



Proposed Council Committee Governance Models and Meeting Efficiencies

Legislative Governance Task Force

2016 July 19

Background

- **2014 November:** Ward Boundary Commission recommended that Council establish a Task Force (Committee on Committees)
- **2015 September:** Council directed Administration to add a review of Committees, to which Members of Council are appointed, to the Legislative Governance Task Force Work Plan
- **2016 March:** Legislative Governance Task Force approved a Council Committee Governance Review Framework
 - ❖ Purpose of Review: Assess the existing Council Committee governance model and develop recommendations for adjustments where necessary

Intended Review Outcomes

- A Council Committee governance model that aligns with
 - current Council priorities,
 - the *Action Plan* 2015-2018, and
 - the Leadership Strategic Plan: Contract with Council
- Reviewed Terms of Reference for each Council Committee
- Meeting management efficiencies
- Adjustments to the Council Committee model adopted at the 2016 Organizational Meeting of Council

Review Scope

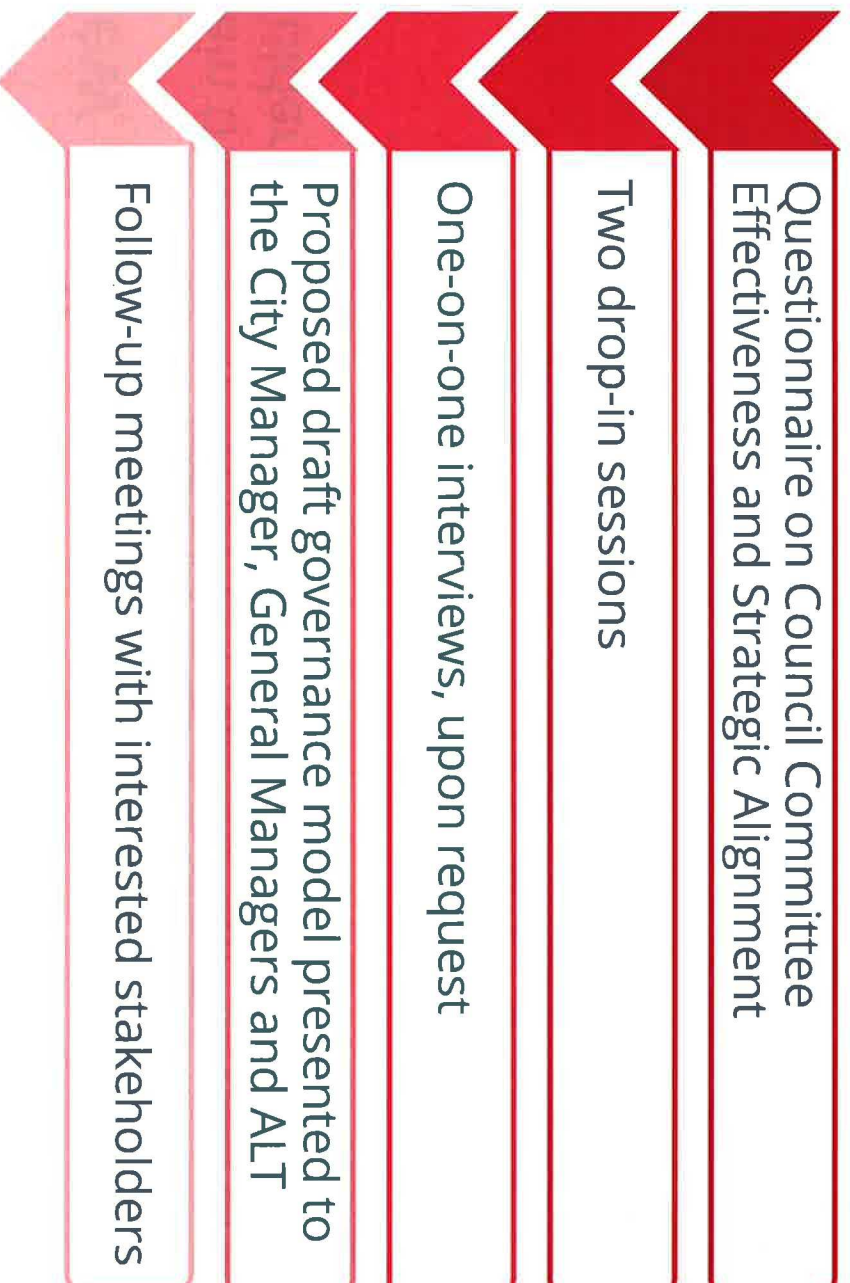
➤ Original scope of review:

1. Standing Policy Committees (SPCs)
2. Priorities and Finance Committee
3. Special Committees and Other Committees
4. Legislative Governance Task Force

➤ Added as a result of stakeholder engagement:

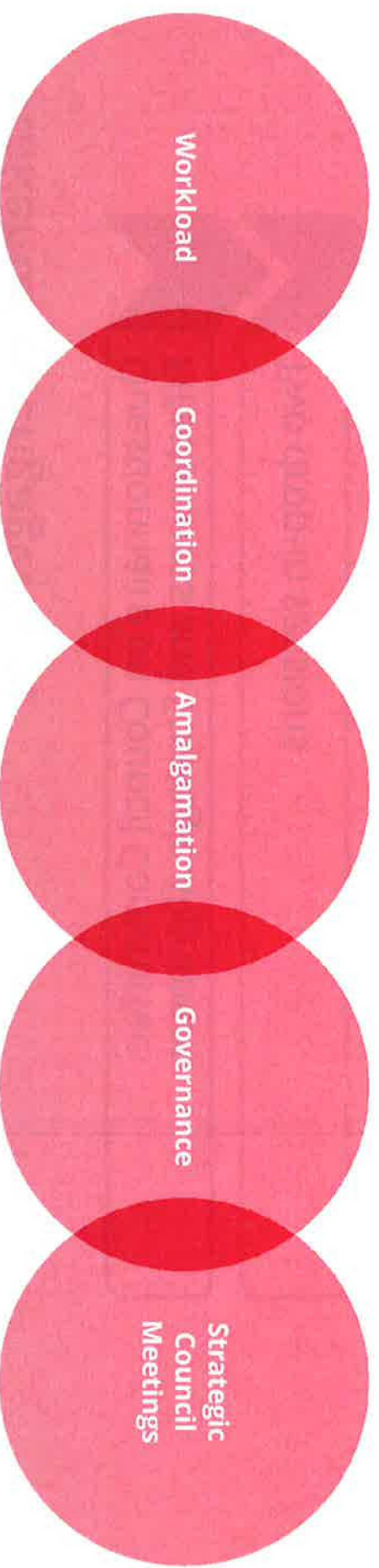
1. Legacy Parks Fund Steering Committee
2. Nominations Committee
3. Strategic Council Meeting

Stakeholder Engagement



Review Findings

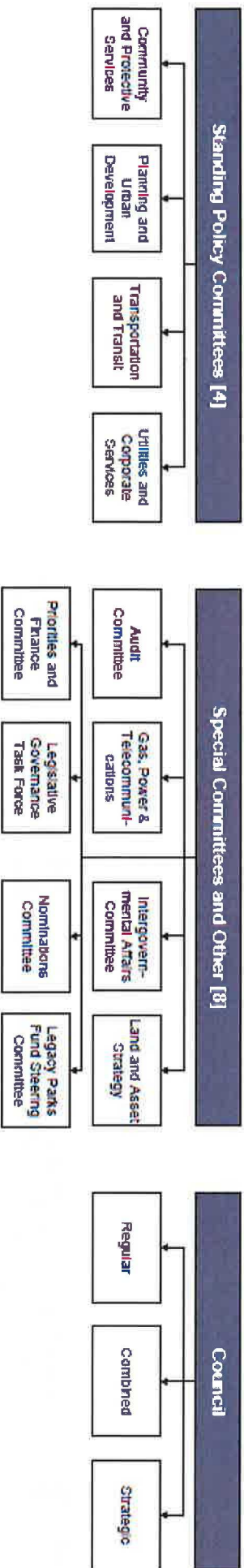
Five main themes emerged from current state review and stakeholder engagement:



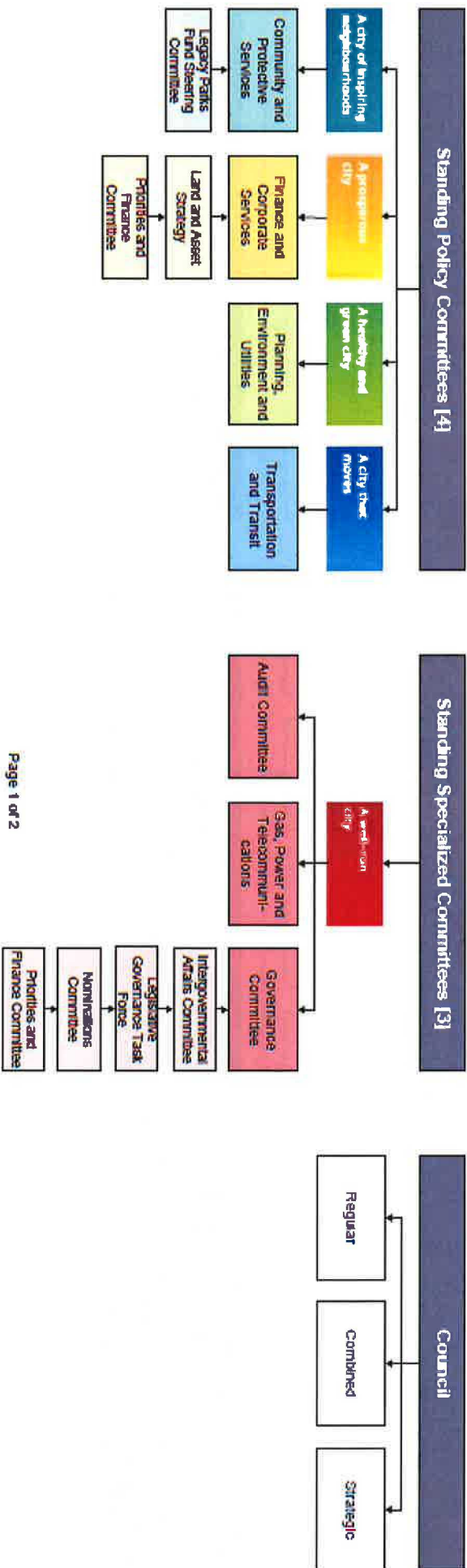


Proposed Council Committee Governance Model ALTERNATIVE 1

CURRENT GOVERNANCE MODEL



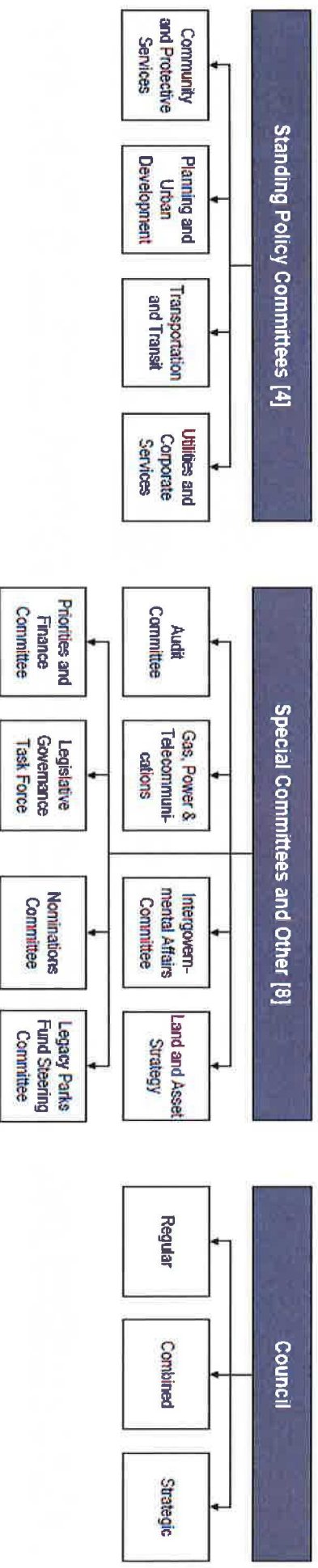
ALTERNATIVE ONE: FUTURE STATE GOVERNANCE MODEL



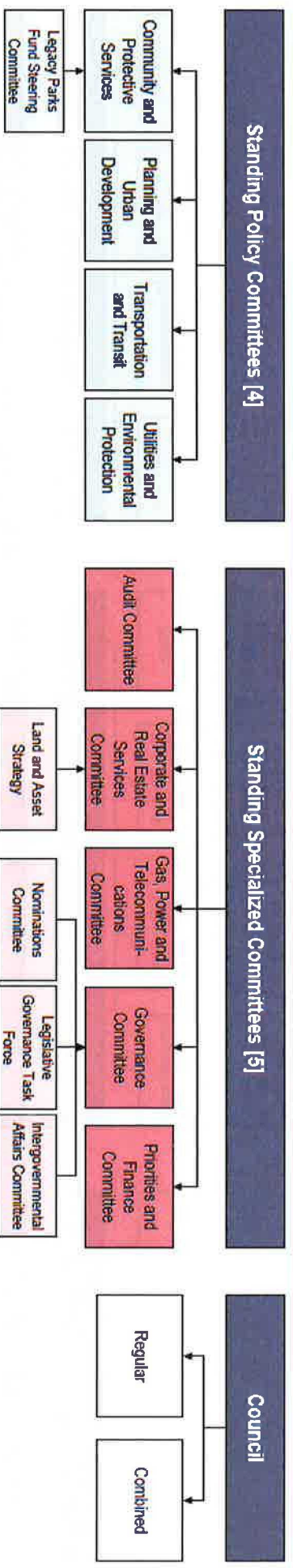


Proposed Council Committee Governance Model ALTERNATIVE 2

CURRENT GOVERNANCE MODEL

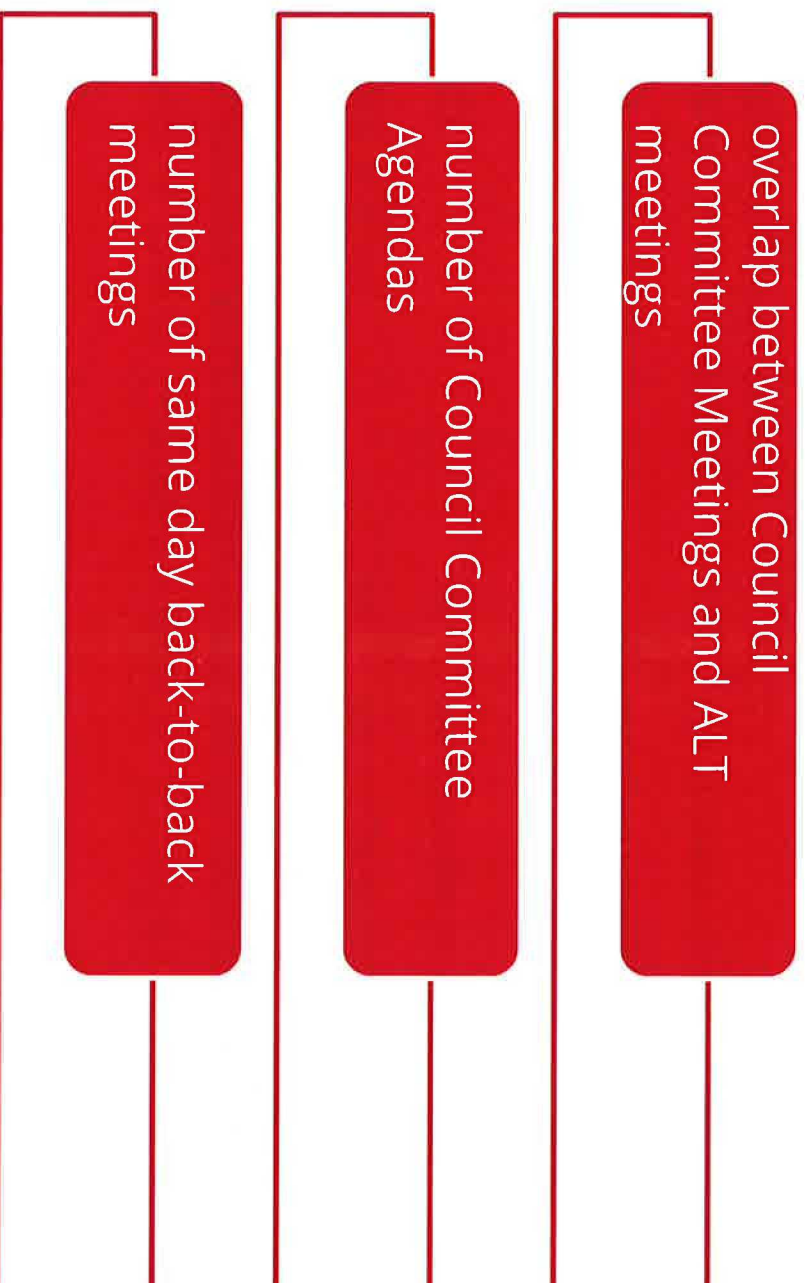


ALTERNATIVE TWO: FUTURE STATE GOVERNANCE MODEL



Efficiencies and Effectiveness

- Less monthly Council Committee Meeting days
- Reduction in:



Developing a new Governance Model

Issues / Challenges

Greater public input sought	vs.	No additional public input
Equitable workload	vs.	No change to existing governance model
Reduce number of Committees	vs.	Establish a new Council Committee for cross-Departmental projects
Duplication and confusion on routing of cross-Departmental Agenda items	vs.	No change to existing governance model
Maintain the Priorities and Finance Committee	vs.	Disband the Priorities and Finance Committee
Administration workload and priorities	vs.	Elected Officials workload and priorities
Utilize Strategic Council Meetings for cross-Departmental projects	vs.	Discontinue Strategic Council Meetings

City Clerk's Recommendations:

1. Consider either Alternative 1 or Alternative 2 scenario for a new Council Committee governance model effective 2017 January 01, and direct the Law Department to return to the 2016 September 12 Combined Public Hearing of Council with necessary amendments to the Procedure Bylaw 44M2006
2. Direct the City Clerk to forward stakeholder engagement results on Audit Committee quorum to the Audit Committee's Executive Assistant for assessment and potential inclusion in Bylaw 48M2012

City Clerk's Recommendations:

3. Direct the City Clerk, Administration, and the Gas, Power and Telecommunications Committee to further investigate the future state of this Council Committee and return to Council with recommendations no later than Q2 2017
4. Forward this Report as an item of Urgent Business to the 2016 July 25 Regular Meeting of Council

ALTERNATIVE ONE: 2017 COUNCIL CALENDAR

LST2016-0585

REVISED Attach 6

Part 1 – Organizational Meeting
Swearing-In Ceremony – 7:00 p.m.
[MGA s.192(1)]

Part 2 – Organizational Meeting
BCC Appointments – 9:30 a.m.



- N** Nomination Day, 2017 September 18
- E** Election Day, 2017 October 16
- H** Statutory Holiday

2017

COUNCIL, STANDING POLICY COMMITTEES (SPC), SPECIAL COMMITTEES AND AUDIT COMMITTEE MEETING DATES

January S M T W T F S H 2 3 4 5 6 7 8 9 10 11 12 13 14 15 C* 17 18 19 20 21 22 SC 24 25 26 27 28 29 C 31							February S M T W T F S 5 SC 7 8 9 10 11 12 C* 14 15 16 17 18 19 H 21 22 23 24 25 26 C 28							March S M T W T F S 5 SC 7 8 9 10 11 12 C* 14 15 16 17 18 19 C 21 22 23 24 25 26 27 28 29 30 31 CBE – School Spring Break March 27 – March 31						
April S M T W T F S 1 2 3 4 5 6 7 8 9 C* 11 12 13 14 H 15 16 SC 18 19 20 21 22 23 C 25 26 27 28 29 30 CSSD – School Spring Break April 03 – April 07							May S M T W T F S 1 2 3 4 5 6 7 C* 9 10 11 12 13 14 SC 16 17 18 19 20 21 H 23 24 25 26 27 28 C 30 31							June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 C* 13 14 15 16 17 18 SC 20 21 22 23 24 25 C 27 28 29 30 FCM Conference - Ottawa June 03 – June 06						
July S M T W T F S 2 C* 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 C 25 26 27 28 29 30 SC Calgary Exhibition & Stampede July 07 – July 16							August S M T W T F S 1 2 3 4 5 6 H 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Summer Recess							September S M T W T F S 3 H 5 6 7 8 9 10 C* 12 13 14 15 16 17 N 19 20 21 22 23 24 25 26 27 28 29 30 No Regular Meeting between Nomination Day and Organizational Meeting, Bylaw 44M2006, Section 30.(4)						
October S M T W T F S 1 2 3 4 5 6 7 8 H 10 11 12 13 14 15 E 17 18 19 20 21 22 O* 24 25 26 27 28 29 O 31							November S M T W T F S 5 6 7 8 9 10 H 12 C* 14 15 16 17 18 19 G G 22 23 24 25 26 C 28 29 30 AUMA Convention - Calgary November 22 – November 24							December S M T W T F S 3 C* 5 6 7 8 9 10 SC 12 13 14 15 16 17 C 19 20 21 22 23 24 H H 27 28 29 30 31						

Unless otherwise noted, all meetings begin at 9:30 a.m.

- C*** Combined Public Hearing Council Meeting
- C** Regular Council Meeting
- SC** Strategic Council Meeting
- G** Mid-Cycle Adjustments to Action Plan

- SPC on Community & Protective Services
- SPC on Finance & Corporate Services
- SPC on Planning, Environment & Utilities
- SPC on Transportation & Transit

- Governance Committee
- Gas, Power & Telecommunications Committee
- Audit Committee