

SET UP INFORMATION

Last Update

11-Dec-13

Update By

anechevarria

Target Path

\\dashboards.coc.ca/ROC/

Target Folder

PublishingImages/

Dashboard Canvas Ranges

Dashboard 1

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Dashboard 2

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Dashboard 3

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Dashboard 4

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Dashboard 5

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Dashboard 6

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Dashboard 7

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Dashboard 8

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Dashboard 9

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Dashboard 10

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| WORKSHEET NAME | IMAGE FILENAME | DASHBOARD RANGE | |
|----------------|----------------|-----------------|-------|
| FRTFDash | FRTFDash | A1 | UI135 |
| Deliverables | Deliverables | A1 | UW247 |
| MasterList | x | A1 | O250 |
| DBA | DBADash | A1 | BQ56 |
| E | EM5 | A1 | Z30 |
| F | EM6 | A1 | Z30 |
| G | EM7 | A1 | Z30 |
| H | EM8 | A1 | Z30 |
| J | EM9 | A1 | Z30 |
| K | EM10 | A1 | Z30 |

☒ Skip individual update notices

Cells B3 and B4 are automatically updated when the worksheet is first opened.

COPY WORKBOOK INTO TOOL

Source Workbook Filename

(Before doing a copy, the source workbook
file must be open and free of
macros. Do not include the .xls
file extension.)

☐ Stamp bottom left area of the dashboard canvas with Date & User

Dashboard path (with a slash at the end)

Your assigned directory (with a slash at the end)

Auto-Upload Dashboard Images

☐ Update selected Sharepoint dashboards automatically on SAVE

Auto-Archive Dashboard Images

☐ Create and store archive copies on update

A file named IISYYMMDDxxxx.png will be stored in the Archives/ subfolder of the same location, where xxxx is the image filename and number of the dashboard. For example, the Nov 30, 2012 archive for the IMAGE1.png file is IIS121130IMAGE1.png.



THE CITY OF
CALGARY
 INFRASTRUCTURE &
 INFORMATION SERVICES

For technical support within IIS, contact antonio.echevarria@calgary.ca .

| KRA | Deliverable Description | Plan | | STAT | 2013 | | | | | | 2014 | | | | | | | | | | | | | |
|--------------------------------|--|----------|----------|------|------|---|---|---|---|---|------|---|---|---|---|---|---|---|---|---|---|---|--|--|
| | | Start | End | | J | A | S | O | N | D | J | F | M | A | M | J | J | A | S | O | N | D | | |
| CITIZENS AND THEIR COMMUNITIES | Temporary Shelter (CNS) | 07/01/13 | 07/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Neighbourhood Strategy and Implementation Plan | 07/01/13 | 12/31/13 | ● | 93% | | | | | | | | | | | | | | | | | | | |
| | Vulnerable Population Strategy and Implementation Plan | 08/01/13 | 05/31/14 | ● | 78% | | | | | | | | | | | | | | | | | | | |
| | Donations Strategy | 07/01/13 | 12/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| HOUSING AND PROPERTY | GOA Short-term Housing Project | 07/01/13 | 07/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Initial Property Inspections | 06/22/13 | 09/30/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Immediate Reconstruction Community Facilitation | 06/22/13 | 08/15/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Flood Fringe Mitigation DRP Inspections | 08/15/13 | 06/30/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Construction Industry Strategy | 07/01/13 | 10/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| CITY SERVICES | Rebuilding Licensing and permitting process project charter development | 08/15/13 | 09/19/13 | ● | | | | | | | | | | | | | | | | | | | | |
| | DBA Flood Project Monitoring | 10/01/13 | 06/30/14 | ● | | | | | | | | | | | | | | | | | | | | |
| INFRASTRUCTURE | Infrastructure Assessment Project Charter | 07/01/13 | 09/30/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Infrastructure Assessment Project Monitoring | 08/31/13 | 12/31/13 | ● | | | | | | | | | | | | | | | | | | | | |
| | Develop Flood Related Project Categorization for BPBC3 Adjustment | 08/01/13 | 09/30/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Infrastructure Prioritization and Integration into Departmental Capital Plans for BPBC4 Project | 09/01/13 | 05/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Infrastructure Recovery Sustainment Plan (Funding Strategy) | 07/01/13 | 12/31/13 | ● | | | | | | | | | | | | | | | | | | | | |
| | Infrastructure Recovery - Resilience Planning for BPBC4 | 12/01/13 | 10/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| CITY EMPLOYEES | Acknowledge and recognize efforts of employees. | 07/01/13 | 11/30/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Provide new or adapted HR services to support recovery | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Administer and report on Pay Continuity usage. | 07/01/13 | 08/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Complete Pay Continuity Reconciliation. | 07/01/13 | 08/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Provide extended HR Service Centre accessibility | 07/01/13 | 08/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Provide on-going communications to employees regarding HR issues emerging during recovery | 07/01/13 | 08/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Identify/source employees for new and emerging assignments required during the recovery. | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Support employees to maintain productivity during the recovery. | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Promote wellness services available to support employees' effectiveness. | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Integrate wellness (physical, social and mental) messaging in HR recovery communications | 07/01/13 | 08/31/13 | DONE | | | | | | | | | | | | | | | | | | | | |
| | Identify HR processes and procedures required to better support the organization during an emergency | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | | |
| | Finalize pay continuity policy. | 07/01/13 | 03/31/14 | ● | | | | | | | | | | | | | | | | | | | | |

| KRA | Deliverable Description | Plan | | STAT | 2013 | | | | | | | 2014 | | | | | | | | | | | |
|----------------------|--|----------|----------|------|------|---|---|---|---|---|--|------|---|---|---|---|---|---|---|---|---|---|--|
| | | Start | End | | J | A | S | O | N | D | J | F | M | A | M | J | J | A | S | O | N | D | |
| CITY EMPLOYEES | Identify improvements to enhance Human Capital Business Continuity Plans. | 07/01/13 | 12/31/14 | ● | | | | | | | 25% | | | | | | | | | | | | |
| | Identify and address HR processes and procedures required to better support emergency operations. | 07/01/13 | 12/31/14 | ● | | | | | | | 25% | | | | | | | | | | | | |
| | Identify opportunities to advance objectives of Tomorrow's Workplace | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| FINANCIAL | Municipal Infrastructure Disaster Recovery Program | 07/01/13 | 12/31/14 | ▲ | | | | | | | | | | | | | | | | | | | |
| | DRP Response (Emergency Operations) | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | DRP Infrastructure Recovery | 07/01/13 | 12/31/14 | ▲ | | | | | | | | | | | | | | | | | | | |
| | Insurance | 07/01/13 | 12/31/14 | ▲ | | | | | | | | | | | | | | | | | | | |
| | BPBC4 Transition Program | 10/01/14 | 12/31/14 | NS | | | | | | | | | | | | | | | | | | | |
| | Guidelines to departments submitting flood related adjustments | 07/01/13 | 07/31/13 | DONE | | | | | | | | | | | | | | | | | | | |
| | 2014 Adjustments Project | 08/31/13 | 09/30/13 | DONE | | | | | | | | | | | | | | | | | | | |
| | Approval of Immediate / Urgent Projects | 08/31/13 | 09/30/13 | DONE | | | | | | | | | | | | | | | | | | | |
| PORTFOLIO MANAGEMENT | Short-term policy review and recommendations | 07/01/13 | 12/31/13 | ● | | | | | | | | | | | | | | | | | | | |
| | Mid & long-term applicable policies are reviewed & amendments to prov'l legislation suggested for consideration. | 01/01/14 | 12/31/14 | NS | | | | | | | | | | | | | | | | | | | |
| | Short-term advocacy strategies developed to support The City's strategic positions. | 07/01/13 | 12/31/13 | ● | | | | | | | | | | | | | | | | | | | |
| | Mid and long-term advocacy strategies developed to support The City's strategic positions. | 01/01/14 | 12/31/14 | NS | | | | | | | | | | | | | | | | | | | |
| | Land Use Bylaw Review and Update Project | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Communication Strategy (6, 9, 12 month) | 11/01/13 | 06/22/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Portfolio Monitoring and Reporting Program | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Information Collection Roles defined, reporting structure and schedule established | 07/01/13 | 11/30/13 | ● | | | | | | | | | | | | | | | | | | | |
| | Data request management and mapping distribution | 07/04/13 | 06/30/14 | ● | | | | | | | | | | | | | | | | | | | |
| | The City's Long Term Resiliency Recommendations Program - input to BPBC4 | 12/01/13 | 11/24/14 | ● | | | | | | | | | | | | | | | | | | | |
| | HR Support to ROC Team | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Staff Recovery Team | 07/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Expert Management Panel on River Flood Mitigation alignment | 09/01/13 | 05/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Corporate Flood response / Recovery / Resiliency Lessons Learned | 01/01/14 | 12/31/14 | NS | | | | | | | | | | | | | | | | | | | |
| | Participate in CEMA Debrief with Agency Partners | 09/01/13 | 09/30/13 | DONE | | | | | | | 3rd Party response review being undertaken by Conference Board Canada. | | | | | | | | | | | | |
| | ROC lessons learned | 03/01/14 | 12/31/14 | NS | | | | | | | | | | | | | | | | | | | |
| | Input to Tomorrow's Workplace | 09/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |
| | Input to Business Continuity Plans | 09/01/13 | 12/31/14 | ● | | | | | | | | | | | | | | | | | | | |