To update the classification of Nominations Committee from “Ad Hoc” to “Standing Specialized Committee” examples</p>
	<b>Technical Amendments for Process Improvement</b>
<p><b>Sections 5.15.3 and 5.16.3</b></p> <p>Delete 5.15.3 “Despite sections 5.15.1 and 5.15.2, any Non-Binding Nominations received by the City Clerk’s Office will be forwarded directly to Council for appointment.”</p> <p>And delete 5.16.3 “Despite sections 5.16.1 and 5.16.2, any Non-Binding Nominations received by the City Clerk’s Office will be forwarded directly to Council for appointment.”</p>	<p>Section 5.15 governs the Appointment of Public Members to Administrative Tribunals and Advisory, Review and Interest Group BCCs.</p> <p>Section 5.16 governs the Appointment of Public Members to External, Oversight/Regulatory, Partner, Ad Hoc and Working Group/ Task Force BCCs.</p> <p>The revision will allow BCC Chairs and the Nominations Committee to receive Non-binding Nominations for BCCs which are within scope of the annual City Clerk’s Office recruitment and advertising campaign. Chairs and Nominations Committee could consider the skills and expertise of Non-binding Nominees along with the collective skills and expertise of Public Member applicants prior to</p>

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<p>And replace both sections with</p> <p><b>“Any Non-Binding Nominations received by the City Clerk’s Office will be provided to the BCC Chairs.”</b></p>	<p>shortlisting applicants and making recommendation to Council. If the Non-Binding Nominations are only presented at the Organizational Meeting of Council, a disconnect may exist when filling skills gaps on a particular BCC.</p>
<p><b>Section 5.16.4</b></p> <p>Delete 5.16.4 “Applications that are received under section 5.13 by the City Clerk’s Office will be provided to the Nominations Committee. The Nominations Committee will use the BCC Qualifications and Eligibility requirements to recommend to Council which applicants should be appointed. Interviews may be conducted.”</p> <p>And replace with</p> <p>“Applications that are received under section 5.13 by the City Clerk’s Office will be provided to the <b>BCC Chairs</b>. The <b>Chair(s), Vice-Chair(s) and Administration Resources</b> will use the BCC Qualifications and Eligibility requirements to <b>short list applications for each vacancy</b>. Interviews may be conducted.”</p>	<p>Section 5.16 governs the Appointment of Public Members to External, Oversight/Regulatory, Partner, Ad Hoc and Working Group/ Task Force BCCs.</p> <p>Following the amendment, applications received from Public Members through the annual City Clerk’s Office recruitment can be provided to BCC Chairs to Short List candidates for Nominations Committee’s consideration.</p> <p>This amendment will reduce the number of BCCs which may only be shortlisted by Nominations Committee directly.</p>
<p><b>Section 5.16.5</b></p> <p>Insert the following as new <b>5.16.5</b>:</p>	<p>Section 5.16.5 governs the obligations and processes that BCC Chairs follow to provide applicant short lists for Nominations Committee’s review and consideration through the City Clerk’s Office.</p>

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<p><b>“The Chair will submit the applicant short list to the City Clerk’s Office in accordance with the timeframe established by the City Clerk’s Office. The City Clerk’s Office will provide a report to the Nominations Committee with each BCC’s applicant short list.”</b></p> <p>Renumber sections 5.16.5 to 5.16.9 accordingly.</p>	<p>Including this detail will ensure clarity around the roles of BCC Chairs with respect to the appointments processes for appointment of Public Members to External, Oversight/Regulatory, Partner, Ad Hoc and Working Group/Task Force BCCs.</p>