

CALGARY PUBLIC LIBRARY BOARD - RESIGNATION AND APPOINTMENT

EXECUTIVE SUMMARY

The City Clerk's Office received notification that Ms. Lorraine Chan, Elector Member of the Calgary Public Library Board resigned from her position. This report brings forward the Calgary Public Library Board's nomination to fill the current vacancy. Council may wish to appoint a new Elector Member to the Calgary Public Library Board in order to fill the vacancy created by the resignation.

ADMINISTRATION RECOMMENDATION(S)

That the Priorities & Finance Committee recommend that Council:

1. Accept the resignation of Ms. Lorraine Chan as an Elector Member of the Calgary Public Library Board, and that she be thanked for her service;
2. Appoint a new Elector Member to the Calgary Public Library Board for the completion of a three (3) year term to expire 2015 October 31, subject to the successful nominee's confirmation to accept the appointment;
3. Direct that Report PFC2014-0139 remain confidential under Section 17(1) of the *Freedom of Information and Protection of Privacy Act* until Council rises and reports; and
4. Direct that Attachments 2, 3 and 4 remain confidential pursuant to Section 17(1) of the *Freedom of Information and Protection of Privacy Act*.

**RECOMMENDATION OF THE PRIORITIES AND FINANCE COMMITTEE, DATED
2014 FEBRUARY 11:**

That Council:

1. Accept the resignation of Ms. Lorraine Chan as an Elector Member of the Calgary Public Library Board, and that she be thanked for her service;
2. Appoint Ms. Catherine L. Angus as an Elector Member to the Calgary Public Library Board for the completion of a three (3) year term to expire 2015 October 31, subject to her confirmation to accept the appointment;
3. Direct that Report PFC2014-0139 remain confidential under Section 17(1) of the *Freedom of Information and Protection of Privacy Act* until Council rises and reports; and
4. Direct that Attachments 2, 3 and 4 remain confidential pursuant to Section 17(1) of the *Freedom of Information and Protection of Privacy Act*.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2012 December 17 Regular Meeting of Council, Council appointed Ms. Lorraine Chan to the Calgary Public Library Board for a three (3) year term to expire 2015 October 31.

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On 2012 July 24, at the Special Strategic Planning Meeting of Council, Council directed that the Calgary Public Library Board vacancies be removed from the Organizational Meeting Boards, Commissions and Committees advertisement placed by the City Clerk's Office.

BACKGROUND

The Calgary Public Library Board has full management and control of the Calgary Public Library and in accordance with the regulations, organizes, promotes and maintains comprehensive and efficient library services in the City of Calgary and may cooperate with other boards and libraries in the provision of those services.

With respect to appointments, Section 4 of the *Libraries Act* states that a municipal board shall consist of not fewer than 5 and not more than 10 members appointed by council, a person who is an employee of the municipal board is not eligible to be a member of that board, and not more than 2 members of council may be members of the municipal board.

According to Section 5 of the Calgary Public Library Board Bylaw, 38M2006, the Calgary Public Library Board shall consist of ten (10) members appointed by Council, no more than two (2) members of Council may be appointed at any one time, and no person shall be appointed as a member who is an employee of the Calgary Public Library Board. The Calgary Public Library Board's current member composition is detailed in Attachment 1.

Following the resignation, there will be seven (7) Elector members remaining. The quorum for any meeting of the Calgary Public Library Board is six (6) members. The Calgary Public Library Board meets on the last Wednesday of the each month. The next meeting is scheduled to be held on 2014 February 26.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

On 2014 January 17, the City Clerk's Office received notification from the Calgary Public Library Board advising that Ms. Lorraine Chan resigned from her position on 2013 October 23 (Attachment 2).

On 2014 January 17, the Calgary Public Library Board presented the City Clerk's Office with a nomination to fill the vacancy resulting from the resignation of Ms. Lorraine Chan. The nomination is detailed in Attachment 3. Attached, for Council's review, is a copy of the confidential resume of the Calgary Public Library Board's nominee that was received for consideration during the Calgary Public Library Board's 2013 public advertisement campaign to recruit for vacancies (Attachment 4).

Stakeholder Engagement, Research and Communication

The Calgary Public Library Board conducted a public advertisement campaign to recruit for Board vacancies in 2013 July/August.

Strategic Alignment

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The development of governance practices that allow for open and transparent decision-making are supported by Legislative Services through the management of Council's public advisory boards in an effective and efficient manner. (Corporate Administration Strategy 3Z1.2).

Social, Environmental, Economic (External)

There are no social, environmental, or external economic implications as a result of this report.

Financial Capacity

Current and Future Operating Budget:

There are no current and future operating budget impacts as a result of this report.

Current and Future Capital Budget:

There are no current and future capital budget impacts as a result of this report.

Risk Assessment

There are no significant risks associated with the recommendations of this report.

REASON(S) FOR RECOMMENDATION(S):

There is a vacancy for an Elector Member at the Calgary Public Library Board due to the resignation.

ATTACHMENT(S)

1. Composition of the Calgary Public Library Board;
2. Letter of resignation from the Calgary Public Library Board;
3. Nomination Request from the Calgary Public Library Board; and
4. Resume of Nominee.