

## APPOINTMENT OF INTERIM CITY MANAGER

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### EXECUTIVE SUMMARY

Council's recruitment process for the next City Manager is still in progress. This report recommends the appointment of an interim City Manager until such time as the recruitment process is completed.

### MAYOR'S OFFICE RECOMMENDATIONS

The Mayor recommends that Council:

1. Appoint Chief Financial Officer Eric Sawyer as City Manager of The City of Calgary pursuant to Section 206 of the Municipal Government Act effective as of noon on 2014 January 30 until revoked at a time a permanent City Manager is appointed by Council; and
2. This report and related discussions remain confidential pursuant to Sections 24(1)(b) and 24(1)(d) of the Freedom of Information and Protection of Privacy Act until such time as Council rises and reports on this matter.

### PREVIOUS COUNCIL DIRECTION / POLICY

Pursuant to Sections 205 and 206 of the Municipal Government Act, Council must appoint one or more persons to carry out the powers, duties and functions of a chief administrative officer. In accordance with Bylaw 8M2001 as amended, the position of chief administrative officer at The City of Calgary is referred to as the "City Manager."

### BACKGROUND

The current City Manager, Owen Tobert, has tendered his retirement notice. Mr. Tobert's last day in office will be 2014 January 30<sup>th</sup>.

### INVESTIGATION: ALTERNATIVES AND ANALYSIS

Council's process for recruiting the next City Manager will not be completed prior to Mr. Tobert's departure. As such, an interim appointment is required. The recommendations in this report have been put forward by the Mayor in consultation with Mr. Tobert and CFO Sawyer. CFO Sawyer has agreed to serve as interim City Manager for a limited time.

During the interim appointment period, all powers, duties and functions of the City Manager, including any appointments to boards, committees and commissions, will become the responsibility of the interim City Manager.

### Stakeholder Engagement, Research and Communication

Not applicable

### Strategic Alignment

The appointment of an interim City Manager will ensure compliance with legislation.

### Social, Environmental, Economic (External)

No notable impacts related to this recommendation have been identified.

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### Financial Capacity

#### Current and Future Operating Budget:

No notable impacts related to this recommendation have been identified.

#### Current and Future Capital Budget:

No notable impacts related to this recommendation have been identified.

### Risk Assessment

No risks related to this recommendation have been identified.

### REASON(S) FOR RECOMMENDATION(S):

Pursuant to Sections 205 and 206 of the Municipal Government Act, Council must appoint one or more persons to carry out the powers, duties and functions of a chief administrative officer, which is referred to as the City Manager at The City of Calgary. Given that City Manager Tobert's last day in office will be 2014 January 30 and Council's recruitment process for the next City Manager is still in progress, the appointment of an City Manager, on an interim basis, is necessary to comply with legislation.

### ATTACHMENT(S)

NONE