



## MINUTES

### EXECUTIVE COMMITTEE

**July 18, 2023, 9:30 AM  
IN THE COUNCIL CHAMBER**

**PRESENT:** Councillor E. Spencer, Vice-Chair  
Councillor S. Sharp (Infrastructure and Planning Committee Chair)  
Councillor P. Demong (Councillor-at-Large) (Remote Participation)  
Councillor K. Penner (Community Development Committee Chair)  
Councillor R. Pootmans (Audit Committee Chair)  
Councillor C. Walcott (Councillor-at-Large) (Remote Participation)  
Councillor A. Chabot (Remote Participation)  
Councillor D. McLean  
Councillor J. Mian (Remote Participation)  
Councillor T. Wong

**ABSENT:** Mayor J. Gondek, Chair (Council Business)

**ALSO PRESENT:** A/City Solicitor and General Counsel L. Davies  
General Manager C. Arthurs  
General Manager S. Dalgleish  
City Clerk K. Martin  
Legislative Advisor J. Palaschuk

1. CALL TO ORDER

Vice-Chair Spencer called the meeting to order at 9:30 a.m.

ROLL CALL

Councillor Penner, Councillor Pootmans, Councillor Sharp, Councillor Walcott, Councillor Wong, Councillor Demong, Councillor McLean, Councillor Mian, and Vice-Chair Spencer

Absent from Roll Call: Mayor Gondek

2. OPENING REMARKS

Vice-Chair Spencer provided opening remarks and a traditional land acknowledgement.

Councillor Chabot (Remote Member) joined the meeting at 9:31 a.m.

3. CONFIRMATION OF AGENDA

**Moved by** Councillor Sharp

That the Agenda for the 2023 July 18 Regular Meeting of the Executive Committee be confirmed.

**MOTION CARRIED**

4. CONFIRMATION OF MINUTES

**Moved by** Councillor Penner

That the following Minutes be confirmed in an omnibus motion:

4.1 Minutes of the Regular Meeting of the Executive Committee, 2023 May 23

4.2 Minutes of the Regular Meeting of the Executive Committee, 2023 June 1

**MOTION CARRIED**

5. CONSENT AGENDA

5.1 DEFERRALS AND PROCEDURAL REQUESTS

None

6. POSTPONED REPORTS

None

7. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

7.1 Principles to Guide the Update to the User Fees and Subsidies Policy, EC2023-0558

**Moved by** Councillor Penner

That with respect to Report EC2023-0558, the following be approved, **after amendment**:

That the Executive Committee recommend that Council:

1. Approve the principles on page 2 of Attachment 2 to guide the update of the User Fees and Subsidies Policy; and
2. Direct Administration to return to the 2024 February **Meeting of the Community Development Committee** with the updated policy, and **to** hear from members of the public who wish to speak to the proposed policy at that time.

For: (10): Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor McLean, Councillor Mian, and Councillor Wong

**MOTION CARRIED**

7.2 City Manager's Quarterly Report Q2 2023, EC2023-0731

A corrected Cover Report was distributed with respect to Report EC2023-0731.

**Moved by** Councillor Walcott

That with respect to Report EC2023-0731, the following be approved:

That the Executive Committee postpone **corrected** Report EC2023-0731 to the 2023 September 6 Regular Meeting of the Executive Committee.

For: (10): Councillor Spencer, Councillor Sharp, Councillor Demong, Councillor Penner, Councillor Pootmans, Councillor Walcott, Councillor Chabot, Councillor McLean, Councillor Mian, and Councillor Wong

**MOTION CARRIED**

8. ITEMS DIRECTLY TO COMMITTEE

8.1 REFERRED REPORTS

None

8.2 NOTICE(S) OF MOTION

None

9. URGENT BUSINESS

None

10. CONFIDENTIAL ITEMS

10.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

10.2 URGENT BUSINESS

None

11. BRIEFINGS

11.1 Financial Task Force Implementation Program Final Update, EC2023-0619

11.2 Pension Governance Committee Annual Report, EC2023-0651

12. ADJOURNMENT

**Moved by** Councillor Pootmans

That this meeting adjourn at 10:12 a.m.

**MOTION CARRIED**

The following item has been forwarded to the 2023 September 6 Regular Meeting of the Executive Committee:

POSTPONED REPORTS

- City Manager's Quarterly Report Q2 2023, EC2023-0731

The following item has been forwarded to the 2023 September 12 Regular Meeting of Council:

CONSENT

- Principles to Guide the Update to the User Fees and Subsidies Policy, EC2023-0558

The next Regular Meeting of the Executive Committee is scheduled to be held on 2023 September 6 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

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CHAIR

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CITY CLERK

UNCONFIRMED