

## Community Investment Reserve

Capital Reserve (\$000s)

\$ 112,224  
(2012)

**Authorization:** C2004-60, NM2004-17, CPS 2005-24, NM2006-05, C2007-74, C2008-76, LAS2008-101, CPS2011-39, FCS2011-18, and LAS2011-59

**Purpose:** The reserve will collect a portion of the 3% additional GST savings obtained by municipalities on expenditures incurred after February 1, 2004. The reserve funds will be collected over approximately until 2013 (up to \$102,100).

NM2006-05 directs Administration to allocate \$100,000 (following the completion of the first commitment of GST funds to the Community Investment Fund and representing approximately 10 years of future GST refunded dollars) to assist in the development and redevelopment of recreational, sport and arts and culture infrastructure. The current eligible projects are as follows: Downtown Library facility - \$40,000; Calgary Zoo facility - \$30,000; Heritage Park facility - \$10,000; TELUS World of Science facility - \$20,000; and Fort Calgary facility - \$2,100. Any additional funds needed for Community Investment Reserve administration will come from interest accruing in the reserve.

Council approved CPS2011-39 to fund priority community infrastructure capital and FCS2011-18 to amend the Community Investment Reserve to reflect this new source of funding. The amendment to the reserve is to hold the ongoing annual funding for community infrastructure starting in 2011 and to reflect the new scope of projects for which it is to be used and that the investment income generated from the new capital dollars also remain within the reserve.

**Conditions:** As per purpose

**Restrictions:** The funding request will not exceed 50% of the total planning and capital costs of the projects, with the exception of the Calgary Public Library, whose matching requirements will be determined separately.  
CPS2011-39 approves a new ongoing program for investment in community infrastructure.

### Funding

**Sources:** As per purpose. Any interest returned to The City from recipients of funds from the Community Investment Fund (funding source recommended for approval).  
CPS2011-39 is funded from tax room vacated by the province.

Investment income: ☒ yes ☐ no

### Related Budget Programs:

2004 – All business unit operating budgets and corporate programs  
2005 and after – Program 840 – Capital Financing  
2012 - Program 633 – Council Priority

### Special Reporting Requirements:

none



**Community Investment Reserve** continued**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	76,959	36,914	40,929	39,776	34,789
Investment Income	2,153	989	1,077	998	1,386
Contributions from operations	9,073	12,939	8,919	8,919	8,919
Contributions from operations (CPS2011-39)	42,000	42,000	-	-	-
Contributions from operations (interest from HP)	-	-	13	-	-
Contributions to operations (1)	(372)	(2,151)	(174)	(153)	(177)
Contributions from Reserve for Future Capital	1,500	1,500	1,500	1,500	1,542
Contributions to Capital Projects	(14,775)	-	-	-	-
Transfers to other reserves (2)	(4,314)	(15,232)	(15,350)	(10,111)	(6,683)
Closing balance	112,224	76,959	36,914	40,929	39,776

(1) As per C2007-74, one-time funding from the Community Investment Reserve in the amount of \$200 for 2.0 FTEs was approved to cover the administrative costs related to this reserve. As per C2008-76, these costs will be funded as part of the 2009-11 Recreation operating budget.

(2) Transfer \$223 to Public Arts and \$4,091 to Office of Land Servicing and Housing – Real estate services reserve for funding Bow Valley College facilities in Block 40 as approved for \$5,791 in LAS2007-36 and LAS2008-101.



# **Community Sustainability & Public Art Reserve**

Combined Operating & Capital Reserve (\$000s)

\$ 5,036  
(2012)

**Authorization:** CPS2008-39, C2008-76, CPS2009-06, FCS2009-26 and FCS2010-28

**Purpose:** This reserve has two separate purposes with two separate funding sources.

1. The purpose of the Community Sustainability Reserve is to provide interim support to assist community organizations encountering unexpected financial circumstances, experiencing crisis, or requiring a significant intervention including the possibility of dissolving or modifying the organization. The support can be provided in two ways:

Operational: To preserve existing community programs which are considered to be valuable to the community; and to evolve or restructure a community organization to better support the community.

Capital: To provide needed funding for critical capital infrastructure improvements at community association buildings to address building code, energy efficiency and accessibility needs.

~~Per FCS2010-28, the purpose was expanded to include the functions of a Public Art Reserve for a sustainable funding source for the acquisition, maintenance and management of public art.~~

2. Per FCS2010-28, the purpose of this reserve was expanded to include:
  - a. Maintenance and management of the public art program; and
  - b. Acquisition of public art funded by unrestricted funds.

**Conditions:** In order to qualify for funding, Community Associations and social recreational organizations must have an active lease or license of occupation with The City through the Community Association or Social Recreation Leasing Policy.

## **Operational Conditions:**

- Stabilization Assistance is provided to organizations that encounter unexpected financial circumstances. The maximum grant is \$50 and can be accessed no more than twice in ten years.
- Redevelopment Assistance is provided to organizations that have been in crisis for more than a year and require significant intervention including the possibility of dissolving or modifying the organization. The maximum grant is \$100 and can only be accessed once.

## **Capital Conditions:**

Requests for capital assistance must go through the Capital Conservation Grant emergency review process.



**Community Sustainability & Public Art Reserve** continued**Restrictions:**

Funds are to be used as per the purposes outlined above.

Operational: (1) Transfer from the Lifecycle Assistance and Energy Reserve in 2008, \$580

Capital: (2) Transfer from corporate favorable operating variance in 2008, \$3000

**Funding Sources**

The public art reserve is funded by the contribution from the 1 percent from all unrestricted upgrade and growth capital project budgets over \$1 million. Ineligible budgets include land purchase, rolling stock, portable equipment, etc, as well as maintenance and service budgets. **Unrestricted projects are those funded by City funds such as Pay-As-You-Go and Lifecycle Maintenance.**

Investment income: ☐ yes ☒ no**Related Budget Programs:**

Operating Program: #426 Recreation

**Special Reporting Requirements:**

none

**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	3,736	3,737	3,580	3,580	-
Contributions from operations	39	52	157	-	3,000
Contributions from other reserves	2,287	-	-	-	580
Contributions to Operations	(1,026)	(53)	-	-	-
Closing balance	<u>5,036</u>	<u>3,736</u>	<u>3,737</u>	<u>3,580</u>	<u>3,580</u>
Community Sustainability	3,580	3,580	3,580	3,580	3,580
Public Art	1,456	156	157		
Closing balance	<u>5,036</u>	<u>3,736</u>	<u>3,737</u>	<u>3,580</u>	<u>3,580</u>



**Debt Servicing Reserve**

Capital Reserve (\$000s)

\$ 67,769  
(2012)

**Authorization:** FCS2004-22 combined three reserves (Sinking Fund (C98-18), Major Project Reserve (C96-15, C98-93) and Transportation Capital Reserve (C98-16))  
UE2007-07, C2007-14, and FCS2008-28

**Purpose:** For principal and interest payments for tax-supported debt.  
Contribute to Lifecycle Maintenance and Upgrade Reserve (LMUR) and pay-as-you-go.  
For repayable loans to various business units and related corporations as approved by Council.

On UE2007-07 for Waste and Recycling – for Blue Cart project up to \$8,000.  
On C2007-14 for Calgary Municipal Land Corporation (CMLC) – for operating expenditures up to \$10,000.

**Conditions:** As per purpose.

**Restrictions:** Funds are to be used as purpose outlined above.

**Funding Sources:** Allocation of 84% of annual debt charge savings.

Investment income: ☒ yes ☐ no

**Related Budget Programs:** Operating Program: #840 Capital Financing Costs

**Special Reporting Requirements:** none



**Debt Servicing Reserve continued****Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	72,996	82,827	87,991	109,310	105,740
Investment income	2,026	2,699	2,820	3,239	4,087
Contributions (to) from operations					
Tax Levy (1)	-	-	-	-	8,405
Debt Charge Savings	94,752	92,480	90,254	78,299	70,128
Principal Payment	(57,981)	(54,156)	(53,070)	(50,662)	(33,330)
Interest Payment	(19,024)	(20,854)	(21,833)	(22,247)	(22,386)
Loan to Calgary Municipal Land Corp. (CMLC) (4)	10,000	-	-	(10,000)	-
Contributions (to) from Reserves					
Contribution to Lifecycle Maintenance Reserve (2)	(10,000)	(10,000)	(10,000)	(10,000)	(21,617)
Contribution to PAYG (3)	(25,000)	(20,000)	(15,000)	(10,000)	-
Loan to Blue Cart project (5)	-	-	1,665	52	(1,717)
Closing Balance	<u>67,769</u>	<u>72,996</u>	<u>82,827</u>	<u>87,991</u>	<u>109,310</u>

- (1) As per report FCS2008-28 tax levy contribution of 1.7% of property tax (base plus growth) to DSR discontinued in 2009;
- (2) As per report FCS2006-42 and FCS2008-28, the amounts transferred to Lifecycle Maintenance & Upgrade Reserve are:
- fixed amount of \$10,000 annually: 2007 to 2012
  - funding not committed to tax supported debt: 2008 of \$11,617, none in 2009 to 2012
- (3) As per report FCS2008-28 contribution to Pay-As-You-Go from Debt Servicing Reserve of \$10,000 in 2009, escalating by \$5,000 per year to \$30,000 by 2013;
- (4) As per report C2007-14 Council approved a loan to Calgary Municipal Land Corporation (Loan bylaw 32M2007). This loan is fully paid at the end of 2012.
- (5) As per report UE2007-07, this is an internal funding loan to Blue Cart project repayable from user fees starting in 2009. This loan was fully paid at the end of 2010.



**Development & Building Approvals (DBA) Sustainment Fund****\$ 30,794**

Combined Operating &amp; Capital Reserve (\$000s)

(2012)

**Authorization:** FB2003-49, C2005-68, FCS2005-33, FCS2006-37, FCS2007-45, LPT2011-30**Purpose:** The reserve will be used to manage fluctuations in the level of activity in the development and building industry, supporting DBA's plan to be a sustainable self-supporting business unit without requiring mill-rate support.The reserve ~~will have two specific uses~~ **is used to:**

1. Stabilize the DBA operating budget;
2. **Fund one-time operating expenditures; and**
3. Fund DBA capital expenditures.

**Conditions:** ~~As per report FCS2007-45, Council approved the recommendation to maintain a \$30,000 maximum reserve guideline and should the fund exceed the guideline maximum, the excess would be used as a contribution from reserve to DBA operations in the following year to soften any required increases to the fees. Report LPT2011-30 increased the guideline maximum to \$60,000.~~**Per report LPT2011-30 Council approved the recommendation to adjust the DBA Sustainment Reserve Fund to a guideline maximum of \$60.0 million. Should the fund exceed the guideline maximum, the excess would be used as a contribution from reserve to DBA operations in the following year to soften any required user fees increase.****Restrictions:** Funds are to be used as per the purpose and conditions outlined above.**Funding Sources:** Annual DBA operating surplus as of 2003 and future years.Investment income:   x   yes      no**Related Budget****Programs:**

Operating program: #614, Development &amp; Building Approvals

Capital programs: #061, Capital Assets Acquisition

#062, Field Depot Development

#063, Cash System Integration

#064, Working Space Initiative

#065, Land Use Bylaw Implementation/Sustainment

#069, eService Portfolio

#067, Business Technology Sustainment

**Special Reporting****Requirements:** none**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	27,488	36,071	38,189	39,725	38,999
Investment income	682	860	1,034	1,053	1,578
<del>Contributions from operations</del>	<del>10,539</del>	<del>13,416</del>	<del>13,269</del>	<del>17,159</del>	<del>5,711</del>
<del>Contributions to operations</del>	<del>(3,713)</del>	<del>(15,186)</del>	<del>(11,084)</del>	<del>(18,266)</del>	<del>(2,645)</del>
Contributions to/from operations	6,826	(1,770)	2,185	(1,107)	3,066
Contributions to capital	(4,202)	(7,673)	(5,337)	(1,482)	(3,918)
Closing balance	30,794	27,488	36,071	38,189	39,725



## Legacy Parks Reserve

Capital Reserve (\$000s)

\$ 13,332  
(2012)

**Authorization:** LPC2003-17, NM2003-36, NM2003-40, C2003-67, C2006-62, NM2007-35, C2008-76, LPC2008-02, CPS2009-36, M2010-08 and NM2012-05 and LPC2012-0809

**Purpose:** To create new park space and enhance existing parks for the benefit of Calgarians, now and in the future.

**Conditions:** Allocation of funds is as follows:

- \$30,000 to fund the purchase and development of lands to comprise three new regional parks.
- \$20,000 to fund upgrading and/or development of parks within the City limits.
- Per C2006-62, Council approved an additional \$10,400 to fund the purchase of Bearspaw District.
- Per LPC2008-02, Council approved an additional \$75,000 of new funding to fund Legacy Parks projects.
- Per CPS 2009-36, reallocated \$7,000 of funds from Legacy to Devonian Gardens Redevelopment.
- Per NM2012-05, Council approved \$75,000 of new funding to fund Legacy Parks projects
- Per LPC2012-0809 Council approved \$200 one-time operating budget from 2012 to 2017 for Parks Foundation Calgary funded by the Legacy Parks Reserve.

**Restrictions:** Funds are to be used as per purpose outlined above.

### Related Budget Programs:

Capital program: #499 Legacy Parks  
#500 Parks and Natural Areas

**Funding Sources:** As per NM2007-35, ENMAX dividends in excess of \$35,000 (to fiscal year end 2012). C2008-76 changed the funding to ENMAX dividends in excess of \$43,000. As per NM2012-05, ENMAX dividend in excess of \$47,000 be directed to ENMAX Legacy Parks fund for the next approximately 5 years, with the exception of 50% of any excess dividend, to a maximum of \$20,000, be set aside in a new reserve as a contingency fund for any shortfall in the ENMAX dividends below \$47,000.

Investment income:  x  yes   no



**Legacy Parks Reserve** continued

**Special Reporting**  
**Requirements:** none

**Current Activity (\$000s):**

	<u><b>2012</b></u>	<u><b>2011</b></u>	<u><b>2010</b></u>	<u><b>2009</b></u>	<u><b>2008</b></u>
Opening balance	9,695	15,733	31,737	53,117	53,112
Contributions from operations	8,700	3,300	18,800	12,000	15,000
Investment income	234	375	648	1,245	1,895
Contributions to capital	(5,297)	(9,713)	(35,452)	(34,625)	(16,890)
Closing balance	<u>13,332</u>	<u>9,695</u>	<u>15,733</u>	<u>31,737</u>	<u>53,117</u>



**Livery Transport Services Reserve**(Formerly Taxi Commission Operating Surplus Reserve)  
Operating Reserve (\$000s)\$ 3,127  
(2012)**Authorization:** FCS2004-22, and FCS2010-10. This reserve has been reported on annually since at least 1983.**Purpose:** To stabilize future taxi and limousine fee increases which would benefit the taxi industry and also stabilize financing and achieve a balanced budget without tax rate support.**Conditions:** As per purpose.**Restrictions:** As per purpose.**Funding Sources:** The Livery Transport Services' operating surpluses.Investment income: ☒ yes ☐ no**Related Budget Programs:**Operating program: #614 Development and Building Approvals  
Capital program: #061 Capital Asset Acquisition  
#064 Working Space Initiative  
#770 Development of Space**Special Reporting Requirements:** none**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	2,633	2,017	1,238	1,041	667
Annual operating surplus (deficit)	910	537	718	147	293
Investment income	84	79	61	50	81
Contributions to capital	(500)	-	-	-	-
Closing balance	<u>3,127</u>	<u>2,633</u>	<u>2,017</u>	<u>1,238</u>	<u>1,041</u>



**Major Regional Facilities Reserve**\$ 2,108  
(2012)**Artificial Turf Field Lifecycle Replacement**

Capital Reserve (\$000s)

**Authorization:** TGR90-08, C97-22, C2007-58, CPS2009-35 and FCS2010-19

**Purpose:** To fund:

- a) ~~expenditures associated with the planning phases of three recreation sites: South Fish Creek, Westside and Nose Creek;~~
- b) Per FCS2010-19, expenditures associated with artificial turf field replacement.

**Conditions:** Funds are to be used as per the purpose outlined above.**Restrictions:** Funds are to be used as per the purpose outlined above.

**Funding Sources:** Partial re-allocation of 1990 and 1991 Provincial Transportation grants funded the reserve. The Northeast Sportsplex Society and the federal and provincial governments provided the balance of the funds.

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Transfer of the 1996 balance of \$424 from the Northeast Sportsplex reserve as per Commissioners' Report C97-22

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Beginning in 2010, annual contribution from Recreation's actual incremental net revenue generated by artificial turf field rental fees.

Investment income:   x   yes        no

**Related Budget Programs:**

Capital program: #507 Recreation, Facilities

**Special Reporting Requirements:**

Administration will be closely monitoring field revenues, expenses and the annual reserve balances and report back to Council if the yearend reserve balance deviates by 25% from projection in any year. Any significant modifications in contribution amounts will be identified through the annual budget process as necessary. At each of the 2010 and 2011 playing season, Administration reported back to the SPC on Community and Protective Services regarding financial information for management of artificial turf.

**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	428	197	-	-	156
Contributions from operations	271	225	197	-	-
Investment income	10	6	-	-	3
Contribution to capital	(3,601)	-	-	-	(159)
Transfer from Corp RFC Reserve	5,000	-	-	-	-
Closing balance	<u>2,108</u>	<u>428</u>	<u>197</u>	<u>-</u>	<u>-</u>



**Parks Foundation Reserve****\$ 2,099**  
**(2012)**

Operating Reserve (\$000s)

**Authorization:** CS90-17-01, FB99-48, and FCS2004-22**Purpose:** Create an Endowment fund and use the investment income to fund the administrative costs of the Parks Foundation and eliminate the annual contribution from The City to its operating budget.**Conditions:** Should the Foundation, except as outlined in Clause 4.3 of The Memorandum of Agreement, remove the funds from the Endowment Fund, The City will request the return of the funds in the Parks Foundation Operating Endowment Fund.**Restrictions:** Only investment earnings as outlined in the Memorandum of Agreement may be withdrawn to be used for administrative services of the Foundation.**Funding Sources:** City contributed \$200 to the operating endowment for every \$300 Parks Foundation raise for capital endowment, up to a maximum contribution by The City of \$2.0 million, which was reached in 1998.Investment income: ☒ yes ☐ no**Related Budget****Programs:** Operating program: #449 Civic Partners (Liaison: CS&PS)**Special Reporting****Requirements:** none**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	2,100	2,087	1,981	1,820	2,142
Investment income/market value adjustment	74	88	181	236	(326)
Contributions from operations	-	-	-	-	79
Contributions to operations	(75)	(75)	(75)	(75)	(75)
Closing balance	<u>2,099</u>	<u>2,100</u>	<u>2,087</u>	<u>1,981</u>	<u>1,820</u>



**~~Parks Maintenance Reserve~~**\$ 1,408**Parks Endowment and Sustainment Reserve**(2012)Externally Restricted Operating ~~Sustainment~~ Reserve (\$000s)**Authorization:** FB95-75

**Purpose:** ~~To help offset rising costs of ongoing maintenance at various park sites in The City.~~  
 The reserve is a temporary repository for contributions to the development and operations of City Parks from businesses, foundations, grants, individuals and internal revenues. The fund will be used to develop, enhance or maintain Parks operations specific to the funding agreements.

**Conditions:** as per purpose.**Restrictions:** Endowment funds:

The City of Calgary entered into various donation agreements with third parties that restricts the withdrawal of the principal of the donation and provides for the expenditure of investment income only. These donations were provided to The City for the ongoing maintenance and sustainment costs of specific named Parks sites. Investment income earned on these endowment funds is transferred to reduce budget requests based on an as needed basis to support the ongoing commitment of the sponsor for the sustainment of the site.

The three endowment funds are:

- Petro-Canada endowment - the investment income is available for maintenance/lifecycle of Wildland Parks; fund balance is \$213 (2011 - \$225),
- Variety Park Endowment Fund - the fund is available for the maintenance and lifecycle for the spray park features and infrastructure. Fund balance is \$130 (2011 - \$127),
- Olympic Plaza endowment - the fund is available for lifecycle maintenance and upgrades to Olympic Plaza. Fund balance is \$134 (2012 - \$131).

Other donation funds:

The City of Calgary receives various donations, sponsorships and funds from third parties that restrict the use of these funds (both interest and principal) for the ongoing sustainment and education costs related to specific sites. Reserve funds are transferred to the budget of the specific named parks on an as needed basis to support the sustainment and/or the specific arrangement of the donation.

Donations funds consist of:

- Canada Energy/Birth Place Forest \$69 (2011 - \$68)
- Heritage Nursery relocation fund \$132 (2011 - \$129)
- Playfields; fund balance is \$216 (2011 - \$174).
- Rawlinson Estate's contribution. Both principal and interest must be used in the Inglewood Bird Sanctuary operations; fund balance is \$27 (2011 - \$26).
- Urban Forestry; fund balance is \$15 (2011 - \$19).
- Remaining balance of \$472 (2011 - \$435) is made up of miscellaneous projects.

**Funding Sources:** Contributions/payments received from various parties.Investment income: ☒ yes ☐ no



**Parks Endowment and Sustainment Reserve continued**

**Related Budget  
Programs:**

Operating program: #445 Parks

**Special Reporting  
Requirements:**

none

**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	1,334	1,836	1,549	1,616	2,033
Investment income	31	49	43	46	92
Contributions from operations	38	38	39	42	-
Contributions from sponsorships	365	302	376	288	322
Contributions to operations	(360)	(891)	(171)	(443)	(831)
Closing balance	<u>1,408</u>	<u>1,334</u>	<u>1,836</u>	<u>1,549</u>	<u>1,616</u>



**Perpetual Care of the Municipal Cemetery System Reserve****\$ 8,635**  
**(2012)**

Combined Operating &amp; Capital Reserve (\$000s)

**Authorization:** CS96-59-02, CPS96-77, FCS2004-31 and CPS2004-71**Purpose:** To fund operational activities associated with the perpetual maintenance of municipal cemeteries. This reserve will allow for future perpetual care of the municipal cemetery system. Perpetual care includes mowing, trimming, irrigation and repair of graves, as well as general maintenance of the structures and buildings within the cemeteries.**Conditions:** Beginning in 2005, the fund may be accessed to cover annual operating deficits, capital lifecycle maintenance and upgrades, and the costs of land acquisition and development associated with Municipal Cemeteries (FCS2004-31).**Restrictions:** Funds are to be used as per the purpose outlined above.**Funding Sources:** Forty percent (40%) of the funds received by The City from the sale of cemetery plots, mausoleum crypts, columbarium niches, grave monuments and cemetery products shall be deposited into the Fund.Investment income:   x   yes      no**Related Budget****Programs:** Operating program: #445 Parks  
Capital Program: #504 Cemeteries**Special Reporting****Requirements:** **None****Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	7,873	8,383	7,006	5,701	4,953
Investment income	186	218	206	163	219
Contributions from operations	1,746	1,549	2,503	2,650	1,264
Contributions to operations	(962)	(1,693)	(1,064)	(982)	(168)
Transfers to capital	(208)	(584)	(268)	(526)	(348)
Transfers to Cemetery Operating Reserve (1)	-	-	-	-	(219)
Closing balance	<u>8,635</u>	<u>7,873</u>	<u>8,383</u>	<u>7,006</u>	<u>5,701</u>

(1) In 2008, the Perpetual Care of the Municipal Cemetery System Reserve transferred funds to the Cemetery Reserve to cover the cemetery operating deficit of \$219.



# **Revolving Fund Reserve for General Land Purchases**

\$ 58,654  
(2012)

Capital Reserve (000's)

**Authorized:** Commissioners' Report FB98-43, LAS2008-173

**Purpose:** ~~To purchase land required for future municipal purposes, including rights-of-way.~~  
Land required for City use must often be purchased well in advance of construction, but the capital budget has funds only for projects commencing within the current three year budget cycle. The purpose of this reserve is to acquire land required for city use in a timely manner for projects beyond the three year budget cycle.

**Conditions:** ~~To be used for purchase of land for future capital projects outside the 3-year capital budget cycle unless otherwise approved by Council.~~  
As per purpose.

**Funding Sources:** Initial funding in 1998 was as follows:  
- \$5,306 from Real Estate Retained Earnings.  
- \$2,500 from non-transportation project funding from the \$40,200 set aside for non-transportation capital projects in excess of the Envelope.

Ongoing funding:  
- Income from land leases and sales of general lands

Investment income: ☒ yes ☐ no

**Related Budget Programs:** Operating Programs: #694 – Lease Revenue  
Operating Programs: #488 – General Land Sales Revenue  
Capital programs: #695 Land Acquisition – Other Civic Departments

**Special Reporting Requirements:** Status update to Council with the Corporate Land Framework Report



**Revolving Fund Reserve for General Land Purchases continued****Current Activity:**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	49,799	28,161	26,793	14,000	880
Investment Income	839	838	489	769	552
Contributions from operations for land sales	6,177	5,106	11,555	25,442	18,326
Contributions from operations	2,401	2,532	2,071	1,987	1,969
Net transfers (to)/from other reserves (1)	(2,068)	531	(11,284)	(5,071)	(1,338)
Net transfers (to)/from Restricted Reserve (2)	(2,004)	15,460	-	-	-
Contributions (to)/from capital fund	3,510	(2,829)	(1,463)	(10,334)	(6,389)
Closing balance	58,654	49,799	28,161	26,793	14,000

## (1) Transfers (to)/from other reserves:

2012: transfer from Office of Land Servicing & Housing \$5,985; to Water Resources (\$553); and to Calgary Police Services (\$7,500)

2011: Transfer from Office of Land Service & Housing \$9,527; to new restricted reserve (\$8,996)

2010: Transfer to Office of Land Servicing & Housing (\$11,284)

2009: Transfer to Office of Land Servicing & Housing (\$5,071)

2008: Transfer to Land Use Planning & Policy for the Heritage Properties Endowment Fund (\$1,338)

## (2) 2011: Reserve funds are restricted until The City receives funds from Calgary Municipal Land Corporation (\$12,151) and Attainable Homes Calgary Corporation \$3,309; in 2011 net restricted fund balance was \$15,460.

2012: Funds received from Calgary Municipal Land Corporation (\$2,618) and add an addition \$614 to Attainable Homes Calgary Corporation restricted funds; net restricted fund balance as of end of 2012 is \$13,456.



**Tax Loss Provision Reserve**

\$ 39,823  
(2012)

Operating Reserve (\$000s)

**Authorization:** FCS2007-45**Purpose:** In the event of a substantial unanticipated adverse outcome from Assessment complaints and appeals, this reserve has been established to provide for such losses.**Conditions:** The level of reserve is equal to the current year base loss provision for assessment and tax contingency.**Restrictions:** Contributions and withdrawals relating to specific tax loss related circumstances are authorized by the Chief Financial Officer. Any other contributions or withdrawals require Council approval.**Funding Sources:** Initial funding source in 2007 is \$27 million transferred from the Assessment and Tax Contingency Provision Liability fund. Future required contributions from operations.Investment income: ☐ yes ☒ no**Related Budget Programs:** Operating Program: #856 Taxation**Special Reporting Requirements:** none**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	36,329	33,146	29,630	27,000	27,000
Contributions from operations	3,494	3,183	3,516	2,630	-
Closing balance	<u>39,823</u>	<u>36,329</u>	<u>33,146</u>	<u>29,630</u>	<u>27,000</u>



**TELUS Convention Centre Reserve**  
**(formerly called Calgary Convention Centre Reserve)**  
 Externally Restricted Capital Reserve (\$000s)

\$ 200  
 (2012)

**Authorization:** C97-83, and C2000-70

**Purpose:** In 1985 the reserve was created to finance carpeting and other major replacement items with a useful life of five years or less. Commissioners' Report C97-83 amended the use of this reserve for capital purchases regardless of their useful life.

**Conditions:** In order to cover emergencies, a minimum balance of \$200 must be maintained in the combination of this reserve and TELUS Convention Centre's operating reserve. C2000-70 approved the reduction in the minimum balance from \$500 to \$200.

**Restrictions** Expenditures are approved by the Calgary Convention Centre Authority.

**Funding Sources:** Annual contribution of \$180 from City operations.

Investment income: ☐ yes ☒ no

**Related Budget**

**Programs:**

Operating program: #449 Civic Partners, Convention Centre  
 Capital program: #626 Calgary Convention Centre

**Special Reporting Requirements:** none

**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	315	220	280	540	360
Contributions from operations	180	180	180	180	180
Contributions to capital	(295)	(85)	(240)	(440)	-
Closing balance	<u>200</u>	<u>315</u>	<u>220</u>	<u>280</u>	<u>540</u>



**Unappropriated Surplus****\$ 31,258**  
**(2012)**

Operating Reserve (\$000s)

**Authorization:** FCS2010-19**Purpose:** Under Council policy, the current year's tax supported operating surplus is transferred to the Fiscal Stability Reserve (formerly Mill Rate Stabilization Reserve) in the following year.**Conditions:** As per purpose.**Restrictions:** The balance of this reserve is transferred to the Fiscal Stability Reserve in the following year.**Funding Sources:** The current year's net tax supported operating resultInvestment income: ☐ yes ☒ no**Related Budget Programs:** Operating Program: #860 General Revenues**Special Reporting Requirements:** none**Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening Balance	5,243	24,992	2,141	7,300	9,407
Surplus (1)	31,258	5,243	24,992	2,141	7,300
Transfer to Fiscal Stability Reserve	(5,243)	(24,992)	(2,141)	(7,300)	(9,407)
Surplus	<u>31,258</u>	<u>5,243</u>	<u>24,992</u>	<u>2,141</u>	<u>7,300</u>



**Utility Sustainment Reserve**

Combined Operating &amp; Capital Reserve (\$000s)

\$ 52,226  
(2012)**Authorization:** FCS2011-32**Purpose:** ~~Consolidation of three reserves (Wastewater Reserve, Waterworks Reserve, Storm Sewer Upgrade Reserve) into this new Utility Sustainment reserve.~~

This reserve has been set up to provide both an operating contingency to offset revenue fluctuations and to manage cash flow, ensuring funds are available to meet both operating and capital requirements, capital financing needs associated with capital expenditures.

~~This reserve has been set up to streamline the tracking and monitoring processes by retaining all reserve funds within one reserve and accommodate cash flow variations to ensure the Utilities have sufficient funding available to meet annual Operating and Capital Budget Funding requirements. This reserve is planned to be increased over the next 6 years to the target level of 10% of utility revenues for contingency purposes as well as manage cash flow requirements related to operating and capital spending variations.~~

**Conditions:** ~~Once the reserve has been built up to a level that is equivalent to 10% of total Utility revenues, this will be the targeted level that the Utility will retain in the reserve at all times.~~

**Restrictions:** ~~This is an on-going sustainment reserve, intended to ensure the Utilities have sufficient funds to meet financial obligations through periods of revenue fluctuation and peaks in working capital requirements. It provides for contingency funds to accommodate negative revenue fluctuations and allow for effective cash flow management. (Note: the statement above may be correct, but it is not a restriction).~~  
 A target balance for sustainment funds set at 10% of utility revenues.  
 Funds set aside for capital projects dependant on planned capital projects.

**Funding Sources:** Utility rate revenues at planned contributions levels and annual operating budget variances.  
 Portion of Acreage assessments to be spent in future years.

Investment income:   x   yes        no

**Related Budget Programs:** Operating Program: #270 Utilities (Water Resources and Water Services)  
 Capital Program: Various Capital Programs

**Special Reporting Requirements:** None



**Utility Sustainment Reserve continued****Current Activity (\$000s):**

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	18,982	—	—	—	—
Investment income	469	—	—	—	—
Transfer from Wastewater Reserve	—	3,406	—	—	—
Transfer from Waterworks Reserve	—	3,406	—	—	—
Transfer from Storm Sewer Upgrade Reserve	—	10,796	—	—	—
Transfer to Real Estate Reserve	(2,269)	—	—	—	—
Contributions from (to) Operations	40,139	1,374	—	—	—
Contributions from (to) Capital Financing	(5,095)	—	—	—	—
Closing balance	<u>52,226</u>	<u>18,982</u>	—	—	—

  

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	18,982	-	-	-	-
Investment income	469	-	-	-	-
Transfer from Reserves	-	17,608	-	-	-
Transfer to Real Estate Reserve	(2,269)	-	-	-	-
Contributions from Operations	40,139	1,374	-	-	-
Contributions to Capital Financing	(5,095)	-	-	-	-
Closing balance	<u>52,226</u>	<u>18,982</u>	-	-	-

  

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Sustainment Funds	3,676	6,812	-	-	-
Acreage Assessment funds	16,556	1,374	-	-	-
Future Year Capital funds	31,994	10,796	-	-	-
<b>Total Reserve</b>	<u>52,226</u>	<u>18,982</u>	-	-	-



# **Waste and Recycling Sustainment Reserve**

Combined Operating & Capital Reserve (\$000s)

\$ 41,911  
(2012)

**Authorization:** FCS2011-33

**Purpose:** ~~Consolidation of the four reserves (Landfill Revenue Reserve, Landfill Capital Financing Reserve, Landfill Closure Reserve and Container Reserve) into this new Waste & Recycling Sustainment reserve.~~

This reserve has been set up to provide both an operating contingency to offset revenue fluctuations and to manage cash flow, ensuring funds are available to meet both operating and capital requirements, capital financing needs associated with capital expenditures, as well as setting funds aside for the long-term landfill care and closure care landfill liability.

**Conditions:** As per purpose.

**Restrictions:** Funds are to be used as per the purpose outlined above.  
A target balance **for sustainment purposes of** 10% of current year's annual revenues is to be maintained.

**Funding Sources:** User fees **at planned contribution levels** and annual operating budget variances generated from self-supported programs.

Investment income: ☒ yes ☐ no

## **Related Budget Programs:**

Operating Program: #252 Waste & Recycling Services  
Capital Program: #256 Landfill/Treatment Infrastructure  
#257 Diversion Infrastructure  
#258 Facilities & Equipment

**Special Reporting Requirements:** **None.**



## Waste and Recycling Sustainment Reserve continued

### Current Activity (\$000s):

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	58,162		-	-	-
Contributions from operations	21,585		-	-	-
Contributions from other sources (PAYG)	1,760		-	-	-
Contributions to capital financing	(18,892)		-	-	-
Contributions to operations (Landfill Closure Liability)	(20,500)		-	-	-
Transfer to Public Art Reserve	(204)		-	-	-
Transfer from Container Capital reserve		676	-	-	-
Transfer from Landfill Closure Reserve		7,469	-	-	-
Transfer from Landfill Capital Financing reserve		14,507	-	-	-
Transfer from Landfill Revenue Reserve		29,410	-	-	-
Transfer from CO Fiscal Stability Reserve		6,100	-	-	-
Closing balance	41,911	58,162	-	-	-

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Opening balance	58,162	-	-	-	-
Contributions from operations	21,585	-	-	-	-
Contributions from other sources (PAYG)	1,760	-	-	-	-
Contributions to capital financing	(18,892)	-	-	-	-
Contributions to operations (Landfill Closure Liability)	(20,500)	-	-	-	-
Transfer to Public Art Reserve	(204)	-	-	-	-
Transfer from reserves	-	58,162	-	-	-
Closing balance	41,911	58,162	-	-	-

Funds set aside for Sustainment purposes	8,804	9,237	-	-	-
Diversion	20,355	21,080	-	-	-
Landfill	6,294	21,976	-	-	-
Cash Requirement for Future Year Capital	6,458	5869	-	-	-
Closing balance	41,911	58,162	-	-	-



**Joint Use Reserve (jointly owned reserve)**

Not a City of Calgary Reserve (\$000s)

\$ 64,609  
(2012)

**Authorization:** Agreement signed by three parties (1985)

**Purpose:** Original agreement entered into by The City of Calgary, The Calgary Separate School Board and The Calgary Public School Board. The reserve funds are used to purchase land for schools, parks and recreational purposes where reserve land dedication is insufficient.

**Conditions:** Use of funds must be agreed to by all parties.

**Restrictions:** Funds are to be managed by The City, but must be in a segregated account. Use of funds follows The City's capital budgeting process.

**Funding Sources:** Developer cash-in-lieu of public facilities  
Sale of surplus land  
Investment income

**Related Budget Programs:** Capital Program: #500 Parks

**Special Reporting Requirements:** Report back to Council on activities every three years starting in 2012.