

Assessment Survey to Condominium Boards and Managers



October 23, 2013

Assessment Request for Information *2013 Flood Impact*

RE: Assessment Request for Information – 2013 Flood Impact
Building Name:
Building Address:

The City of Calgary Assessment business unit recognizes the impact the recent flood caused to some properties in our city.

Our analysis indicates that the above referenced condominium complex may have been physically affected by the flood. A letter and Assessment Request for Information (ARFI) was mailed to the individual owner(s) of the identified affected condo units on Sept. 6, 2013. The Assessment business unit is now requesting the condominium property manager(s) provide information they may have related to the complex as a whole. Please take time to complete and return the enclosed form by November 8, 2013. The information you provide will assist us in preparing 2014 property assessments.

For more information about 2014 property assessment activities in relation to the flood and other helpful resources, please visit calgary.ca/flood-recovery.

Thank you for your co-operation. If you have any questions or require assistance to complete this request, please contact Andrew Cornick at 403-268-2363 between the weekday hours of 8 a.m and 4:30 p.m.

Sincerely,

Nelson Karpa

Director/City Assessor

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SECTION A: Condominium Information

1. Condominium Property Management	
2. Condominium Building Name	
3. Condominium Building Address	

SECTION B: Flood Damage Information

4. Was the condominium property directly affected by the June floods? ☐ Yes ☐ No

a. If yes, please indicate which components of your property were affected and the extent of damage sustained in the table below:

Affected Area:	Damage Type:	Description:	Repair Completion Date:		
		Please provide a brief description of the damages sustained to each component listed below and its anticipated data of completion: <i>Ex. Parkade - suffered 5 inches of water accumulation; significantly damaged the buildings HVAC and electrical systems; new ventilation system, wiring, and elevators required.</i>	Repairs have already been completed	Repairs expected to be completed before Dec 31 2013	Repairs expected to be completed after Dec 31 2013
Parkade			Yes / No	Yes / No	Yes / No
Basement Units			Yes / No	Yes / No	Yes / No
Main Level Units			Yes / No	Yes / No	Yes / No
Main Level Common Area			Yes / No	Yes / No	Yes / No
Units Above 1 st Floor (state floor number)			Yes / No	Yes / No	Yes / No

5. Is the building currently habitable? ☐ Yes ☐ No ☐ Not Sure

a. If no, please state which floors or units are unliveable and their anticipated occupancy dates:

6. What is the total estimated value of damage to the building's exterior and common areas?

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a. How are these repairs being funded?

Source	Amount (\$)
Provincial Government's Disaster Recovery Program	
Insurance	
Reserve Fund	
Special Assessment	
Other (specify)	

SECTION C: Certification

I hereby certify that to the best of my knowledge and belief all the information on this completed request is correct.

First and last name (please print)

Signature

Date

Daytime phone number

E-Mail (optional)

Methods of Delivery

Mail The City of Calgary Assessment # 8002 P.O. Box 2100, Station M Calgary, AB T2P 2M5	In Person 2924 11 th Street NE Calgary, AB	Email ASMTfloodinfo@calgary.ca	Fax 403.268.2550
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Please note that once collected, the information will be further disclosed in accordance with the *Freedom of Information and Protection of Privacy Act (FOIP)* and the *Municipal Government Act*.